

Present: Cllrs Bell, Byatt and S Slodzik

In the Chair: Cllr Plater

Clerk: Michelle Curtis

1. Chairman

Cllr Plater was nominated to be Chairman of the Finance Committee. The nomination was agreed unanimously. Cllr Plater was **declared** to be Chairman of the Finance Committee of Tollesbury Parish Council for the ensuing municipal year.

2. Vice-Chairman

Cllr Bell was nominated to be Vice-Chairman of the Finance Committee. The nomination was agreed unanimously. Cllr Bell was **declared** to be Vice-Chairman of the Finance Committee of Tollesbury Parish Council for the ensuing municipal year.

3. Apologies for Absence

There were apologies for absence from Cllrs O'Donnell.

4. Declarations of Interest

There were no declarations of interest declared.

5. Minutes of Meeting held on 15th December 2016

Resolved: that the minutes of the Parish Council meeting held on 15th December 2016 be approved as a true account of the proceedings of the meeting and were signed by the Chairman.

6. Estimates and Budget 2018/2019

Councillors discussed a financial report at the meeting, which detailed the budget set for 2018/19 and the current year's income and expenditure.

The Clerk advised the adjusted tax base for 2017/18 was 992.5 (households), this was an increase against the previous year which was 989.2.

Discussions took place on items under various budget heading and consideration was given to each item and a budget forecast was proposed for 2018/19.

It was recommended to budget non-recurring expenditure for 2018/19 as follows: Amenities £800 - Cemetery £500 – Recreation Ground £6,500 – Woodup Pool £1,000 – Neighbourhood Plan £2,300 – Woodrolfe Hard £1,000 – Streetlighting £5,150 - Unallocated sum £1,700. Total non-recurring expenditure £18,950.

It was agreed to **recommend** the Precept for 2018/19 be set at £83,469. This was an increase of £1,945.29 compared to 2017/18, which equates to 2.4% and £1.97 increase per household. The recommended budget and forecast figures are shown in Appendix A.

7. Fees and Charges 2018/19

A review of the current fees and charges were made. All increases to be applied from 1st April 2018, with the exception of the football pitch hire where the increases are to take effect from the start of the 2018/19 season.

Below are the proposed fees and charges for 2018/19.

Recreation Ground

Recommended no change to the pitch hire fees

Senior Football Match	£40.00 per match
Junior Football (full pitch)	£23.00 per match
Junior Football (9-a-side pitch)	£20.00 per match
Junior Football (mini-soccer pitch)	£15.00 per match
Football Training	£9.00 per session

Woodrolfe Hard

Recommended changes to the Woodrolfe Hard Fees as follows:

Annual Dinghy Mooring (no change)	*£45.00 per annum
Mr Frost	*£200.00 per annum

* Fees inclusive of VAT

Allotments

Recommended changes to the allotment fees as follows:

Full Plot	£25.00
Half Plot	£17.50

Pavilion

Recommended no change to the hire charge:

Per Session	£25.00
Per Hour	£10.00

Woodrolfe Green

Recommended the peppercorn rent be left at £3.00 per annum.

Cemetery

Recommended to increase charges. The fees would be 80% of the current fees charged by Maldon District Council. The full details of recommended fees and charges are shown in Appendix B.

8. Other Matters

No other issues to discuss.

The meeting closed at 10.00 pm.

Signed.....

Date:.....