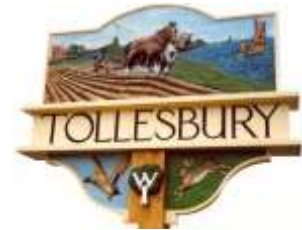


# TOLLESBURY PARISH COUNCIL



www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that the Annual Meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 7<sup>th</sup> May 2019, in the Pavilion commencing at 7.30pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

Councillors: S Plater, M Bell, R Cole, R Crees, R Lankester, T Lowther, H Nixon, S O'Donnell,  
A St Joseph

.....

<p>THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.</p>
---

## AGENDA

- Election of Chairman**  
To elect a Chairman for the forthcoming year and to receive a signed Declaration of Acceptance of Office.
- Election of Vice-Chairman**  
To elect a Vice-Chairman for the forthcoming year.
- Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
- Declaration of Interest**  
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
- Public Forum**  
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
- District Councillors**  
To receive information from the District Councillors.
- Minutes**  
To confirm Minutes of the Meeting held on 16<sup>th</sup> April 2019.
- Committees and Representatives**  
Election of Committees and Representatives for the forthcoming year.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL  
Tel:01621 869039 email: [tollesburypc@btinternet.com](mailto:tollesburypc@btinternet.com)

**9. Social Media and Email Policy**

Councillors to sign to agree that they have read and understood the Social Media and Email Policy.

**10. Bank Signatories**

To carry out a review of Bank Signatories.

**11. Accounts 2018/19**

To re-approve 2018/19 accounts.

**12. Finance**

12.1 To receive Monthly Financial Report.

12.2 To approve payments.

**13. Planning**

***Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.***

Applications:

To consider Planning Applications from Maldon District Council including the following:

- FUL/MAL/19/00407 PP-07763337  
Demolition of existing 3 bedroom bungalow and erection of 3 bedroom house with garage  
Hidden Waters 48 Woodrolfe Road Tollesbury Essex
- WTPO/19/00427  
T1. Sycamore - crown reduction of 4 metres in height and 1.5m on the side. T2.  
Sycamore - reduce by 2 metres all over to reduce weight of limbs  
Tollesbury Surgery 25 High Street Tollesbury Essex

Appeals:

- None received.

To note decisions made by Maldon District Council.

To note appeal decisions made by the Planning Inspectorate.

**14. Committees**

**14.1 Recreation Ground Committee**

14.1.1 To receive Monthly Inspection Report.

14.1.2 To receive update from the Recreation Ground Committee

**14.2 Environment & Amenity Committee**

14.2.1 To consider quotation to repair pothole at the Cemetery.

**14.3 Woodup Pool**

14.3.1 To receive Minutes of the Woodup Pool Committee Meeting held on 16<sup>th</sup> April 2019.

14.3.2 To receive Safety Check Reports.

**15. Police**

To discuss policing matters within the village to feed back to Essex Police.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL

Tel:01621 869039

email: [tollesburypc@btinternet.com](mailto:tollesburypc@btinternet.com)

**16. Administration**

To receive information from the Clerk – update on current and ongoing matters.

**17. Community Concerns**

To receive information only or note future agenda items.

**18. Date of the next Meeting**

Thursday 9<sup>th</sup> May 2019 – Woodrolfe Hard and Marine Assets Committee (7.30pm)

Tuesday 21<sup>st</sup> May 2019 – Planning Meeting (If Required) (7.30pm)

Tuesday 21<sup>st</sup> May 2019 – Environment & Amenity Committee (TBC)

Tuesday 4<sup>th</sup> June 2019 – Full Council Meeting (7.30pm)

Further agenda items for consideration at the next Full Council Meeting to be sent to the Clerk by Monday, 27<sup>th</sup> May 2019, at the latest.