



# TOLLESBURY PARISH COUNCIL



Clerk: Michelle Curtis, 4 Valkyrie Close,  
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Notice is hereby given that a meeting of **TOLLESBURY PARISH COUNCIL** will be held on Tuesday 24<sup>th</sup> July 2018, in the Pavilion commencing at 8.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

17<sup>th</sup> July 2018

Councillors: M Bell (Vice-Chairman), V Chambers, R Crees, G Goody, R Lankester, T Lowther, H Nixon, S O'Donnell, S Plater (Chairman), S Slodzik, J Symes

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<p>THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.</p>
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## AGENDA

- Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
- Declaration of Interest**  
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
- Public Forum**  
Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
- District Councillors**  
To receive information from the District Councillors.
- Minutes**  
To confirm Minutes of the Meeting held on 19<sup>th</sup> July 2018.
- Finance**
  - To receive Monthly Financial Report.
  - To approve payments.
  - To receive notification of new charges from Unity Trust Bank.
- Internal Audit**  
To appoint Internal Auditor for 2018/19 accounts.

## 8. Planning

### a) **Planning Applications and Decisions**

*Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.*

To confirm planning decisions made by the Parish Council outside of the meeting:

Applications:

- TCA/MAL/18/00773  
T1 Juniperus – Fell  
12 East Street, Tollesbury
  
- HOUSE/MAL/18/00724 PP-07046839  
Single storey extension to front with a second storey added over the garage with ancillary works internally  
Ridgeways, 46 Woodrolfe Road, Tollesbury

To agree responses to applications received from Maldon District Council.

Applications:

- ADV/MAL/18/00576  
Painted shop name on existing Edwardian fascia  
Waterloo House, 2 East Street, Tollesbury
  
- HOUSE/MAL/18/00793  
Single/two storey rear/side extension  
59 North Road, Tollesbury
  
- TCA/MAL/18/00842  
T1 Sycamore – Fell  
Tollesbury Surgery, 25 High Street, Tollesbury
  
- TCA/MAL/18/00860  
T1 & T2 Sycamore - Fell  
Parish Rooms, 48 Church Street, Tollesbury

Appeals:

- None received.

To note decisions made by Maldon District Council.

To note appeal decisions made by the Planning Inspectorate.

## 9. Recreation Ground

To receive Monthly Inspection Report.

## 10. Woodup pool

To receive Safety Inspection Reports.

## 11. Parking at Woodrolfe Hard

To discuss recent issues with parking around the Hard area.

## 12. Woodrolfe Green

To consider quotation for installation of post at the car park.

13. **Streetlighting**  
To consider renewing streetlight maintenance contact with A & J Lighting Solutions.
14. **St Marys Church/PCC**  
To consider request to use an area of the Recreation Ground to host stalls for the Church summer fete.
15. **Tollesbury and Mersea Native Oyster Fishery Company Ltd**  
To consider supporting the Tollesbury and Mersea Native Oyster Fishery Company Ltd in their application to renew their Several Fishery Order.
16. **Sewerage**
  - a) Sewerage pollution Woodrolfe Creek – Cllr Lankester
  - b) Combined sewerage outfalls – Cllr Lankester
17. **The Maldon & Blackwater Estuary Coastal Community Team**  
To receive the minutes of the AGM held on 19<sup>th</sup> June 2018.
18. **Tollesbury Youth**  
Consider paper on potential social alienation of Tollesbury adolescent youth – Cllr Lankester.
19. **Police**  
To discuss policing matters within the village to feed back to Essex Police.
20. **Administration**  
To receive information from the Clerk – update on current and ongoing matters.
21. **Community Concerns**  
To receive information only or note future agenda items.
22. **Employment Matters**  
To review Terms and Conditions for the Caretaker.
23. **Date of the next Meeting**  
Tuesday 7<sup>th</sup> August 2018 – Full Council Meeting (8.00pm)

Further agenda items for consideration at the Full Council Meeting to be sent to the Clerk by Monday, 30<sup>th</sup> July 2018, at the latest.