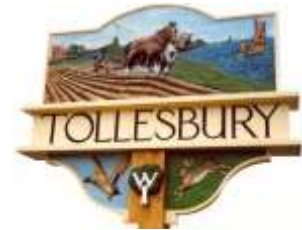


TOLLESBURY PARISH COUNCIL



www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that the Annual meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 1st May 2018, in the Pavilion commencing at 8.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

Councillors: S Plater (Chairman), M Bell (Vice-Chairman), V. Chambers, R Crees, G Goody, H Nixon, S O'Donnell, J Symes

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<p>THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.</p>

AGENDA

- Election of Chairman**
To elect a Chairman for the forthcoming year and to receive a signed Declaration of Acceptance of Office.
- Election of Vice-Chairman**
To elect a Vice-Chairman for the forthcoming year.
- Apologies for Absence**
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
- Declaration of Interest**
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
- Public Forum**
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
- District Councillors**
To receive information from the District Councillors.
- Minutes**
To confirm Minutes of the Meeting held on 17th April 2018.
- Committees and Representatives**
Election of Committees and Representatives for the forthcoming year.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL
Tel:01621 869039 email: tollesburypc@btinternet.com

9. **Register of Interests**
Councillors to confirm Register of Interests are up to date.
10. **Social Media and Email Policy**
Councillors to sign to agree that they have read and understood the Social Media and Email Policy.
11. **Bank Signatories**
To carry out a review of Bank Signatories.
12. **General Data Protection Regulations**
a) To adopt Data Protection Policy.
b) To consider Privacy Notice.
c) To consider Parish Breach Notice.
d) To carry out a Data Audit.
13. **Finance**
To receive Monthly Financial Report.
14. **Recreation Ground**
a) To receive Monthly Inspection Report.
b) To consider quotation to spray off the boundary of the Recreation Ground.
c) To receive application for funding for a new zip-wire.
15. **Committees**
Woodup Pool
a) To receive the notes of the Woodup Pool meeting held on 17th April 2018.
b) To consider quotations for various works at Woodup Pool.
16. **Police**
To discuss policing matters within the village to feed back to Essex Police.
17. **Planning**
Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.

To agree responses to applications received from Maldon District Council.

Applications:

- HOUSE/MAL/18/00236 PP-06757485 (Revised Plans)
Single storey rear extension and roof extension to first floor
25 Mell Road – Mr D McMillan
- LDP/MAL/18/00404
Claim for Lawful Development Certificate for Proposed Single Storey Rear Extension
39 New Road – Mr & Mrs P Atkins
- LDP/MAL/18/00390 PP-06688307
Claim for lawful development certificate for proposed development to replace an existing dropboard sluice with a new Tilting Weir with Eel pass.
RSPB, Old Hall Marshes, Old Hall Lane

Appeals:

- None received.

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To note decisions made by Maldon District Council.

To note appeal decisions made by the Planning Inspectorate.

18. Correspondence

Paul Dodson – Maldon District Council

To receive response from MDC following request for donation towards purchase of a projector.

19. Administration

To receive information from the Clerk – update on current and ongoing matters.

20. Community Concerns

To receive information only or note future agenda items.

21. Date of the next Meeting

Thursday 10th May 2018 – Woodrolfe Hard and Marine Assets Committee (7.30pm)

Tuesday 15th May 2018 – Full Council Meeting (7.30pm)

Tuesday 15th May 2018 – Environment & Amenity Committee (Following main meeting)

Further agenda items for consideration at the next full Council meeting to be sent to the Clerk by Monday, 7th May 2018, at the latest.