



Tollesbury Parish Council

Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on **Tuesday 7th November 2023**, in **The Pavilion, Tollesbury Recreation Ground, Elysian Gardens** commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

31st October 2023

Councillors: S Plater (Chairman), S Hawes (Vice-Chairman), M Bell, R Clare, A Ferneyhough, P Gilbert, L Goldie, L Inwood, C Page, J Rogers, A St Joseph

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted; however, the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interest

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

3. Public Forum

Members of the public will be given an opportunity to put forward their question(s) or statements to the Council. The Chairman will, at his discretion, then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

4. County Councillor and District Councillors

To receive information from the County Councillor and District Councillors

5. **Minutes**
To receive and approve the minutes of the Parish Council Meeting held on 17th October 2023
6. **Finance**
 - 6.1 To receive and approve the Monthly Financial Report as of 31st October 2023
 - 6.2 To receive and approve the payment schedule
7. **Recreation Ground**
 - 7.1 To receive a verbal report from the Recreation Ground Committee
 - 7.2 To receive the Monthly Inspection Report
8. **Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**
 - 8.1 To receive a verbal report from the Environment and Amenity Committee
9. **Woodrolfe Hard**
 - 9.2 To receive a verbal report from the Woodrolfe Hard Committee
10. **Woodup Pool**
 - 10.1 To receive a verbal report from the Woodup Pool Committee
 - 10.2 To agree on the usage programme of Woodup Pool by FACT
11. **Finance and Policy**
 - 11.1 To receive the draft minutes of the Finance & Policy Committee meeting held on 4th October 2023
12. **Telephone Kiosk - Tollesbury Climate Partnership (TCP)**
To receive an update on the proposed use of the telephone kiosk by TCP
13. **Parish Magazine**
To consider re-advertising the Pavilion in the Parish Magazine
14. **Resident Enquiry**
To provide an update on the following:
 - 14.1 Repairs to the skate ramp by Gamart
 - 14.2 Tollesbury Parish Council working party to respray the 'Youth Shelter'
 - 14.3 Goal to be painted on the 'Kick Wall' at the Recreation Ground
 - 14.4 Expected date for the release of the new Neighbourhood Plan based on the recent survey.
15. **Police/Community Protection Officers (CPO)**
 - 15.1 To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police
 - 15.2 To receive the CPO Report for September 2023
16. **Administration**
To receive information from the Clerk – update on current and ongoing matters
17. **Community Matters**
To receive information only or note future agenda items

18. Dates of the Next Meetings

Monday 13th November 2023 – Woodrolfe Hard Committee – 7.30pm – Pavilion

Tuesday 14th November 2023 – Recreation Ground Committee – 7.30pm – Pavilion

Tuesday 21st November 2023 - Full Council Meeting – 7.30pm – Pavilion

Tuesday 5th December 2023 - Full Council Meeting – 7.30pm – Pavilion

Wednesday 6th December 2023 – Finance & Policy Committee – 7.30pm – Pavilion

Tuesday 19th December 2023 - Full Council Meeting – 7.30pm – Pavilion

If you would like an item on the agenda at any Parish Council or Committee Meeting, you should write your request to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039. **Email:** tollesburypc@btinternet.com

TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST

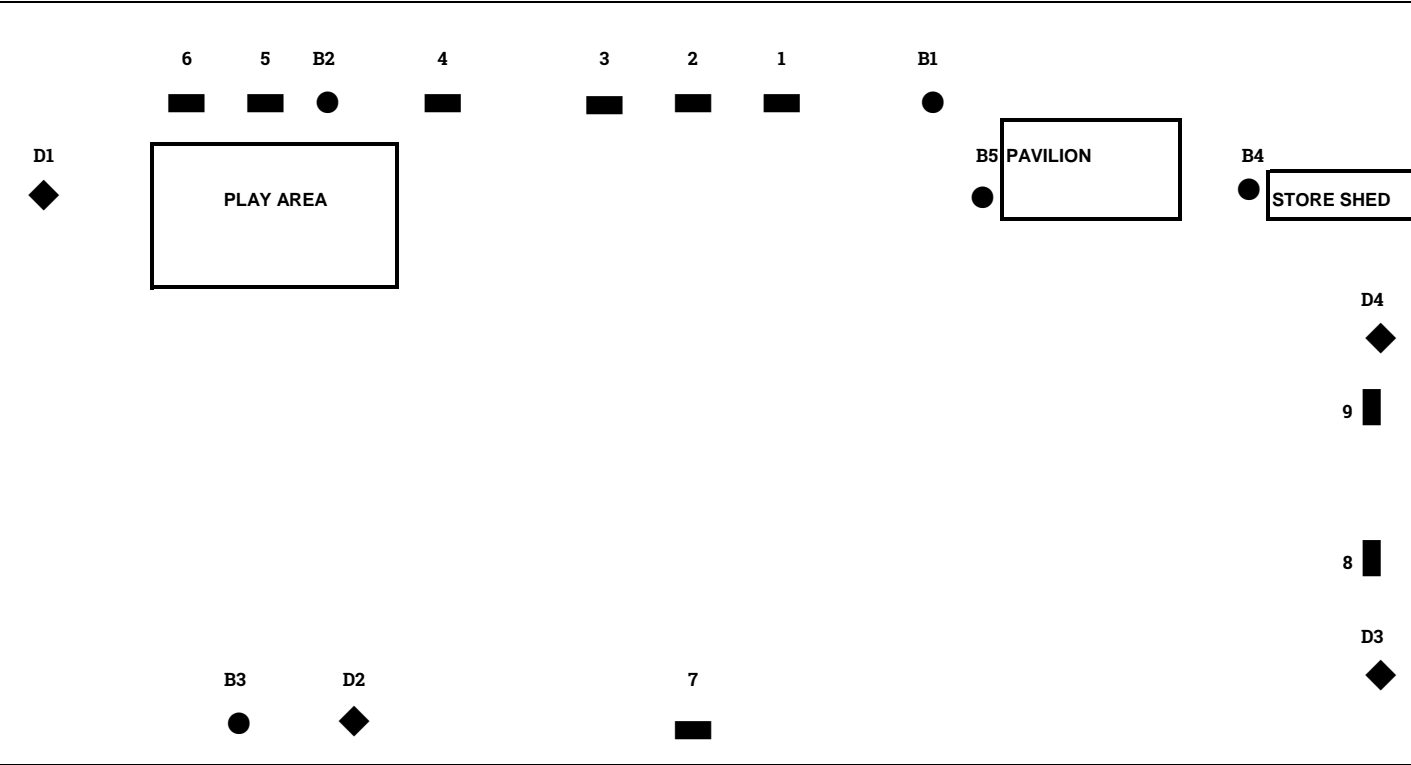
DATE OF INSPECTION: 29/10/2023

	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

TOLLESBURY PARISH COUNCIL
BENCHES AND BINS

DATE OF INSPECTION: 29/10/2023



Benches

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

Dog Bins (D*)

1	Ok
2	Ok
3	Ok
4	Ok

Litter Bins (B*)

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*



Fellowship Afloat Charitable Trust

The Sail Lofts Woodrolfe Road
Tollesbury Essex CM9 8SE

Telephone: 01621 868113 office
01621 869779 centre

Fax: 01621 869771

E-mail: info@fact.org.uk

Web site: www.fact.org.uk

Outdoor activities centre

RYA training centre

FACT proposed mid-week use of the Tollesbury Salt Pool 2024

Spring Term

February

14-15 Staff Training

March

6 School Group
13 School Group
20 School Group
27 School Group

Summer Term

April

17 School Group
24 School Group

May

1 School Group
8 School Group
15 School Group
22 School Group

June

5 School Group
12 School Group
19 School Group
26 School Group

July

3 School Group
10 School Group
17 School Group

Autumn Term

September

4 Staff Training
18 School Group
25 School Group

October

2 School Group
9 School Group
16 School Group
23 School Group

November

6 School Group
13-14 Staff Training

Total 29 days

From: Parish mag adverts <parishmagadvert44@gmail.com>
To: Tollesbury Parish Council <tollesburypc@btinternet.com>
Date: Oct 17, 2023 6:50:50 PM
Subject: Tollesbury & Salcott Parish Magazine Advertising 2024

Dear Advertiser

I'm delighted that you've advertised in the Parish Magazine over the last year: it's really appreciated, and I hope it has been beneficial to you as well. We're now allocating space for 2024, and prices and terms are all here.

