



## **Tollesbury Parish Council**

Notice is hereby given that the Meeting of the Environment and Amenity Committee will be held on **Wednesday 15<sup>th</sup> November 2023**, in **The Pavilion, Tollesbury Recreation Ground, Elysian Gardens**, commencing at **7.30pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

7<sup>th</sup> November 2023

Councillors: M Bell, S Plater, C Page, J Rogers

Non-Voting Member: E Bamford

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### **THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; however, the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

#### **1. Apologies for Absence**

To receive apologies for absence.

#### **2. Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

#### **3. Public Forum**

Members of the public will be given an opportunity to put forward their question(s) or statements to the Council. The Chairman will then decide if he can answer the question(s) or propose to put the item on the agenda for the next meeting.

#### **4. Minutes**

To receive and approve the Minutes of the Environment & Amenity Committee Meeting held on 2<sup>nd</sup> August 2023



**5. Quarterly Inspection Reports**

To receive the Quarterly Inspection Reports dated 28<sup>th</sup> September 2023

**6. Environment & Amenities**

To consider matters relating to:

- 6.1 Allotments
- 6.2 Hasler Green
- 6.3 Woodrolfe Green
- 6.4 Cemetery
- 6.5 Highways/Footpaths
- 6.6 Street Lighting
- 6.7 Dog/Litter Bins
- 6.8 Defibrillators
- 6.9 War Memorials

**7. Earmarked Funds**

To carry out a review of the Amenities Earmarked Funds

**8. Precept 2024/25**

To discuss financial requirements for 2024/25 for consideration by the Finance Committee.

**9. Other Matters**

To discuss any other matters relating to the Environment and Amenities.

**10. Next Meeting**

The date of the next Environment and Amenity Committee will be held on:  
Tuesday 16<sup>th</sup> January 2024

**Clerk:** Michelle Curtis

**Address:** Tollesbury PC, PO Box 13205, Maldon CM9 9FU

**Telephone:** 01621 869039. **Email:** tollesburypc@btinternet.com

**ROUTINE OPEN AREAS INSPECTION REPORT  
WOODROLFE GREEN**

**Date of Inspection:** 28 Sept 2023

	Comments
Bench	Removed!
Litter Bin	No change
Dog Bin	No change
Trees	Looking ok. apart from dead one fallen branch under T2.

**Inspection carried out by (Print name):** 

**Signed:** 

**TOLLESBURY PARISH COUNCIL**  
**WOODROLFE GREEN**

PATH

SCOUT HUT

MDC TOILETS

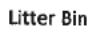
RECYCLING

PATH

BENCH

T2

## Trees



**ROUTINE OPEN AREAS INSPECTION REPORT  
ALLOTMENTS**

Date of Inspection: 28 Sept 2023

	Comments
PC Signs	OK.
Waters Taps x 2	OK.
Footpath	Tap by plot 20 almost hidden in ivy Hoses left on several paths - trip hazard?
Trees and Hedges Southern Boundary	OK.
Trees and Hedges Northern Boundary	OK.
Trees and Hedges Eastern Boundary	OK. lot cleared.
Water Butts	Fewer uncovered.
Entrance Gates x2	OK.

Inspection carried out by (Print name):

[REDACTED]

Signed:

[REDACTED]

# **TOLLESBURY PARISH COUNCIL STATION ROAD ALLOTMENTS**

GATE

SOUTHERN BOUNDARY

WATER TAP  
WATER BUTT

E  
A  
S  
T  
E  
R  
N  
  
B  
O  
U  
N  
D  
A  
R  
Y

WATER TAP

GATE

NORTHERN BOUNDARY

31

29

26

23A 23B

18

15

11

6A 6B

1

30

27

24

19A 19B

16

12

7

20

25 (28)

21

17A 17B

13A 13B

8A 8B

3

20

14

9

4

10 (5)

**ROUTINE OPEN AREAS INSPECTION REPORT  
HASLER GREEN**

**Date of Inspection:** 28 Sept 2023

	Comments
Footpath	No change
Litter Bin	No change
Lamppost	No change
Trees	Looking ok.

