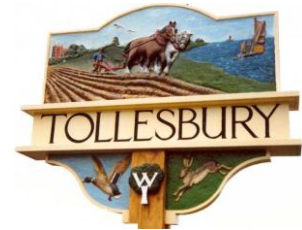# TOLLESBURY PARISH COUNCIL

www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that the Annual meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 5th September 2017, in the Pavilion commencing at 8.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council   30th August 2017

Councillors: S Plater (Chairman), M Bell (Vice-Chairman), M Byatt, R Crees, G Goody, H Nixon, S O'Donnell, C Slodzik, S Slodzik, J Symes

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND
Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

1. **Apologies for Absence**
    Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.

2. **Declaration of Interest**
    To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.

3. **Public Forum**
    Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council.   The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

4. **District Councillors**
    To receive information from the District Councillors.

5. **Minutes**
    To confirm Minutes of the Meeting held on 1st August 2017.

6. **Finance**
    a)   To receive Monthly Financial Report.
    b)   To approve payments.

7. **Recreation Ground**
    To receive Monthly Inspection Report.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL
Tel:01621 869039   email: tollesburypc@btinternet.com

8. **Coastal Path Signage**
   To receive email from Jack Ellum regarding additional signage along the coastal footpath.

9. **Insurance**
   To review insurance policy due for renewal 30th September 2017.

10. **Tiptree Neighbourhood Forum**
    To receive minutes from Tiptree Parish Council of the Neighbourhood Forum Meeting held on 31st July 2017.

11. **Police**
    To discuss policing matters within the village to feed back to Essex Police.

12. **Planning**
    Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.

    To agree responses to applications received from Maldon District Council.

    Applications:
    - FUL/MAL/17/00862 PP-06279619
      Change of use and conversion on an outbuilding into a new self contained dwelling house.
      Barn, Great Downs Farm, Station Road – Mr D Lai

    - HOUSE/MAL/17/00913 PP-06305076
      Proposed demolition/conversion of existing garage with side extension. Creation of 1No. additional parking space in front garden.
      38 Sceptre Close – Mr C Scramm

    - COUPA/MAL/17/00961
      Prior approval for a proposed change of use of a building from office use (Class B1(c) to 7no. residential flats (Class C3).
      Woodrope Building, Woodrolfe Road – Mr Tinson

    Appeals:
    - None received.

    To note decisions made by Maldon District Council

    To note appeal decisions made by the Planning Inspectorate.

13. **Administration**
    To receive information from the Clerk – update on current and ongoing matters.

14. **Community Concerns**
    To receive information only or note future agenda items.

15. **Date of the next Meeting**
    Tuesday 19th September 2017 – Full Council Meeting

Further agenda items for consideration at the next full Council meeting to be sent to the Clerk by Monday 11th September 2017, at the latest.

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