The advertising deadline for the coming year is at noon on Monday 20th November 2023

Artwork: we'll re-use your existing artwork unless you say otherwise. You can check which one we're currently using at <https://tinyurl.com/cyj7e6pe>. If you'd like to change it, we can accept any Microsoft, .png or .jpg format. You don't have to do that now though, as we can accept alterations at any time. Formats, sizes and positions available are shown at the foot of this email.

To apply: you can apply online at <https://tinyurl.com/4czrvca8>, or print an order form at <https://tinyurl.com/2ac5pytk>.

Payment: you can pay by cheque or BACS, and payment details are in the form.

Terms & conditions apply and are at <https://tinyurl.com/4ezcr4ep>.

I look forward to helping your business, and to receiving your support for this great magazine during the coming year.

With warmest wishes

Emma Stephens

on behalf of Tollesbury & Salcott Parish Magazine
c/o The Stables, East Street, Tollesbury, CM9 8QD

parishmagadvert44@gmail.com

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**Formats, sizes and positions available** (or see <https://tinyurl.com/2rc749dr>).

**Formats offered:****Positions:**

- Colour cover
- Colour centrefold
- Black standard
- Colour pages are subject to availability.

**Readership:**

Your advertisement will be printed in approximately 500 copies of the magazine each month. These are delivered to subscribers throughout Tollesbury, Salcott-cum-Virley, Tolleshunt D'Arcy and Tolleshunt Major. Magazines are also sold in local shops and cafés.

A4 full page

Portrait

27.3cm high x 18.5cm wide

A6 quarter page

Portrait

13cm high x  
9cm wide

A5 half page

Landscape

13cm high x 18.5cm wide





# FOR HIRE

**The Pavilion  
Victory Recreation Ground  
Elysian Gardens  
Tollesbury  
Essex CM9 8QN**

Available to hire for  
meetings, clubs, children's  
parties (up to 11 years old)

Tea/Coffee Making Facilities  
On-site Parking

## **FOR MORE INFO AND BOOKINGS**

Contact the Parish Clerk on  
01621 869039 or email  
[tollesburypc@btinternet.com](mailto:tollesburypc@btinternet.com)

**Deadline for January 2024 issue: noon, Monday 20<sup>th</sup> November 2023**

| Business name | Business name to be listed in our index of advertisers, if different                            |
|---------------|-------------------------------------------------------------------------------------------------|
| Eg FXB Ltd    | Eg Fred Bloggs Décor. If this exceeds 24 characters including spaces we may need to shorten it. |

|                |                                                                                                                                            |  |                                                                                     |  |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------|--|
| <b>ARTWORK</b> | I will send new artwork in .png, .jpg, or microsoft format to <a href="mailto:parishmagadvent44@gmail.com">parishmagadvent44@gmail.com</a> |  | I would like to continue the same artwork (you can ask us to change it at any time) |  |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------|--|

