

Present: Cllrs Lankester, Nixon, Plater

In the Chair: Cllr O'Donnell

Clerk: Michelle Curtis

1. Election of Chairman

Cllr O'Donnell was nominated to be Chairman of the Environment & Amenity Committee. This was unanimously agreed. Cllr O'Donnell was **declared** to be Chairman of the Environment & Amenity Committee for the ensuing municipal year.

2. Election of Vice Chairman

Cllr Nixon was nominated to be Vice-Chairman of the Environment & Amenity Committee. This was unanimously agreed. Cllr Nixon was **declared** to be Vice-Chairman of the Environment & Amenity Committee for the ensuing municipal year.

3. Apologies for Absence

There were no apologies for absence, all Councillors were present.

4. Declarations of Interest

There were no declarations of interest disclosed.

5. Public Forum

There were no members of the public present.

6. Minutes of Meeting held on 5th February 2019

Resolved: that the minutes of the Parish Council meeting held on 5th February 2019 be approved as a true record of the Meeting and were signed by Cllr Plater on behalf of the Chairman. Unanimously agreed

7. Inspection Reports

The Inspections Reports dated 26/03/19 were received and noted.

Hasler Green

Street light post at a 6.5° angle – The Clerk reported this had previously been brought to the attention of Essex County Council Highways.

Allotments

Tap leaking, washer needs replacing – Clerk to arrange for washer to be replaced.

Water Butts uncovered – The Chairman to arrange for the water butts to be covered.

Woodrolfe Green – No issues to report.

The Bin Inspection Report was also received:

Bin at Bus Shelter loose – Clerk to obtain a quotation for the bin to be secured.

Bin at Woodup Pool near noticeboard loose – The Clerk advised Bonz was replacing the bin.

Dog Bin Recreation Ground chute rusting – To be inspected

Bench Woodup Pool covered in bird droppings – The Clerk advised Cllr Bell cleaned bench as part of Woodup Pool clean-up.

8. Environment and Amenities

8.1 Allotments

Cllr Nixon reported that it had been brought to his attention that a tenant is planting trees in the hedge on the northern boundary.

Action: Committee to have a site meeting late September.

8.2 Hasler Green

No issues to report

8.3 Woodrolfe Green

The Clerk reported that following the last Full Council Meeting she had written to Maldon District Council to request that should they be granted funds from Essex County Council for the Essex Coastal footpath, that some funds were granted to the Parish Council towards improving the Car Park. Matt Wilson, Countryside & Coast Manager, had replied to advise Maldon District Council would not be receiving any of the funds from Essex County Council but they would be happy to work with the Parish Council in developing an improved car parking area and would be supportive of investigations or applications to external funding programmes to help deliver this.

The Committee discussed whether Maldon District Council may consider giving to the Parish Council the land they own to the left of the path as you enter Woodrolfe Green and behind the public conveniences to provide additional parking.

Action: Clerk to contact District Councillor Bamford to seek advice of how to progress the request for the piece of land.

8.4 Cemetery

Cllr Nixon reported that the large wheelie bin was being used in the Cemetery and enquired why this was.

Action: Clerk to look into further.

The Committee discussed the option of providing a Woodland Cemetery and providing a Wildlife Garden Area. Cllr Plater advised the Parish Council had previously considered the option of a Woodland Burial Area but had decided against it due to concerns for management of the area.

The Committee agreed they would like to provide some trees in the Cemetery and a Wildlife Garden Area.

Action: Clerk to contact the Woodland Trust to see if trees are available (November).

Action: To discuss the possibility of a Wildlife Garden Area with Tollesbury Gardening Club.

8.5 Highways/Footpaths

The Clerk reported the equipment to monitor the traffic speed on West Street would be installed on 4th June 2019.

The Clerk reported following the last meeting, she had requested a meeting with Essex County Council Highways to discuss the speed/traffic congestion issues at the junction of High Street/East Street. Prior to a site meeting, Highways have advised that they would like to carry out a speed/traffic movement survey and would like the Parish Council to suggest the most suitable location for the equipment to be installed.

Action: Clerk to request that the equipment is installed across the road outside the Bakery.

The Chairman reported that vehicles are parking across the entrance to the Doctors Surgery and suggested double yellow lines are installed.

Action: Clerk to apply to the Local Highways Panel for double yellow lines across the entrance to the Surgery.

The Committee were very pleased with the works to the front of the Parish Rooms.
Action: Clerk to write to Cllr Durham to express thanks from the Parish Council. Copy to be sent to Cllr Bentley.

Cllr Lankester reported that he had received a letter from a resident who had expressed concern regarding some proposed footpath diversions by Essex County Council.

The Clerk advised the Parish Council had been consulted on the proposed diversions and had no objection. The Parish Council had also sought the views of the Friday Walking Group who also had no objections.

Action: Cllr Lankester to advise resident to contact Cllr Bamford.

8.6 Street Lighting

No issues to report.

8.7 Dog/Litter Bins

Cllr Nixon suggested that funds were set aside in the budget for the next financial year for replacement bins, as the current bins were aging and would need replacing.

8.8 Defibrillators

The Clerk reported that the First Responders regularly check the defibrillators and suggested that the defibrillator checks were carried out and formerly recorded.

Action: Clerk to ask Kevin Oakley if he would include inspection of the defibrillators on a monthly basis to his duties.

9. Projects

Telephone Kiosks

The Clerk advised the paint for the telephone kiosks had been returned to her.

Action: Clerk to obtain a quotation for the telephone kiosks to be painted.

Once the kiosks had been painted, the Committee would seek the views of the Parish for their use.

Cllr Lankester asked whether expansion of the Conservation Area should be considered for Tollesbury.

Cllr Plater advised this could be considered as part of the Neighbourhood Plan.

10. Date of Next Meeting

Tuesday 1st October 2019 – following the main meeting

The meeting closed at 8.37pm.

Signed.....

Date:.....