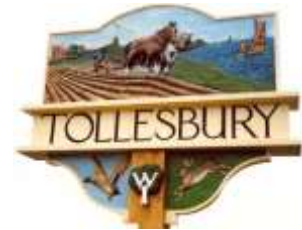


# TOLLESBURY PARISH COUNCIL



www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that the Annual meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 4<sup>th</sup> June 2019, in the Pavilion commencing at 7.30pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

Councillors: S Plater, M Bell, R Cole, R Crees, R Lankester, T Lowther, H Nixon, S O'Donnell,  
A St Joseph

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## THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

## AGENDA

1. **Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
2. **Resignation**  
To receive resignation from Cllr Crees.
3. **Declaration of Interest**  
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
4. **Public Forum**  
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
5. **District Councillors**  
To receive information from the District Councillors.
6. **Minutes**  
To confirm Minutes of the Meeting held on 7<sup>th</sup> May 2019.
7. **Finance**
  - 7.1 To receive Monthly Financial Report.
  - 7.2 To approve Payments.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL  
Tel:01621 869039 email: [tollesburypc@btinternet.com](mailto:tollesburypc@btinternet.com)

## 8. Internal Audit

- 8.1 To receive report and recommendations from the Internal Auditor.
- 8.2 To carry out a review on the Effectiveness of the Internal Audit.

## 9. Planning

*Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.*

- **Applications:** To consider Planning Applications received from Maldon District Council.
- **Appeals:** To receive notifications of Planning Appeals.
- **Planning Decisions:** To note decisions made by Maldon District Council.
- **Planning Appeals:** To note appeal decisions made by the Planning Inspectorate.

## 10. Committees

### 10.1 **Recreation Ground Committee**

- 10.1.1 To receive Monthly Inspection Report.
- 10.1.2 To receive update from the Recreation Ground Committee.

### 10.2 **Environment & Amenity Committee**

- 10.2.1 To receive the Minutes of the Environment & Amenity Committee Meeting held on 21<sup>st</sup> May 2019.
- 10.2.2 To consider quotation to repaint the telephone kiosk.
- 10.2.3 To consider quotation to secure the bin at the Bus Shelter.

### 10.3 **Woodrolfe Hard and Marine Assets**

- 10.3.1 To receive the Minutes of the Woodrolfe Hard and Marine Assets Committee Meeting held on 9<sup>th</sup> May 2019.

### 10.4 **Woodup Pool**

- 10.4.1 To receive Safety Check Reports.

### 10.5 **Neighbourhood Plan**

To receive update on the Neighbourhood Plan

## 11. Police

To discuss policing matters within the village to feed back to Essex Police.

## 12. Correspondence

### 12.1 **Matt Wilson, Maldon District Council – Woodrolfe Green**

To receive reply from Matt Wilson, Countryside & Coast Manager – Maldon District Council, regarding Woodrolfe Green Car Park.

### 12.2 **Robert Lee, Essex County Council – Footpath 14**

To receive email from Robert Lee, PROW & Records Analyst – Essex County Council, Foot Path 14 Public Path Diversion Order.

## 13. Administration

To receive information from the Clerk – update on current and ongoing matters.

## 14. Community Concerns

To receive information only or note future agenda items.

**15. Date of the next Meeting**

Tuesday 11<sup>th</sup> June 2019 – Recreation Ground Committee (6.30pm)

Tuesday 18<sup>th</sup> June 2019 – Planning Meeting (If Required) (7.30pm)

Tuesday 2<sup>nd</sup> July 2019 – Full Council Meeting (7.30pm)

Further agenda items for consideration at the next Full Council Meeting to be sent to the Clerk by Monday, 24<sup>th</sup> June 2019, at the latest.