

**Present:** Cllrs. Chambers, Hawes

**In the Chair:** Cllr. Lowther

**Clerk:** Michelle Curtis

**Also present:** Cllrs Bell and Plater

**1. Apologies for Absence**

There were apologies for absence from Andrew Eastham.

**2. Declarations of Interest**

There were no declarations of interest disclosed.

**3. Public Forum**

There were no members of the public present.

**4. Minutes**

**Minutes of the Meetings held on 15<sup>th</sup> February 2022**

**Resolved:** the minutes for the 15<sup>th</sup> February 2022 represented a true account of the proceedings of the Meeting. Unanimously agreed.

The Chairman signed the Minutes.

The Committee agreed to move to Item 6 on the Agenda.

**6. Portable Toilets**

The Committee discussed various options for the portable toilets.

A suggested location was along the fence adjacent to the Marina. However, the supplier would need access to deliver/collect and empty from the Marina access road.

**Action:** Cllr Plater to discuss with the Marina to see if this was an option.

The landowner had confirmed that he would be happy with the existing arrangement for the 2022 season.

Cllr Plater advised that he had also put together a work specification for the path leading from the road across Frost and Drake to Woodup Pool and would be seeking quotations for the work.

Cllr Plater left the meeting.

**5. Risk Assessment**

**5.1 Audit and Risk Assessment**

The audit and risk assessment report of the bi-annual inspection carried out on 11<sup>th</sup> March 2022 was received and noted.

**5.2 Audit and Risk Assessment**

The Committee discussed the recommendations from the Audit and Risk

Assessment report. A working party could carry out most of the items identified.

**Action:** Clerk to send out a doodle to arrange the working party.

## 7. Emergency Telephone

The Committee discussed whether there was a need for the emergency telephone at Woodup Pool.

The Parish Councils insurance provider, Gallagher, was asked the question, and they responded as follows:

"I can also confirm that there are no insurance requirements in relation to provide a telephone poolside but we suggest discussing this with a specific swimming pool and/or health and safety expert for their advice, as they would be able to advise of the worthwhileness of keeping the emergency phone."

The Clerk forwarded the response from the insurers to James Thomas, Link into Leisure Ltd, who carried out the bi-annual risk assessment, and his comments were as follows:

"The question is if we don't have the phone, we need a sign advising them who to call in an emergency to summon help let's try it this season without one and see what happens."

Based on the comments received from the Parish Council's insurance provider and the risk assessor, the Woodup Pool Committee would propose to Full Council that the emergency telephone is removed.

The Committee will arrange for signage to be displayed at the Pool so visitors can report their accurate location should there be a need to call the emergency services.

## 8. Other Matters

Signage project

Following the comments made by the Risk Assessor when assessing the Pool, the Committee agreed that the signage needed attention. The Committee suggested that the signage replacement be carried out in phases, with the large information boards needing to be replaced first.

**Action:** Clerk to ask Phelan Barker for a quotation for three large information boards (two to replace existing boards and one additional board).

Donation boxes

**Action:** Clerk to order permanent signs – approx. cost £30.00

Toilets

**Action:** Clerk to arrange for toilets for the 2022 season.

Beach area

**Action:** Clerk to obtain a quotation for a replacement sleeper and a top-up of sand.

Sluice Gate

**Action:** Clerk to liaise with Gamart Engineering regarding the servicing of the sluice gate.

**9. Next Meeting**

Date of next meeting to be agreed at the Annual Statutory meeting.

The Chairman closed the Meeting at 8.07 pm.

Signed.....

Date:.....