



TOLLESBURY PARISH COUNCIL



Clerk: Michelle Curtis, 4 Valkyrie Close,
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Notice is hereby given that a meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 20th March 2018, in the Pavilion commencing at 8.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

13th March 2018

Councillors: M Bell (Vice-Chairman), V Chambers R Crees, G Goody, H Nixon,
S O'Donnell, S Plater (Chairman), C Slodzik, S Slodzik, J Symes

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<p>THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.</p>

AGENDA

- Apologies for Absence**
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
- Declaration of Interest**
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
- Public Forum**
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
- District Councillors**
To receive information from the District Councillors.
- Minutes**
To confirm Minutes of the Meeting held on 6th March 2018.
- Finance**
To approve payments.
- Recreation Ground**
 - To receive Monthly Inspection Report.
 - To consider quotation to spray off the northern boundary of the Recreation Ground.

8. **Highways**
To complete Essex County Council Highways Survey Delivery Survey.
9. **Community Protection Officers**
To consider Service Level Agreement with Maldon District Council for the services of the Community Protection Officers from 1st April 2018 – 31st March 2019.
10. **Standing Orders**
To carry out a review of the Standing Orders.
11. **Financial Regulations**
To carry out a review of the Financial Regulations.
12. **Risk Assessment and Management Document**
To carry out a review of the Risk Assessment and Management.
13. **Asset Register**
To carry out a review of the Asset Register.
14. **Police**
To discuss policing matters within the village to feed back to Essex Police.
15. **Planning**
Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.

To agree responses to applications received from Maldon District Council.

Applications:

- HOUSE/MAL/18/00236
Single storey rear extension and roof extension to first floor
25 Mell Road – Mr D McMillan
- COUPA/MAL/18/00266
Notification for prior approval for a proposed change of use from offices Class B1© to 7
No. residential flats Class C3.
Woodrope Building, Woodrolfe Road – Mr Tinson

Appeals:

- None received.

To note decisions made by Maldon District Council.

To note appeal decisions made by the Planning Inspectorate.

16. **Administration**
To receive information from the Clerk – update on current and ongoing matters.
17. **Community Concerns**
To receive information only or note future agenda items.
18. **Date of the next Meeting**

Tuesday 3rd April 2018 – Full Council Meeting (8.00pm)

Further agenda items for consideration at the Full Council Meeting to be sent to the Clerk by Monday, 26th March 2018, at the latest.