

MINUTES of the 125th Annual Assembly held in the Pavilion on Wednesday 19th April 2019 commencing at 8.00 p.m.

Present: Parish Councillors - Cllr. S. Plater (Chairman, Tollesbury Parish Council),
Cllrs. Bell, Lankester, Lowther, Nixon and St Joseph
District Councillors Bamford Thompson
Michelle Curtis - Clerk to Parish Council
There were 5 members of the public present

1. Introduction

The Chairman made a statement to the Assembly explaining the nature of the meeting. It was a meeting of parishioners; by law if the Chairman of the Parish Council was present he must preside at the meeting; the role of the Parish Council was to facilitate the meeting; by convention the Minutes of the Meeting were taken by the Clerk to the Parish Council.

There were apologies for absence from Cllrs. Cress, Cole and Goody.

2. Minutes of the Annual Assembly 17th April 2018

Printed copies of the Minutes of the 124th Annual Assembly held on 17th April 2018 were available for persons present at the meeting.

Cllr Nixon proposed that the minutes be signed as a true record. Seconded by Cllr Bell. The Chairman signed the minutes.

3. Essex Police

The Chairman advised that due to unforeseen circumstances Sgt Drake, Essex Police was unable to attend the meeting and had sent his apologies.

4. Annual Report

The Chairman gave a PowerPoint Presentation giving an overview of the work carried out by the Parish Council's report of the past year (copy attached).

5. Other Village Matters

The following items were raised in advance of the meeting:

Neighbourhood Plan

The Chairman advised the Neighbourhood Plan Committee are progressing with the Neighbourhood Plan and there is a possibility that the Committee may have to designate a preferred site for housing.

Community Protection Officers

The Chairman reported the following:

- Crime Reports are distributed to Parish Council via Maldon District Council.
- The Parish Council has met with the PCSO for Tollesbury and raised concern regarding the drug issues in the Village.
- The Parish Council work with the Maldon District Council Community Protection Officers who assist with some issues i.e. dog fouling, anti-social behaviour, littering, parking issues.

A resident asked about the Neighbourhood Watch Scheme.

The resident was advised that the scheme in Tollesbury no longer operates as there was very little attendance at the Meetings.

Cllr Bell advised that he does attend the Neighbourhood Watch Meetings in Maldon and feeds back the concerns of the Village.

The Youth Club is now back up and running again and a Pop-Up Café 'The Hangout' is currently being set-up for the older youths.

Devolution - Highways

The Chairman advised that Essex County Council had invited the Parish Council to take part in the pilot scheme. The Parish Council had declined.

6. Q & A Session

The Hard

The Chairman reported that the Parish Council has a very good relationship with Tollesbury Sailing Club who have helped wash-down the Hard.

The Tollesbury Harbour Project is still progressing to address the issues of the creek silting up. Cllr St Joseph advised that the improvement of emptying the pool is doing an excellent job to keep the flow of the deeper channel. A small area has had some mud disturbance and the next area needs to be agreed.

Climate Change

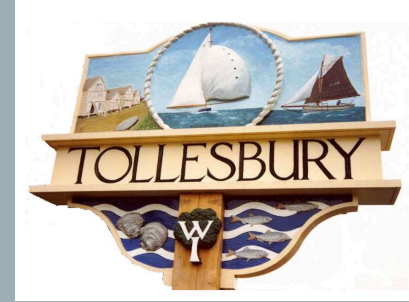
Cllr Lankester advised that the Parish Council were in the early stages of looking at Climate Change and how it may effect the Village.

The Chairman thanked everyone for attending the meeting.

The Chairman closed the meeting at 9.15pm.

Signed.....

Date:.....

