



Tollesbury Parish Council

Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on **Tuesday 9th January 2024**, in **The Pavilion, Tollesbury Recreation Ground, Elysian Gardens** commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

2nd January 2024

Councillors: S Plater (Chairman), S Hawes (Vice-Chairman), M Bell, R Clare, A Ferneyhough, P Gilbert, L Goldie, L Inwood, C Page, J Rogers, A St Joseph

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted; however, the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interest

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

3. Public Forum

Members of the public will be given an opportunity to put forward their question(s) or statements to the Council. The Chairman will, at his discretion, then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

4. County Councillor and District Councillors

To receive information from the County Councillor and District Councillors

5. **Minutes**
To receive and approve the minutes of the Parish Council Meeting held on 19th December 2023
6. **Finance**
 - 6.1 To receive and approve the Monthly Financial Report as of 31st December 2023
 - 6.2 To ratify expenditure for the purchase of a new laptop
 - 6.3 To receive and approve the payment schedule
7. **Recreation Ground**
 - 7.1 To receive a verbal report from the Recreation Ground Committee
 - 7.2 To receive the Monthly Inspection Report
8. **Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**
 - 8.1 To receive a verbal report from the Environment and Amenity Committee
9. **Woodrolfe Hard**
 - 9.1 To receive a verbal report from the Woodrolfe Hard Committee
10. **Woodup Pool**
 - 10.1 To receive a verbal report from the Woodup Pool Committee
 - 10.2 To consider a quotation for the Risk Assessment of Woodup Pool
11. **Tollesbury Climate Partnership**
To discuss a proposed agreement for the use of the right-hand side of the small storage area in the Pavilion
12. **Police/Community Protection Officers (CPO)**
 - 12.1 To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police
 - 12.2 To receive the CPO Report for November 2023
13. **Administration**
To receive information from the Clerk – update on current and ongoing matters
14. **Community Matters**
To receive information only or note future agenda items
15. **Public Bodies (Admission to Meetings) Act 1960**
In view of the confidential personnel and contractual nature of the business to be transacted, consider excluding the press and public from the meeting.
16. **Employment Matters**
To review the remuneration for the Litter Picker
17. **Public Bodies (Admission to Meetings) Act 1960**
To consider permitting the press and public to return to the meeting.

18. Dates of the Next Meetings

Tuesday 16th January 2024 - Full Council Meeting – 7.30pm – Pavilion

Tuesday 16th January 2024 – Environment & Amenity Committee – To be rescheduled

Monday 5th February 2024 – Woodrolfe Hard Committee – 7.30pm – Pavilion

Tuesday 6th February 2024 - Full Council Meeting – 7.30pm – Pavilion

Tuesday 20th February 2024 - Full Council Meeting – 7.30pm – Pavilion

Tuesday 20th February 2024 – Woodup Pool Committee – To be rescheduled

Tuesday 5th March 2024 - Full Council Meeting – 7.30pm – Pavilion

Tuesday 12th March 2024 – Finance Committee – 7.30pm – Pavilion

Tuesday 19th March 2024 - Full Council Meeting – 7.30pm – Pavilion

Tuesday 19th March 2024 – Recreation Ground – To be rescheduled

If you would like an item on the agenda at any Parish Council or Committee Meeting, you should write your request to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039. **Email:** tollesburypc@btinternet.com

TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST

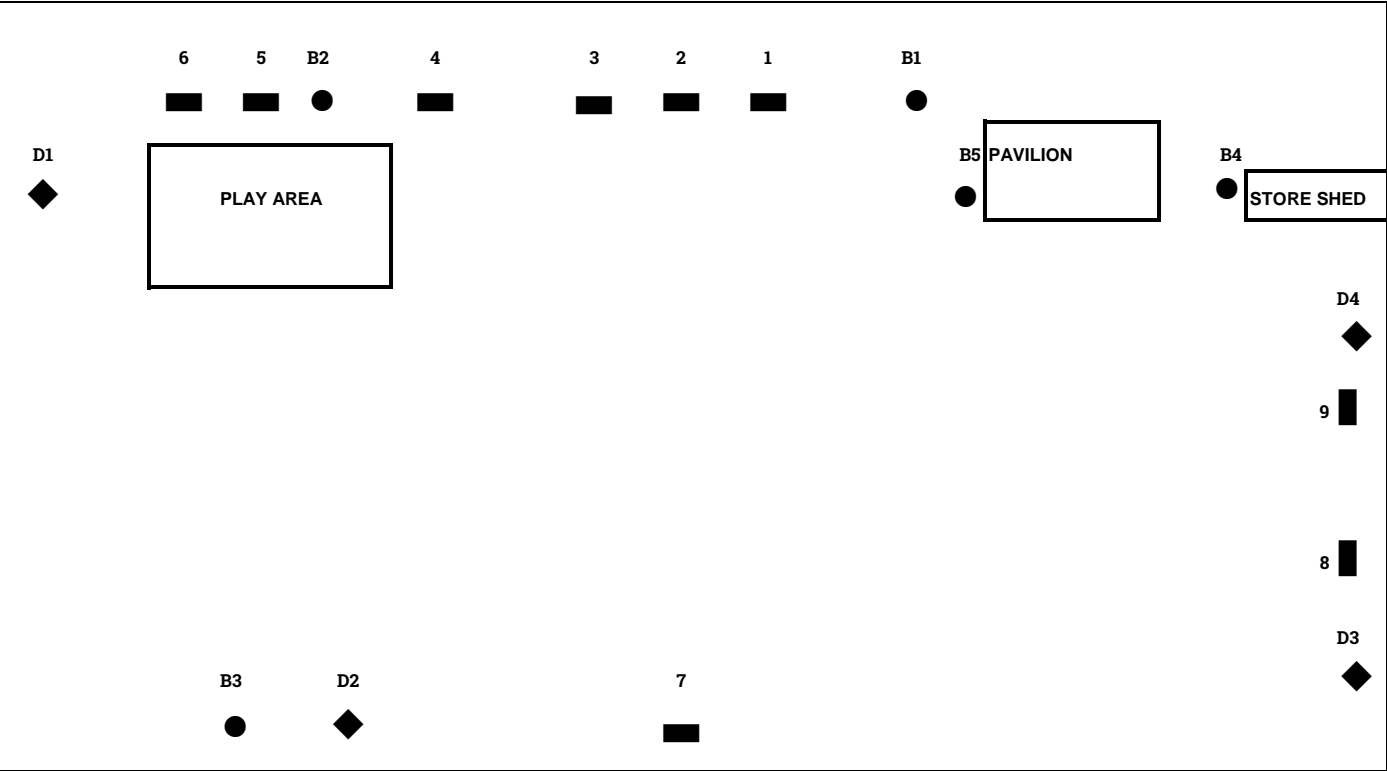
DATE OF INSPECTION: 31/12/2023

	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

TOLLESBURY PARISH COUNCIL
BENCHES AND BINS

DATE OF INSPECTION: 31/12/2023



Benches

1	Missing slats
2	Missing slats
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

Dog Bins (D*)

1	Ok
2	Ok
3	Ok
4	Ok

Litter Bins (B*)

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*



RENTAL AGREEMENT

between

Tollesbury Climate Partnership Limited (TCP)

and

Tollesbury Parish Council (TPC)

TPC offers TCP the use of the right hand end of the small storage section in the brick store near the Pavilion on the Recreation Ground in exchange for a peppercorn rent of £1 per year.

TPC undertakes to keep the store in good repair and provide TCP with a key for unhindered access.

TCP will store "A" boards, signs, other display materials and equipment relating to their activities as set out in their objectives. They will not store perishable or dangerous materials, and will keep their part of the store tidy.

TCP may erect shelving but this will be free-standing and not fixed to the store structure.

Signed on behalf of TCP

Sign (Director) Name

Dated.....

Signed on behalf of TPC

Sign

Name

Dated

Agenda Item 12.2

Parish / Town Council	Month	Total Number of Hours
Tollesbury	November	03:00
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
0	0	0
ASB Issues	VMO (Vehicle Moved On)	
0	0	
Any Other Details		

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
DR/LF	10/11/2023	Tollesbury	08:55	09:55	01:00	Onstreet patrol and foot patrol of playing field and playsite.	Dog foul patrol maybe needed as 3 or 4 dog foul seen on playing field
AR	27/11/2023	Tollesbury	14:25	16:25	02:00	Patrol of Tollesbury	Car enforcement and dog fouling patrol, checking The Recreation Ground, Station Road and Marina
					3:00:00		