

Present: Cllrs Bell, Page, Rogers
Ms. E Bamford – non-voting member

In the Chair: Cllr Plater – Chairman

Clerk: Michelle Curtis

1. Apologies for Absence

There were no apologies for absence; all Members were present.

2. Declarations of Interest

Ms. Bamford declared a personal interest as follows:

- Personal interest as she is an Allotment holder and would be representing the Allotment Tenants.

3. Public Forum

There were no members of the public.

4. Minutes of the Meeting held on 8th August 2023

Resolved: The minutes of the Environment and Amenity Committee meeting held on 8th August 2023 be approved as a true and accurate record of the meeting.
Unanimously agreed by those who attended.

The Chairman signed the minutes.

5. Quarterly Inspection Report

The Quarterly Inspection Report dated 28th September 2023 was received and noted. The Committee would address the items raised under agenda item 6.

6. Environment and Amenities

6.1 Allotments

A quotation had been received from Bonz for the various works at the Allotments. The quotation was for £1,310 + £VAT.

The Committee would propose to the Full Council that £1,310 be transferred from the Community Support/Minor Projects EMR to the Amenities EMR.

6.2 Hasler Green

One quotation had been received to pollard the ash tree and to shape the sycamore tree. Awaiting a further quotation.

The Committee would propose to the Full Council that funds be transferred from the Community Support/Minor Projects EMR to the Amenities EMR to cover the cost of the work.

It was reported that the streetlight on Hasler Green was still leaning.

Action: Clerk to raise with Cllr Durham as it is a potential hazard.

6.3 Woodrolfe Green

Inspection Report:

- A dead tree near the bench and low-hanging branches

Action: The Chairman agreed to look at the trees to see what work was required.

6.4 Cemetery

The Clerk advised that she was still to arrange a site meeting.

Action: Clerk to arrange a site meeting for the Committee in the new year.

The Clerk reported she had obtained copies of policies for memorial benches.

Action: Clerk to circulate policies to the Committee.

Action: To be discussed at the next meeting of the Environment & Amenity Committee.

6.5 Highways/Footpaths

It is understood that work to replace the kerbstones outside the bakery will be happening on Sunday 19th November 20223 and arrangements have been made to minimise disruption to the High Street

The Clerk advised that Cllr Stephens had notified residents on the High Street.

6.6 Street Lighting

The Clerk reported that the streetlight outside Hope Cottages, which is the responsibility of the Parish Council, was not working. She had asked the Contractor to carry out the necessary repairs.

6.7 Dog/Litter Bins

No issues to report.

6.8 Defibrillators

No issues to report

6.9 War Memorials

There were no new issues to report.

7. Earmarked Reserves

The Committee reviewed the Earmarked Reserved. The balance of the reserves as of 31.10.23 is £1,521.60

Committed Work

Tree works Cemetery (Leylandii trees) - £1,000

8. Precept

The Committee considered the funds that would be required in the next financial year.

Amenities	2024/25
Allotments (water)	£750
Misc.	£750
Rangers	£1,650
Hasler Green (Grass cutting) Contract currently out for tender	TBC
Woodrolfe Green (Grass cutting) Contract currently out for tender	TBC
Maintenance	£1,000

Earmarked Reserves

£1,500

£1,000 – Trees Cemetery (Leylandii trees)

£500 – Trees Woodrolfe Green and Hasler Green

9. Other Matters

Recycling – The Clerk advised that a Councillor had suggested that something was set up in Tollesbury for the recycling of items that were not collected as part of the household recycling (i.e. batteries, crisp packets, ink cartridges).

It was reported that there were a number of people in the village who collected such items and disposed of them. Elaine advised that there were boxes in The Lighthouse for such items.

Action: Clerk to put a note out on Facebook, asking for those who collect such items to let her know.

Action: Clerk to contact The Lighthouse to see if they would be happy for the Parish Council to advertise the availability of the service.

10. Date of Next Meeting

The next meeting of the Environment and Amenity Committee will be held on Tuesday 16th January 2024. Meeting to be rescheduled.

The meeting closed at 8.44 pm.

Signed.....

Date:.....