



# TOLLESBURY PARISH COUNCIL



Clerk: Michelle Curtis, 4 Valkyrie Close,  
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Notice is hereby given that a meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 18<sup>th</sup> September 2018, in the Pavilion commencing at 8.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

11<sup>th</sup> September 2018

Councillors: M Bell (Vice-Chairman), V Chambers, R Crees, G Goody, R Lankester, T Lowther, H Nixon, S O'Donnell, S Plater (Chairman), S Slodzik, J Symes

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## THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

## AGENDA

1. **Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
2. **Declaration of Interest**  
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
3. **Public Forum**  
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
4. **District Councillors**  
To receive information from the District Councillors.
5. **Minutes**  
To confirm Minutes of the Meeting held on 4<sup>th</sup> September 2018.
6. **Finance**
  - a) To receive Annual Return from External Auditor.
  - b) To approve payments.
7. **Insurance**  
To consider Parish Council insurance renewal.

## 8. **Planning**

### a) **Planning Applications and Decisions**

*Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.*

Applications:

- HOUSE/MAL/18/01036 PP-07243378  
Proposed two storey extension to front with internal alterations and ancillary works  
Ridgeways, 46 Woodrolfe Road, Tollesbury
  
- HOUSE/MAL/18/01011  
Rear porch  
46 West Street, Tollesbury
  
- HOUSE/MAL/18/00982  
Single storey rear/side extension  
12 Waterworks Road, Tollesbury
  
- TCA/MAL/18/01065 IAP00022082-002  
SB1 Silver Birch – reduce by 4m. SB2 Silver Birch – reduce by 2m. B1-12 Beech trees  
– removal of B11, B6, B8  
Oak House, 5 Churchacre, Hall Road, Tollesbury

Appeals:

- None received.

To note decisions made by Maldon District Council.

To note appeal decisions made by the Planning Inspectorate.

## 9. **Recreation Ground**

To receive Monthly Inspection Report.

## 10. **Woodup pool**

To receive Safety Inspection Reports.

## 11. **Woodrolfe Green**

- a) To receive update on the relocation of the recycling bins.
- b) To consider quotation for road scalplings.
- c) To consider quotation to spread the road scalplings.

## 12. **Tollesbury Youth Project**

- a) To receive an update from Cllr Chambers on the project.
- b) To consider quotation for Wi-Fi to the Pavilion.

## 13. **Grounds Maintenance**

To review the work specifications for:

- Contract 1 – Recreation Ground
- Contract 2 – Hasler Green
- Contract 3 – Woodrolfe Green
- Contract 4 – Woodup Pool

## 14. **Local Highways Panel – Church Street**

To receive drawings for the bus stop improvements at the junction of High Street with Church Street – reference LMAL152017.

15. **Police**  
To discuss policing matters within the village to feed back to Essex Police.
16. **Administration**  
To receive information from the Clerk – update on current and ongoing matters.
17. **Community Concerns**  
To receive information only or note future agenda items.
18. **Date of the next Meeting**  
Tuesday 2<sup>nd</sup> October 2018 – Full Council Meeting (7.30pm)  
Tuesday 2<sup>nd</sup> October 2018 – Environment & Amenity Committee (to follow Council meeting).

Further agenda items for consideration at the Full Council Meeting to be sent to the Clerk by Monday, 24<sup>th</sup> September 2018, at the latest.