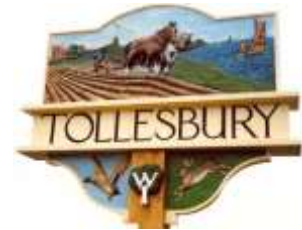


TOLLESBURY PARISH COUNCIL



www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that the Meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 14th January 2020, in the Pavilion commencing at 7.30pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

Councillors: S Plater, M Bell, V Chambers, R Cole, R Lankester, S Legg, T Lowther, H Nixon, S O'Donnell, A St Joseph

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<p>THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.</p>
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AGENDA

1. **Apologies for Absence**
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
2. **Declaration of Interest**
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
3. **Public Forum**
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
4. **District Councillors**
To receive information from the District Councillors.
5. **Website**
To receive update from Phelan Barker on new website.
6. **Minutes**
To confirm Minutes of the Meeting held on 6th January 2020.
7. **Finance**
 - 7.1 To receive Monthly Financial Report.
 - 7.2 To approve Payments.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL
Tel:01621 869039 email: tollesburypc@btinternet.com

8. Planning

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.

- **Applications:** To consider Planning Applications received from Maldon District Council including the following:

Application No: HOUSE/MAL/19/01211
Proposal: Single storey UPVC conservatory
Location: 61A West Street Tollesbury

Application No: FUL/MAL/19/01277 PP-08273398
Proposal: Conversion of hay barn and stables to a dwelling
Location: Land Adjacent to Ivystone Cottage Back Road Tolleshunt D'Arcy

- **Appeals:** To receive notifications of Planning Appeals.
- **Planning Decisions:** To note decisions made by Maldon District Council.
- **Planning Appeals:** To note appeal decisions made by the Planning Inspectorate.
- **Tree Preservation Orders:** To note Tree Preservation Orders.

9. Committees

9.1 **Recreation Ground Committee**

- 9.1.1 To receive update from the Recreation Ground Committee.
- 9.1.2 To receive Monthly Inspection Report.
- 9.1.3 To consider quotations for a tree survey.
- 9.1.4 To consider quotation for various works.

9.2 **Environment & Amenity Committee**

- 9.2.1 To receive update from the Recreation Ground Committee.
- 9.2.2 To receive quarterly Inspection Reports.
- 9.2.3 To consider quotations for various works.
- 9.2.4 To receive email from resident regarding lighting around the Scout Hut.

9.3 **Woodrolfe Hard and Marine Assets**

- 9.3.1 To receive update from Woodrolfe Hard and Marine Assets Committee.

9.4 **Woodup Pool**

- 9.4.1 To receive Minutes of the Woodup Pool Committee Meeting held on 6th January 2020.
- 9.4.2 To receive Safety Check Reports.
- 9.4.3 To agree usage schedule of Woodup Pool by FACT.

9.5 **Neighbourhood Plan**

- 9.5.1 To receive update on the Neighbourhood Plan

10. Cemetery Contract

To consider tenders for the Cemetery Contract.

11. Parish Council Meetings

To review Meeting Schedule for 2020.

12. **Utilities**
 - 12.1 **Electricity – Pavilion**
To consider quotation for the electricity supply to the Pavilion.
 - 12.2 **Telephone**
To consider quotation for the Parish Telephone Line.
13. **Highways**
 - 13.1 To receive Highways Highlights – November/December 2019.
14. **Police/Community Protection Officers**
 - 14.1 To discuss policing matters within the village to feed back to Essex Police.
 - 14.2 To receive CPO Reports for November and December 2019.
15. **Fellowship Afloat Charitable Trust – Tolfish Hump**
To receive renewed licence agreement for Tolfish Hump for 2020.
16. **'The Hangout' – Youth Group**
To receive policies for the running of 'The Hangout' Youth Group.
17. **Administration**
To receive information from the Clerk – update on current and ongoing matters.
18. **Community Concerns**
To receive information only or note future agenda items.
19. **Litter Picker**
To carry out an annual review for Mr K Oakley, Litter Picker.
20. **Date of the next Meeting**
Thursday 16th January 2020 – Woodrolfe Hard and Marine Assets Committee (7.30pm)
Tuesday 4th February 2020 - Full Council Meeting (7.30pm)
Tuesday 18th February 2020 - Planning Meeting (If Required) (7.30pm)

Further agenda items for consideration at the next Full Council Meeting to be sent to the Clerk by Monday, 27th January 2020, at the latest.