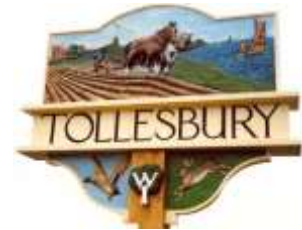


# TOLLESBURY PARISH COUNCIL



www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that the Meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 5<sup>th</sup> November 2019, in the Pavilion commencing at 7.30pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

Councillors: S Plater, M Bell, V Chambers, R Cole, R Lankester, S Legg, T Lowther, H Nixon, S O'Donnell, A St Joseph

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**THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

## AGENDA

1. **Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
2. **Declaration of Interest**  
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
3. **Public Forum**  
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
4. **District Councillors**  
To receive information from the District Councillors.
5. **Minutes**  
To confirm Minutes of the Meeting held on 1<sup>st</sup> October 2019.
6. **Finance**
  - 6.1 To receive Monthly Financial Report.
  - 6.2 To approve Payments.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL  
Tel:01621 869039 email: [tollesburypc@btinternet.com](mailto:tollesburypc@btinternet.com)

## 7. Planning

*Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.*

- **Applications:** To consider Planning Applications received from Maldon District Council including the following:

**Application No:** 19/01010/FUL PP-08160749

**Proposal:** Temporary permission for static caravan during construction works

**Location:** Tollesbury Marina Woodrolfe Road Tollesbury Essex

**Application No:** HOUSE/MAL/19/01098

**Proposal:** Single storey rear extension

**Location:** 47 East Street Tollesbury Essex

**Application No:** FUL/MAL/19/00805 PP-07073067

**Proposal:** Removal of an existing wooden drop board sluice and the Installation of a new tilting weir with eel pass to improve passage for the critically endangered European eel

**Location:** RSPB Old Hall Marshes Old Hall Lane Tollesbury

- **Appeals:** To receive notifications of Planning Appeals.
- **Planning Decisions:** To note decisions made by Maldon District Council.
- **Planning Appeals:** To note appeal decisions made by the Planning Inspectorate.
- **Tree Preservation Orders:** To note Tree Preservation Orders.

## 8. Committees

### 8.1 **Recreation Ground Committee**

8.1.1 To receive update from Recreation Ground Committee.

8.1.2 To receive Monthly Inspection Report.

8.1.3 To consider quotations for a tree survey.

8.1.4 To consider quotation for the felling of two trees.

### 8.2 **Environment & Amenity Committee**

8.2.1 To receive Minutes of the Environment & Amenity Committee Meeting held on 1<sup>st</sup> October.

8.2.2 To agree works specification for the Cemetery Contract.

8.2.3 To receive the quarterly Inspection Reports for the Allotments, Woodrolfe Green and Hasler Green.

### 8.3 **Woodrolfe Hard and Marine Assets**

8.3.1 To receive Minutes of the Woodrolfe Hard and Marine Assets Committee Meeting held on 10<sup>th</sup> October 2019.

### 8.4 **Woodup Pool**

8.4.1 To receive Minutes of the Woodup Pool Committee Meeting held on 15<sup>th</sup> October 2019.

8.4.2 To receive Safety Check Reports.

### 8.5 **Neighbourhood Plan**

8.5.1 To receive update on the Neighbourhood Plan

## 9. Highways

9.1 To receive Highways Highlights - September 2019.

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10. **Pavilion**  
To consider advertising the Pavilion for Hire in the Parish Magazine.
11. **Police/Community Protection Officers**
  - 11.1 To discuss policing matters within the village to feed back to Essex Police.
  - 11.2 To receive CPO Report for September 2019.
12. **Parish Council Website**  
To receive information from the EALC regarding website providers.
13. **Correspondence**
  - 13.1 **Royal British Legion**  
To receive letter regarding the Remembrance Day Service and Parade – Sunday 10<sup>th</sup> November 2019.
14. **Administration**  
To receive information from the Clerk – update on current and ongoing matters.
15. **Community Concerns**  
To receive information only or note future agenda items.
16. **Employment Matters**  
To review Terms and Conditions for the Clerk.
17. **Date of the next Meeting**  
Tuesday 19<sup>th</sup> November 2019 – Environment and Amenity Committee (6.30pm)  
Tuesday 19<sup>th</sup> November 2019 – Planning Meeting (If Required) (7.30pm)  
Tuesday 3<sup>rd</sup> December 2019 - Full Council Meeting (7.30pm)  
Wednesday 4<sup>th</sup> December 2019 – Finance Committee (7.30pm)

Further agenda items for consideration at the next Full Council Meeting to be sent to the Clerk by Monday, 25<sup>th</sup> November 2019, at the latest.