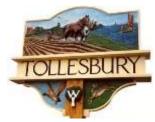


TOLLESBURY PARISH COUNCIL



Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL

Tel:01621 869039 email: tollesburypc@btinternet.com

www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that a meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 20th March 2018, in the Pavilion commencing at 8.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Mtal

Michelle Curtis - Clerk to the Council

13th March 2018

Councillors: M Bell (Vice-Chairman), V Chambers R Crees, G Goody, H Nixon, S O'Donnell, S Plater (Chairman), C Slodzik, S Slodzik, J Symes

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

1. Apologies for Absence

Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.

2. Declaration of Interest

To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.

3. Public Forum

Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

4. District Councillors

To receive information from the District Councillors.

5. Minutes

To confirm Minutes of the Meeting held on 6th March 2018.

6. Finance

To approve payments.

7. Recreation Ground

- a) To receive Monthly Inspection Report.
- b) To consider quotation to spray off the northern boundary of the Recreation Ground.

8. Highways

To complete Essex County Council Highways Survey Delivery Survey.

9. Community Protection Officers

To consider Service Level Agreement with Maldon District Council for the services of the Community Protection Officers from 1st April 2018 – 31st March 2019.

10. Standing Orders

To carry out a review of the Standing Orders.

11. Financial Regulations

To carry out a review of the Financial Regulations.

12. Risk Assessment and Management Document

To carry out a review of the Risk Assessment and Management.

13. Asset Register

To carry out a review of the Asset Register.

14. Police

To discuss policing matters within the village to feed back to Essex Police.

15. Planning

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.

To agree responses to applications received from Maldon District Council.

Applications:

- HOUSE/MAL/18/00236

Single storey rear extension and roof extension to first floor 25 Mell Road – Mr D McMillan

COUPA/MAL/18/00266

Notification for prior approval for a proposed change of use from offices Class B1© to 7 No. residential flats Class C3.

Woodrope Building, Woodrolfe Road - Mr Tinson

Appeals:

None received.

To note decisions made by Maldon District Council.

To note appeal decisions made by the Planning Inspectorate.

16. Administration

To receive information from the Clerk – update on current and ongoing matters.

17. Community Concerns

To receive information only or note future agenda items.

18. Date of the next Meeting

Tuesday 3rd April 2018 – Full Council Meeting (8.00pm)

Further agenda items for consideration at the Full Council Meeting to be sent to the Clerk by Monday, 26th March 2018, at the latest.