

Present: Cllrs Bell, Chambers, Lankester, Lowther, Nixon, O'Donnell, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillor Bamford
3 Members of the Public

1. Co-Option

Resolved: to co-opt Vikki Chambers as a Parish Councillor for Tollesbury Parish Council. Unanimously agreed.

2. Apologies for Absence

There were apologies for absence from Cllr Cole.

There were also apologies for absence from District Councillor Thompson.

3. Declarations of Interest

Cllr Lankester disclosed an interest as follows:

- Personal interest in respect of agenda item 8, planning application FUL/MAL/19/00552, as he has a personal relationship with residents who live on one of the houseboats.

Cllr Bell disclosed an interest as follows:

- Personal and prejudicial interest in respect of agenda item 10, Proposed Development in Mell Road, as his property backs onto the proposed development area.

Cllr St Joseph disclosed an interest as follows:

- Personal and prejudicial interest in respect of agenda item 8, planning applications HOUSE/MAL/19/00519 and LBC/MAL/19/00520, as he has a personal and business relationship with the Applicant.

The Chairman disclosed an interest as follows:

- Personal and prejudicial interest in respect of agenda item 8, planning application FUL/MAL/19/00552, as his company Plater Claibourne are the Agents for the Application.

4. Public Forum

A resident advised that she had put together her thoughts regarding the proposed development in Mell Road and would be happy to help.

The Clerk confirmed the information received from the resident had been circulated to Councillors.

5. District Councillors

District Councillor Bamford reported the following:

- The Application for the 18 houses in Woodrolfe Road would be going before the North-West Planning Committee on Monday 11th July 2019 and suggested that a member of the Parish Council attends to give reasons as to why the Parish Council objected to the Application.
- A District Councillors Surgery is being held on Saturday 6th July at 11am in the Lighthouse. It is expected a number of residents will attend to express their views on the proposed development in Mell Road. Cllr Bamford requested that if the Parish Council are producing a document for guidance, a copy is given to her before Saturday.

6. Minutes of the Meetings held on 4th June 2019

Resolved: that the Minutes of the Parish Council Meeting held on 4th June 2019 be approved as a true record of the Meeting. Proposed Cllr O'Donnell, seconded Cllr St Joseph. Unanimously agreed.

The Minutes were signed by the Chairman

7. Finance

7.1 To receive Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £112,690.21 as at 30th June 2019.

Expenditure to date – Budget £91,701 – Actual to date £17,924

Income to date – Budget £91,701 (including Precept £82,681) – Actual to date £44,321

Earmarked Funds – Closing Balance £54,741.31 – Net movement £16,682.50

The Clerk reported the following:

- Tollesbury FC were invoiced £520 for the 2018/19 End of Season Pitch Fees. They have sent a cheque for £350 and, if acceptable by the Parish Council, will pay the outstanding balance of £170 as soon as the funds become available.

Councillors were happy to wait for the outstanding balance of £170 to be paid by the Football Team.

Action: Clerk to speak with the Secretary of the Football Team to discuss payment of fees going forward.

7.2 To approve Payments Payments

The items for payment totalling £7,643.47 were presented for approval (Appendix A).

Resolved: to approve payments and make online payments.

8. Planning

Application and Decisions

Applications:

In accordance with the declaration disclosed, the Chairman left the Meeting. Cllr Bell, Vice-Chairman, took the chair.

- **Application No:** FUL/MAL/19/00552

Proposal: Change of use of mixed use of marina and for the mooring of up to 8No. residential houseboats

Location: Tollesbury Marina, Woodrolfe Road, Tollesbury

Resolved: to recommend approval of this Application. Unanimously agreed.

The Chairman returned to the Meeting.

- **Application No:** TCA/MAL/19/00669
Proposal: G1 15x Elm Trees – Fell
Location: Tollesbury County Primary School East Street Tollesbury
Resolved: Due to the lack of information received, the Parish Council are unable to make a decision on the Application. The Parish Council would like to receive the following information:
 - Information on a Forest School.
 - Are any of the trees being replaced?
 - How are the affected trees being disposed of?

- **Application No:** TCA/MAL/19/00668
Proposal: T1Ceanothus - Pruned by 1m all the way round.
Location: 24 West Street Tollesbury
Resolved: to recommend approval of this Application. Unanimously agreed.

In accordance with the declaration disclosed, Cllr St Joseph left the meeting.