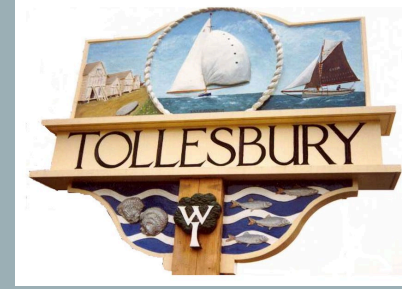


TOLLESBURY PARISH ANNUAL ASSEMBLY

17TH APRIL 2019



TOLLESBURY PARISH ANNUAL ASSEMBLY

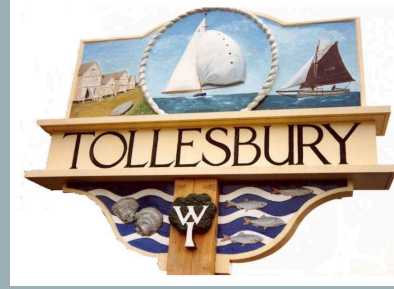


Tollesbury Parish Council

Simon Plater	Chairman – Committees: Environment & Amenity, Finance, Woodrolfe Hard
Mike Bell	Vice-Chairman – Committees: Finance, Woodrolfe Hard, Woodup Pool
Rob Crees	Committees: Environment & Amenity, Woodrolfe Hard
Rob Cole	
Gerald Goody	Committees: Environment & Amenity, Recreation Ground
Roger Lankester	Committees: Woodrolfe Hard
Tom Lowther	Committees: Recreation Ground, Woodup Pool
Harry Nixon	Committees: Environment & Amenity, Recreation Ground, Woodrolfe Hard
Steve O'Donnel	Committees: Environment & Amenity, Woodup Pool
Stevan Slodzik	Committees: Environment & Amenity, Finance



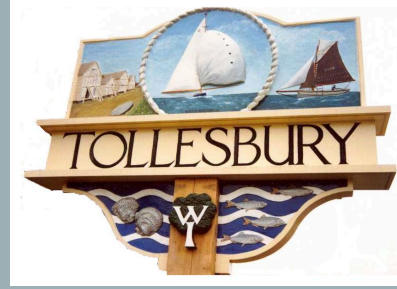
TOLLESBURY PARISH ANNUAL ASSEMBLY



Agenda

- ❖ Apologies
- ❖ Minutes of the Last Assembly
- ❖ Essex Police – Sgt Drake
- ❖ Chairman's Report
- ❖ Financial Report
- ❖ Neighbourhood Plan
- ❖ Community Protection Officers
- ❖ Devolution
- ❖ Q & A Session

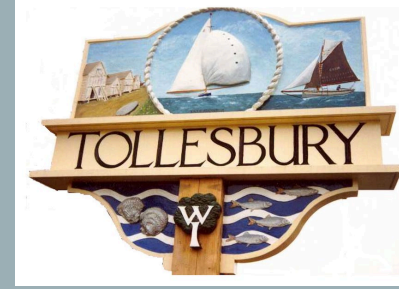




Chairman's Report



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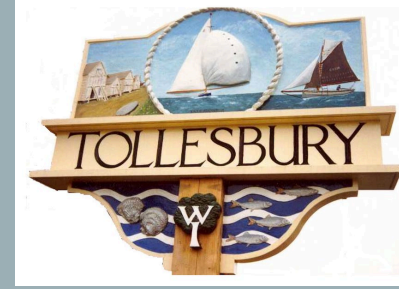


In the last 12 months

- ❖ Jonathan Symes and Vikki Chambers resigned from their duties and Rob Cole, Roger Lankester and Tom Lowther were co-opted on as Members.
- ❖ Consulted on 56 Planning Applications. In all cases we were satisfied by the support received from Maldon District Council.
- ❖ Completion of the streetlight upgrade project. All streetlights owned by the Parish Council have been upgraded with new LED units.
- ❖ Improvement works have been completed under the Essex County Council Local Highways Panel - Improved access to the bus shelter, improved pedestrian access to the Parish Rooms and roadway near the harbour wall.
- ❖ Improvement works at Woodrolfe Green, new road scalplings and timber posts installed.



