

Present: Cllrs Bell, Cole and O'Donnell

In the Chair: Cllr Plater

Clerk: Michelle Curtis

1. Chairman

Cllr Plater was nominated to be Chairman of the Finance Committee. The nomination was agreed unanimously. Cllr Plater was **declared** to be Chairman of the Finance Committee of Tollesbury Parish Council for the ensuing municipal year.

2. Vice-Chairman

Cllr Cole was nominated to be Vice-Chairman of the Finance Committee. The nomination was agreed unanimously. Cllr Cole was **declared** to be Vice-Chairman of the Finance Committee of Tollesbury Parish Council for the ensuing municipal year.

3. Apologies for Absence

There were no apologies for absence, all Councillors were present.

4. Declarations of Interest

There were no declarations of interest declared.

5. Minutes of Meeting held on 5th December 2018

Resolved: that the minutes of the Parish Council meeting held on 5th December 2018 be approved as a true account of the proceedings of the meeting and were signed by the Chairman.

6. Estimates and Budget 2020/2021

Councillors discussed a financial report at the meeting, which detailed the budget set for 2019/20 and the current year's income and expenditure.

The Clerk advised the adjusted tax base for 2020/21 had not yet been received from Maldon District Council.

Discussions took place on items under various budget heading and consideration was given to each item and a budget forecast was proposed for 2020/21.

The Committee were to discuss the Precept for the website and at this stage Cllr Cole declared a personal interest, as his partners close relation had submitted a quotation to provide the Parish Council website.

Cllr Cole left the meeting.

It was recommended to budget non-recurring expenditure for 2020/21 as follows: Amenities £2000 - Cemetery £500 – Recreation Ground £2,000 – Woodup Pool £2,000 – Neighbourhood Plan £1,500 – Website £6,000 - Woodrolfe Hard £1,000 - Unallocated sum £400. Total non-recurring expenditure £15,400.

Cllr Cole returned to the meeting.

The Committee agreed the proposed Precept of £84,704 for 2020/21 which will be finalised once the adjusted tax base had been received from Maldon District Council.

7. Fees and Charges 2020/21

A review of the current fees and charges were made. All increases to be applied from 1st April 2020, with the exception of the football pitch hire where the increases are to take effect from the start of the 2020/21 season.

Below are the proposed fees and charges for 2020/21.

Recreation Ground

Recommended no change to the pitch hire fees:

Senior Football Match	£45.00 per match
Junior Football (full pitch)	£24.00 per match
Junior Football (9-a-side pitch)	£21.00 per match
Junior Football (mini-soccer pitch)	£16.00 per match
Football Training	£9.00 per session

Woodrolfe Hard

Recommended changes to the Woodrolfe Hard Fees as follows:

Annual Dinghy Mooring (no change)	£49.50 per annum (inclusive of VAT)
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Allotments

Recommended changes to the allotment fees as follows:

Full Plot	£32.50
Half Plot	£22.50

Pavilion

Recommended no change to the hire charge:

Per Session	£25.00
Per Hour	£10.00

Woodrolfe Green

Recommended the peppercorn rent be left at £3.00 per annum.

Cemetery

Recommended to increase charges. The fees would be 80% of the current fees charged by Maldon District Council. The full details of recommended fees and charges are shown in Appendix B.

8. Other Matters

No other issues to discuss.

The meeting closed at 7.52 pm.

Signed.....

Date:.....