- **Application No:** HOUSE/MAL/19/00519 and LBC/MAL/19/00520
Proposal: Demolition of rear chimney and low level of scullery. Remove wall between existing scullery and kitchen and build extension to rear of property.
Location: Old Hall Farm Old Hall Lane Tolleshunt D'Arcy
Resolved: to recommend approval of this Application. Majority agreed.

Cllr St Joseph returned to the meeting.

Appeals:

- There were no planning appeals.

Planning decisions made by Maldon District Council:

- HOUSE/MAL/19/00377 – 5 Thurstable Road – **Approved**
- FUL/MAL/19/00407 – Hidden Waters, 48 Woodrolfe Road – **Approved**
- WTPO/MAL/19/00427 – Tollesbury Surgery, 25 High Street - **Approved**

Planning decisions made by the Planning Inspectorate:

- None received.

9. Committees

9.1 Recreation Ground Committee

9.1.1 Monthly Inspection Report

The Monthly Inspection Report dated 30/06/19 was received. There were no issues to report.

9.1.2 Minutes of the Recreation Ground Committee Meeting

Cllr Nixon presented the Minutes of the Recreation Ground Committee Meeting held on 11th June 2019.

Cllr Nixon advised that most of the works that had been identified in the Annual Inspection Report had been addressed.

9.1.3 Skate Park

Resolved: to accept the quotation from K Hobden for £580 to repair and paint the skate ramps subject to the correct material being used to fill the holes.

Paint to be supplied by the Parish Council.

9.1.4 See-Saw and Surfacing

Resolved: to accept the quotation from Bonz to remove the see-saw and rubber matting around the see-saw and roundabout for £350.

9.1.5 Messy Church Picnic

Councillors were happy to grant permission for an area of the Recreation Ground to be used on Sunday 18th August 2019 for the 'Messy Church' Picnic.

9.2 Environment & Amenity Committee

9.2.1 Telephone Kiosks

Resolved: to accept the quotation from J Salmon for £1,920 to paint the interior and exterior of both Telephone Kiosks.

Paint to be supplied by the Parish Council.

9.2.3 Bin at Bus Shelter

Resolved: to accept the quotation from K Hobden for £68.00 to secure the bin at the Bus Shelter.

9.2.4 Litter Bins – Cemetery

Resolved: to purchase 2 litter bins for the Cemetery costing £124.49 + VAT per bin.

9.3 Woodrolfe Hard and Marine Assets Committee

9.3.1 To receive update from Woodrolfe Hard and Marine Assets Committee

The Chairman reminded Councillors of the proposed works from the Mersea Harbour Protection Trust (MHPT). The Chairman advised Cobb Island, Old Hall and Tollesbury Wick are included in the surcharge works.

The MHPT are waiting for Harwich to confirm they will carry out the dredge.

The Crown Estates have advised that they will be charging for mud to be deposited on their land which could increase the cost of the project by a further £500k.

A number of residents have expressed concern regarding the fencing that had been erected by FACT. FACT has advised that this is temporary and will be taken down in the Autumn. The fencing has been erected for saltmarsh regeneration.

Action: Clerk to write to FACT to request confirmation that the fence is temporary and will be taken down in the Autumn and ask what the next steps might be.

The Chairman reported that the application for the Gabion Project has been submitted and we are waiting for feedback. The FACT Trustees do not wish to enter into a long-term agreement for Tolfish Hump, therefore it may be necessary for the gabions to be moved towards the dock area.

9.4 Woodup Pool

9.4.1 Safety Check Reports

The Safety Checks were received and noted.

9.4.2 Minutes of the Woodup Pool Committee Meeting

Cllr Lowther presented the Minutes of the Woodup Pool Committee Meeting held on 4th June 2019.

The Working Party to clear the algae from the pool will now be held on 11th July 2019 at 6.30pm and not on the 18th July 2019.

Action: Cllr Lowther to advertise for Volunteers to assist.

Cllr Chambers agreed to join the Woodup Pool and Recreation Ground Committee.

9.5 Neighbourhood Plan

The Chairman reported that the Planning Consultant should have the first draft of the Neighbourhood Plan by the end of the week.

A Neighbourhood Plan Committee Meeting would be scheduled once the report has been received.

10 Proposed Development Mell Road

10.1 Letter from Gladman Developments Limited

The letter from Gladman dated 24th May 2019 was received and noted.

The Chairman advised it had been agreed to attend an informal meeting on 9th July at 7.00pm with Gladman. The meeting will not be open to the public and will be attended by Parish Councillors and the Neighbourhood Plan Committee. The meeting will be to receive information only.