| POSITION                                                                          | Size                                                      | Price for 12 issues | Please mark the type you require with an "X" |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------|---------------------|----------------------------------------------|
| <b>Standard black</b><br>(we choose position)                                     | <b>A6</b> ¼ page portrait<br>13cm high x 9cm wide         | £85                 |                                              |
|                                                                                   | <b>A5</b> ½ page landscape<br>13cm high x 18.5cm wide     | £170                |                                              |
|                                                                                   | <b>A4</b> full page portrait<br>27.3cm high x 18.5cm wide | £340                |                                              |
| <b>Colour Centrefold</b><br>(please do call 01621 869415 to check availability)   | <b>A6</b> ¼ page portrait<br>13cm high x 9cm wide         | £140                |                                              |
|                                                                                   | <b>A5</b> ½ page landscape<br>13cm high x 18.5cm wide     | £280                |                                              |
|                                                                                   | <b>A4</b> full page portrait<br>27.3cm high x 18.5cm wide | £560                |                                              |
| <b>Colour inside cover</b><br>(please do call 01621 869415 to check availability) | <b>A6</b> ¼ page portrait<br>13cm high x 9cm wide         | £155                |                                              |
|                                                                                   | <b>A5</b> ½ page landscape<br>13cm high x 18.5cm wide     | £315                |                                              |
|                                                                                   | <b>A4</b> full page portrait<br>27.3cm high x 18.5cm wide | £630                |                                              |
| <b>Colour rear cover</b><br>(please do call 01621 869415 to check availability)   | <b>A6</b> ¼ page portrait<br>13cm high x 9cm wide         | £165                |                                              |
|                                                                                   | <b>A5</b> ½ page landscape<br>13cm high x 18.5cm wide     | £330                |                                              |
|                                                                                   | <b>A4</b> full page portrait<br>27.3cm high x 18.5cm wide | £660                |                                              |

|                                   |                                                                                                                                                                                                                                                              |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PAYMENT</b><br>(please select) | <input type="checkbox"/> I enclose a cheque, payable to Tollesbury St Mary's PCC                                                                                                                                                                             |
|                                   | <input type="checkbox"/> I have paid by BACS to the following Barclays account: <b>20-97-40    90187917</b><br>Name " <b>Tollesbury St Mary's PCC</b> "    Account type " <b>Business</b> "<br>Please use a reference of "MagAd" + your name or company name |
|                                   | <input type="checkbox"/> I require an invoice                                                                                                                                                                                                                |
|                                   | Please note that as we don't take cash payments, we issue receipts only on request                                                                                                                                                                           |

**AGREEMENT:** I agree to the terms and conditions at <https://tinyurl.com/4ezcr4ep>.

|                                                |  |        |  |
|------------------------------------------------|--|--------|--|
| Contact name (if different from co name above) |  |        |  |
| Address                                        |  |        |  |
| Email                                          |  | Signed |  |
| Tel                                            |  | Date   |  |

**Please send to** The Stables, East Street, Tollesbury, CM9 8QD or to [parishmagadvent44@gmail.com](mailto:parishmagadvent44@gmail.com).  
Any queries, or to request an invoice or receipt, please do email as above.

**You can also order online at:** <https://tinyurl.com/4czrvca8>

## Agenda Item 15.2

| Parish / Town Council | Month                  | Total Number of Hours |
|-----------------------|------------------------|-----------------------|
| Tollesbury            | September              | 03:00                 |
| PCNs Issued           | FPNs Dog Fouling       | FPNs Litter Fouling   |
| 0                     | 0                      | 0                     |
| ASB Issues            | VMO (Vehicle Moved On) |                       |
| 0                     | 1                      |                       |
| Any Other Details     |                        |                       |

| Officer | Date       | Parish     | Start | Finish | Total   | Patrol Area                                           | COMMENTS ON PATROL                                                                                                                            |
|---------|------------|------------|-------|--------|---------|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| BC      | 03/09/2023 | Tollesbury | 14:45 | 15:30  | 00:45   | Village                                               | Check On St carparking and saltpool, very high tide. Recreation ground check for dog fouling, all ok.                                         |
| DR/LF   | 15/09/2023 | Tollesbury | 08:45 | 10:30  | 01:45   | On street patrols.<br>School patrol.<br>Playing field | Patrolled sites, emailed PC about defects in play area and on ramps.<br>School patrol (1vmo)<br>Various roads patrolled for on street parking |
| BC      | 30/09/2023 | Tollesbury | 12:30 | 13:00  | 00:30   | Village                                               | Patrol of village, check on woodrolfe road parking, all ok.                                                                                   |
|         |            |            |       |        |         |                                                       |                                                                                                                                               |
|         |            |            |       |        | 3:00:00 |                                                       |                                                                                                                                               |