



# TOLLESBURY PARISH COUNCIL



www.essexinfo.net/tollesbury-parish-council

Notice is hereby given that a meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 21<sup>st</sup> March 2017, in the Pavilion commencing at 8.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

14<sup>th</sup> March 2017

Councillors: M Bell (Vice-Chairman), M Byatt, R Crees, G Goody, H Nixon, S O'Donnell, S Plater (Chairman), C Slodzik, S Slodzik, J Symes, V Witney

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## THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

## AGENDA

1. **Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
2. **Declaration of Interest**  
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
3. **Public Forum**  
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
4. **District Councillors**  
To receive information from the District Councillors.
5. **Minutes**  
To confirm Minutes of the Meeting held on 7<sup>th</sup> March 2017.
6. **Parking Car Park/recreation Ground**  
To discuss parking issues in the village and consider quotations for lighting in the car park of the Recreation Ground.
7. **Finance**  
To approve payments and sign cheques.

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon, Essex CM9 8SL  
Tel:01621 869039 email: [tollesburypc@btinternet.com](mailto:tollesburypc@btinternet.com)

8. **Committees**  
**Recreation Ground Committee**  
To receive the minutes of the Recreation Ground Committee meeting held on 7<sup>th</sup> March 2017.
9. **Standing Orders**  
To adopt the updated Standing Orders.
10. **Financial Regulations**  
To adopt the updated Financial Regulations.
11. **Risk Assessment and Management**  
To carry out a review of the Risk Assessment and Management.
12. **Asset Register**  
To carry out a review of the Asset Register.
13. **Neighbourhood Plan**
  - a) To agree Terms of Reference
  - b) To receive correspondence from FACT regarding residential houseboats.
14. **Maldon District Council**
  - a) **Street Naming**  
To consider proposed street name 'Oaklands' for the development former 99 Mel Road/Land between Wycke Lane and Woodrolfe Farm Lane.
15. **Police**  
To discuss policing matters within the village to feed back to Essex Police.
16. **Planning**  
To note decisions made by Maldon District Council  
  
To note appeal decisions made by the Planning Inspectorate.
17. **Administration**  
To receive information from the Clerk – update on current and ongoing matters.
18. **Community Concerns**  
To receive information only or note future agenda items.
19. **Date of the next Meeting**  
Tuesday 4<sup>th</sup> April – Full Council Meeting (8.00pm)

Further agenda items for consideration at the Full Council Meeting to be sent to the Clerk by Monday, 27<sup>th</sup> March 2017, at the latest.

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