Action: Clerk to invite Andrew Cann, Planning Consultant – Planning Direct, to attend.

10.2 Letters from Priti Patel MP

Letters from Priti Patel were received and noted.

Priti Patel is committed to supporting the Parish to object to the proposed development.

10.3 Letter from Richard Holmes – Maldon District Council

The letter from Richard Holmes dated 18th June 2019 was received and noted.

10.4 Feedback from Public Meeting

The Public Meeting on the 24th June 2019 was well attended, approximately 180 residents were in attendance.

The Chairman reported a resident had been in touch with him and has suggested setting up an independent group to fight against the proposed development.

The Chairman suggested that a traffic survey and visual landscape assessment were carried out on the site.

Action: Chairman to obtain quotations for the surveys.

10.5 Funding

The Parish Council were aware that to fight against the application from Gladman would cost a significant amount of money. It was agreed at the next Public Meeting; the Chairman would ask the Village if they would be able to contribute towards the costs.

11. Community Protection Officers (CPOs)

11.1 Service Level Agreement

It was agreed to enter into a Service Level Agreement with the CPOs from April 2019 – March 2020.

Patrols will be carried out for 3 hours per month costing £32.44 + VAT per hour with an additional 1 hour and 30 minutes per week during the school summer holidays.

The Clerk signed the Service Level Agreement on behalf of the Parish Council.

11.2 To receive CPO Report

The report for May was received.

During May, the CPOs patrolled for 3 hours and issues 2 Penalty Charge Notices.

12. Police

The were no Police Reports received.

The Clerk reported a 'Coffee with the Cops' Event was being held on Friday 5th July 2019 in The Loft Tea-Room from 11am – 1pm.

13. Correspondence

13.1 Robert Lee, Essex County Council – Footpath 14

Confirmation of the Order to divert Footpath 10, 15, 7, 18 and 5 were received and noted.

13.2 Kieran Alexander – RSPB

The information on the proposed project at RSPB Old Hall Marshes was received and noted.

The Parish Council had no objection to the project.

14. Administration

The Clerk reported the following:

- Adult Mental Health First Aid Training – Notification had been received from the EALC to advise that Adult Mental Health First Aid Training is available. These are introductory session to raise awareness of Mental Health. Essex County Council are funding the trainer, manual, workbook and certificate. If the Parish Council wishes to provide the course, they would need to provide a venue and refreshments.
Action: Clerk to arrange a course for Tollesbury.
- Litter Collection – The Clerk reported that it had been brought to her attention that a youth in the village had been collecting litter around the seawall as part of her voluntary work for her Duke of Edinburgh Award and was doing an excellent job.
Action: Clerk to write to the person to express thanks on behalf of the Parish Council.
- Parish Rooms – Part of the current grass cutting contract, the Contractor cuts the grassed area outside of the Parish Rooms. The Parish Rooms Committee has requested that the area is no longer cut as they would like to plant some wildflowers outside.
Action: Clerk to advise the Contractor that the area outside the Parish Rooms is no longer to be cut.
- FACT – The Parish Council previously granted permission for Woodup Pool to be used by FACT for some kayaking activities with Tollesbury School on Friday 12th July 2019. FACT requested that the date is changed to Friday 19th July 2019. Councillors were happy for the date to be changed to Friday 19th July 2019.

15. Community Concerns – Information Exchange/Next Agenda Items

Cllr Lankester reported:

- Recently that he had attended the Essex Coastal Forum that day and was concerned about the quality of scientific data being used by Essex County Council for policies.
Action: Cllr Lankester to write personally to Essex County Council to raise his concerns.

Cllr Bell reported:

- He had been approached by a number of residents who had expressed concern regarding crossing the road by McColls and The Square as it is seen as very dangerous.
- Whilst out taking photographs of footways to submit to Cllr Durham, he noted that there are several roads where the gutters/kerbstones were overgrown with weeds.
Action: Clerk to bring to the attention of Essex County Council.

Cllr Nixon reported:

- The Cllr Bamford and himself had met with Matt Wilson from Essex County Council to discuss the area to the left of the path as you enter Woodrolfe Green. Matt will discuss further with his colleagues and Maldon District Council and come back to the Parish Council.

16. Date of the next Meeting

Tuesday 16th July 2019 – Planning Meeting (If Required) (7.30pm)

Tuesday 6th August 2019 – Full Council Meeting (7.30pm)

The Chairman closed the Meeting at 9.49pm.

Signed.....

Date