TOLLESBURY PARISH ANNUAL ASSEMBLY



In the last 12 months

❖ Recreation Ground - Play Equipment Project

The new snake slide and fire engine along with safety surfacing was installed in December 2018.

Phase 2 of the project is underway. A grant of £6,009 has been secured from the Essex County Council Community Initiatives Fund towards the purchase and installation of an aerial runway, roundabout and safety surfacing. The total project will cost £14,018. The Parish Council has committed £2,000 to the project leaving £6009 to be raised.

The Recreation Ground Committee will be planning fundraising events throughout the year as the deadline to raise and spend the funds to March 2020.

Easter Egg Hunt – Saturday 20th April 2019 – Tea, Coffee and Cakes

Fun Run/Walk – Sunday 14th July 2019

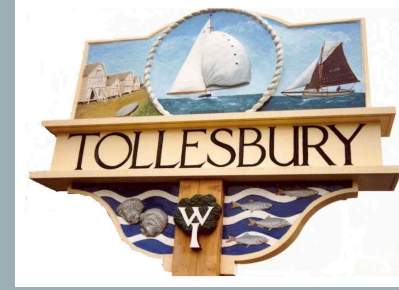
Treasure Hunt, Music Night, Afternoon Tea – dates to be confirmed.

A JustGiving page has also been set-up, any donations will be greatly received

www.justgiving.com/crowdfunding/victoryrecreationground



TOLLESBURY PARISH ANNUAL ASSEMBLY



In the last 12 months

❖ Woodup Pool

Woodup Pool continues to be enjoyed with many visitors using the facility.

There is an agreement in place with FACT. They use Woodup Pool on a Wednesday, during term time only, to carry out the kayaking activities and in return FACT carry out weekly safety checks, empty and fill the pool.

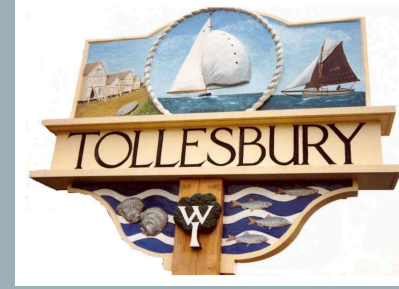
During the time the pool is being used by FACT, a small area is roped off for paddling.

Working parties have been arranged for Saturday 18th May to prepare the pool for the season and 11th July in preparation for the school holidays.

Any help would be appreciated, please contact the Parish Clerk for more details.



TOLLESBURY PARISH ANNUAL ASSEMBLY



In the last 12 months

❖ Woodrolfe Hard

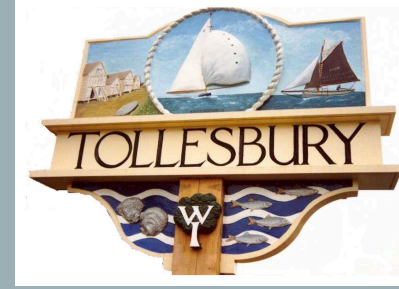
The Committee have been focussing on a project to provide better access to the Hard. The cost of the project is in the region of £100,000.

Currently looking to obtain a grant to fund the project.

The Parish Council has been working with District Councillor St Joseph to progress the project.



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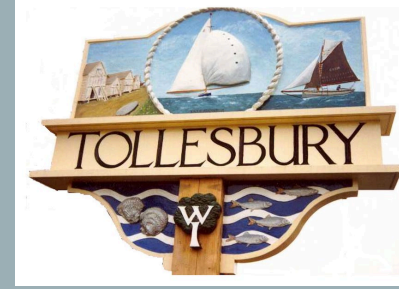


