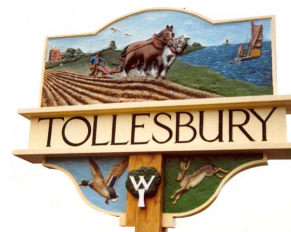


Return to:
Tollesbury Parish Council
4 Valkyrie Close, Tollesbury, Essex CM9 8SL
Tel. 01621 869039



Application to erect or alter a memorial Tollesbury Cemetery

This application is to be sent to Tollesbury Parish Council prior to the erection or replacement of a memorial, or before any work is carried out. No work is to commence until the permit form is returned.

Name and address of Memorial Mason:

Name: _____

Address: _____

_____ **Postcode:** _____

Email: _____ **Telephone number:** _____

I declare that the memorial shall be installed as indicated on the Application to Erect a Memorial and in accordance with the Memorial Mason's Registration Scheme. No variation to the details on the application will be permitted. All work undertaken will also be in accordance with the NAMM Code of Working Practice.

Signature of Monumental Mason: _____ **Date:** _____

Name of deceased: _____

Date of Burial: _____

New Memorial: YES/NO

Additional Inscription: YES/NO

Number of Grave Space: Row _____ No. _____

Name and address of Applicant:

Name: _____

Address: _____

_____ **Postcode:** _____

Email: _____ **Telephone number:** _____

Details of type of memorial: _____

Dimensions: _____

Type of stone to be used: _____

Proposed Inscription: (please use separate sheet if insufficient space) _____

(Note: Grave number to be engraved on the back of all new and replaced gravestones).

Name & Address of Exclusive Rights Holder: _____

Address: _____

_____ **Postcode:** _____

Email: _____ **Telephone number:** _____

As owner of the exclusive rights certificate in respect of the grave referred to herein, I hereby authorise the erection of a memorial on the grave.

Please attach a copy of the Exclusive Rights Certificate. (Without this permission cannot be given).

Signed: _____ **Date:** _____

SKETCH PLAN OF MEMORIAL & SUB-BASE/FOUNDATION WITH DIMENSIONS

PERMITTED DIMENSIONS:

Headstones: The following are the maximum dimensions permissible for headstones or vertical memorials in the lawn cemetery areas. - Maximum height : Three feet (900 mm) - Maximum thickness : Four inches (100 mm) - Maximum width : Two feet six inches (750 mm)

All such memorials are to be fixed on a base of the same material with the following dimensions: - Maximum depth: One foot (300 mm) - Maximum thickness : Four inches (100 mm) - Maximum width : Two feet six inches (750 mm)

Cremation Tablets: Not to exceed 380mm x 380mm by 100mm high. The single sub-base foundation must be underground and must not exceed 430mm square by 50mm high.

Vase: A vase not exceeding 24 inches in height

..... Grave No.

Date Signed
Clerk to the Council

FINAL PERMIT TO ERECT A MEMORIAL IN TOLLESBURY CEMETERY FOLLOWING PRE- INSTALLATION INSPECTION

Permission is granted toto proceed with the erection/replacement/additional inscription/maintenance of a memorial as detailed above.

Date Signed
Clerk to the Council