

# TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the meeting of Tollesbury Neighbourhood Plan Committee held on Wednesday 19<sup>th</sup> February 2020 commencing at 7.30 pm in the Pavilion.

**Present:** David Hillyer (DH), Simon Lewington (SL), Sue Palmer (SP), Simon Plater (Chairman), Andrew St Joseph (ASJ)  
Andrew Cann, Planning Consultant – Planning Direct

**Admin:** Michelle Curtis (MC)

Roger Lankester, Simon Plater, and Andrew St Joseph are members of Tollesbury Parish Council.

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The meeting opened at 7.30 pm.

There were 2 members of the public present.

**1. Apologies for Absence**

There were apologies for absence from Roger Lankester, Gail Norton and Steve Smith

**2. Notes from the Previous Meetings**

The notes from the previous Neighbourhood Plan Meeting held on 16<sup>th</sup> October 2019 were agreed as a true and accurate record of the meeting.

**3. Neighbourhood Plan**

The Chairman reported that since the last meeting of the Neighbourhood Plan Committee in October, Andrew Cann, the Parish Clerk and himself had met with Leonie Alpin and two of her colleagues from Maldon District Council (meetings held on 10<sup>th</sup> December 2019 and 11<sup>th</sup> February 2020), when all the documents for the Regulation 14 were reviewed.

The first meeting was primarily to discuss identifying a potential site. At the second meeting, a proposed site was presented to Leonie. The site identified as the 'Masterplan' had been amended to consider all the comments made by Leonie at the meeting in December.

The site is approx. 3 acres and includes an access road and open space. The site can accommodate 30 units which fits in with the housing requirements as per the Housing Needs Survey. The site will be accessed via North Road.



The Chairman advised in terms of Planning Policy, Leonie was very happy with the proposal.

The Chairman explained with regards to the marine interface side of the plan, it was felt that this required more thought and that the Tollesbury Marine Asset List will be dealt with when the Marine Planning Document is looked at.

Leonie also suggested that the Aims were identified as Community Aims and the document had been updated to reflect this.

A timeline for the Neighbourhood Plan (see attached) had been put together and it is anticipated the Plan could be made July 2021.

A resident suggested suggested that a FAQ sheet could be put together for when the plan goes to Public Consultation. The Committee agreed this was a good idea and could be considered nearer the time.

The Neighbourhood Plan Committee unanimously agreed to approve the Pre-Regulation 14 Document for submission to the Parish Council for approval before being sent to Maldon District Council for the statutory screening.

#### 4. **Next Meeting**

The next meeting of the Neighbourhood Plan Committee will be arranged after the statutory screening which based on the timeline will be the end of April, beginning of May.

The meeting closed at 8.40 pm.

Select an area to comment on

Proposed Timeline - Tollesbury Neighbourhood Plan

	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	
Maldon Screening																				
Statutory Screening																				
Regulation 14 (6)																				
Regulation 15																				
Regulation 16																				
Regulation 17																				
Maldon Screening																				
Referendum																				
Plan Made																				

Revised 19/02/2020