Finance

- ❖ Accounts for 2017/18 audited with no adverse comments.
- ❖ Accounts for 2018/19 currently being audited.
- ❖ Precept – There has been a decrease in the 2019/20 precept (£82,680.90) This was a decrease of £788.10 compared to 2018/19, which equates to -0.94% and £2.21 decrease per household. (Band D)
- ❖ The Committee planned to continue with projects to make improvements to the village and set aside funds as follows:
 - £2,500 – Neighbourhood Plan
 - £6,500 – Play Equipment Upgrade Project
 - £2,000 – Woodup Pool



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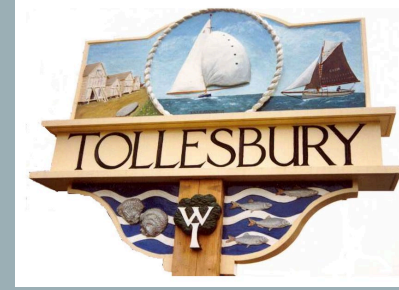


Neighbourhood Plan (NP)

- ❖ The NP Committee continues to meet on a monthly basis to develop the NP for Tollesbury.
- ❖ All meetings are open to the Public and all documents relating to the NP are available to view on the Parish Council website.
- ❖ The Committee has agreed 26 Policies.
- ❖ Planning Direct has been appointed as the Consultant to start drafting the Neighbourhood Plan.
- ❖ A public meeting/consultation will be arranged in May.



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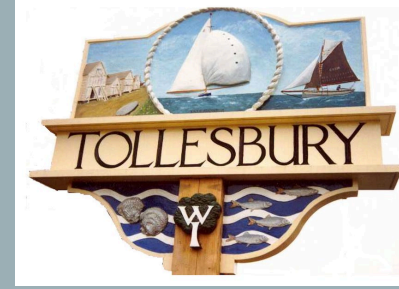


COMMUNITY PROTECTION OFFICERS (CPOs)

- ❖ The Parish Council continues to work with the Community Protection Officers (formerly the Rangers)
- ❖ The CPOs help the Parish Council with Dog Fouling, Litter, Parking Offences, Drug Dealing/Taking
- ❖ The CPOs carry out additional patrols at Woodup Pool during the school holiday period
- ❖ It is important the Community feed through information to the CPOs to make their patrols a success.
- ❖ You can contact the Rangers direct at rangers@Maldon.gov.uk or 01621 852475
- ❖ All information given to the CPOs will be held in confidence



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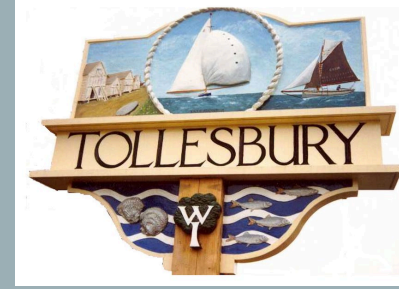


Devolution

- ❖ It has been brought to the attention of the Parish Council that Essex County Council are proposing to devolve some highways responsibilities onto Parish Councils.
- ❖ The Parish Council have declined the pilot scheme and area awaiting further information from Cllr Kevin Bentley on the scheme.



TOLLESBURY PARISH ANNUAL ASSEMBLY



Tollesbury Parish Council - Elections

- ❖ There is an uncontested election for Tollesbury. Members standing for the Parish Council from May are as follows:

Simon Plater

Mike Bell

Harry Nixon

Rob Crees

Tom Lowther

Roger Lankester

Steve O'Donnell

Rob Cole

Andrew St Joseph

- ❖ This leaves 2 seats which are vacant. If anyone is interested in standing, please contact the Parish Clerk.
- ❖ The Parish Council wishes to express thanks to Gerald Goody and Steve Slodzik, who have decided not to stand, for all their hard work during their time with the Parish Council.
- ❖ With effect from 7th May 2019, for a trial period of 3 months) there will be one main Full Council Meeting which will be held on the first Tuesday of the month as current. A second meeting (third Tuesday of the month) will only be held if needed to deal with planning.