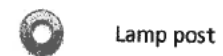
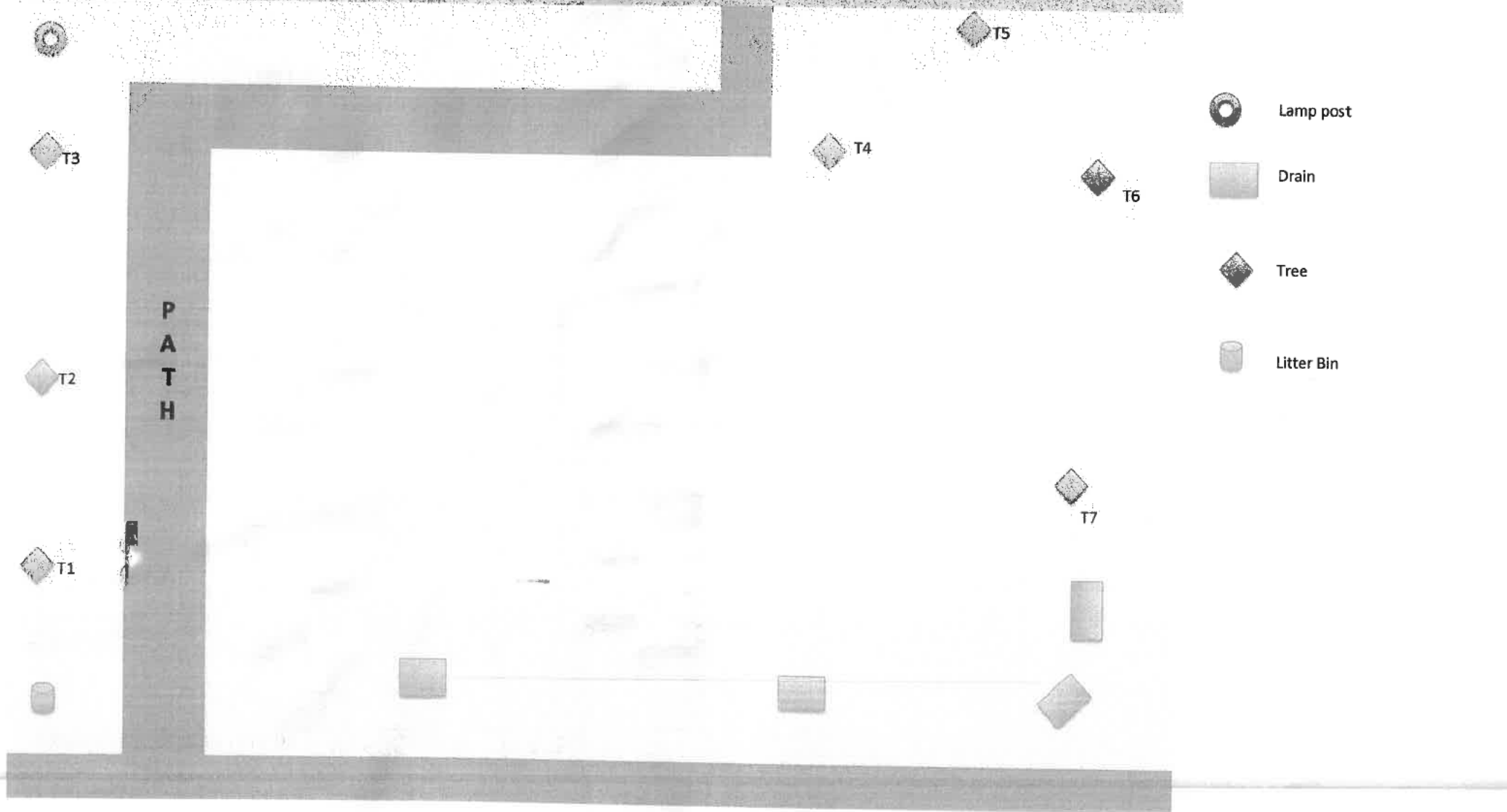
**Inspection carried out by (Print name):**

[REDACTED]

**Signed:**

[REDACTED]

**TOLLESBURY PARISH COUNCIL  
HASLER GREEN**



Lamp post



Drain



Tree



Litter Bin



01/11/2023

**Tollesbury Parish Council Current Year**

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**Earmarked Reserves**

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR Amenities	2,164.60	-643.00	1,521.60
321 EMR Cemetery	0.00		0.00
322 EMR Recreation Ground	9,302.13	1,390.00	10,692.13
323 EMR Community Support/Minor Pr	5,462.98	-355.00	5,107.98
324 EMR Woodup Pool	2,092.74	3,510.05	5,602.79
325 EMR Pavilion Project	0.00	1,000.00	1,000.00
326 EMR Pavilion	0.00		0.00
327 EMR Neighbourhood Plan	3,228.05	-799.04	2,429.01
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	2,052.96		2,052.96
330 EMR Streetlighting	77.00	-77.00	0.00
331 EMR Woodup Pool Project	0.00		0.00
332 EMR Play Equipment Project	0.00		0.00
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	445.00	-445.00	0.00
335 EMR Bus Shelter	0.00		0.00
	<b>25,075.46</b>	<b>3,581.01</b>	<b>28,656.47</b>