

Present: Cllrs Bell, Chambers, Cole, Lankester, Lowther, Nixon, O'Donnell

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillors Bamford and Thompson
8 Member of the Public

1. Apologies for Absence

There were apologies for absence from Cllr St Joseph.

2. Declarations of Interest

Cllr Bell disclosed interests as follows:

- Personal and prejudicial interest in Agenda item 8, Planning Application OUT/MAL/19/00837, as his property backs onto the proposed development.

3. Public Forum

A member of the public read an extract from a document entitled "The councillor's role".

"A councillor's primary role is to represent their ward or division and the people who live in it. Councillors provide a bridge between the community and the council. As well as being an advocate for your local residents and signposting them to the right people at the council, you will need to keep them informed about the issues that affect them.

As a local councillor, your residents will expect you to:

- respond to their queries and investigate their concerns (casework)
- communicate council decisions that affect them
- know your patch and be aware of any problems
- know and work with representatives of local organisations, interest groups and businesses
- represent their views at council meetings
- lead local campaigns on their behalf."

The member of the public stated that they hoped the Parish Council would take this into consideration when discussing the Planning Application in Mell Road.

4. District Councillors

Cllr Thompson reported the following:

- Maldon District Council continue to go through their transformation; looking at different ways of working to reduce costs and maintaining services.

5. Minutes of the Meetings held on 6th August 2019

Resolved: that the Minutes of the Parish Council Meeting held on 6th August 2019 be approved as a true record of the Meeting. Proposed Cllr Nixon, seconded Cllr Lowther. Unanimously agreed.

The Minutes were signed by the Chairman

6. Finance

6.1 To receive Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £103,298.78 as at 31st August 2019.

Expenditure to date – Budget £91,701 – Actual to date £32,323

Income to date – Budget £91,701 (including Precept £82,681) – Actual to date £49,535

Earmarked Funds – Closing Balance £57,108.15 – Net movement £19,049.34

The Clerk reported the following:

- Payment received from HMRC for £804.72 for the VAT recovered between April and June 2019.
- Payment received from Tesco Bags of Help Scheme of £1,000 towards the Play Equipment Upgrade Project.

The Chairman signed the Report.

6.2 To approve Payments

Payments

The items for payment totalling £9,350.43 were presented for approval (Appendix A).

Cllr Nixon reported that there had been difficulty contacting the Grounds Maintenance Contractor. The pitches require marking for the weekend as the football season starts and was concerned.

Action: To withhold payment of the invoice until contact had been made with the Contractor and the pitches had been marked.

Resolved: to approve payments and make online payments.

7. Professional Services – Planning Application Land Rear 6 to 106 Mell Road

7.1 Planning Direct

Resolved: to ratify the decision to extend the contract with Planning Direct to include providing advice on the Planning Application. This would cost approx. £2,970 (6 days @ £495 per day). Proposed Cllr Bell, seconded Cllr Lankester. Unanimously agreed.

7.2 Intermodal Transportation

Resolved: to ratify the decision to appoint Intermodal Transportation to carry out a survey and prepare a highway overview. This would cost approx. £500 of which £250 had been included in the payment schedule which had been approved. Proposed Cllr Bell, seconded Cllr Lankester. Unanimously agreed.

8. Planning Application and Decisions

Applications:

In accordance with the declaration disclosed, Cllr Bell left the Meeting.

- **Application No:** OUT/MAL/19/00837
Proposal: Outline planning application with some matters reserved (Access only) for a residential development of up to 90 dwellings with public open space, landscaping, sustainable drainage systems and vehicular access point from Mell Road (following the demolition of no. 6 Mell Road). All matters reserved except for means of access.
Location: Land Rear of 6 to 108 Mell Road, Tollesbury
Resolved: Unanimously agreed to recommend refusal of this Application as follows:
 - The Application is contrary to the National Planning Policy Framework, the Maldon District Council Local Development Plan and the emerging Tollesbury Neighbourhood Plan

Action: Clerk to write to Maldon District Council to advise them that the Parish Council object to the proposed development and will submit the relevant supporting information/reports as soon as possible.

Cllr Bell returned to the Meeting.

- **Application No:** TCA/MAL/19/00899 PP-08095308
Proposal: T1 Silver Birch - crown lift to 3m over footway back to suitable pruning points
Location: Land Outside 44 East Street Tollesbury
Resolved: to recommend approval of this Application. Unanimously agreed.

Appeals:

- There were no planning appeals.

Planning decisions made by Maldon District Council:

- HOUSE/MAL/19/00527 – 38 Sceptre Close – **Approved**

Planning decisions made by the Planning Inspectorate:

- There were no planning decisions made by the Planning Inspectorate.

9. Committees

9.1 Recreation Ground Committee

9.1.1 Update from Recreation Ground Committee

Cllr Nixon reported the following:

- During the high winds a poplar tree was blown over and had been removed by Bonz. There are a number of other poplar trees on the Recreation Ground which may need attention.

It was agreed that an arboriculture survey should be carried out at the Recreation Ground.

Action: Clerk to obtain a quotation for a survey to be carried out.

9.1.2 Monthly Inspection Report

The Monthly Inspection Report dated 03/09/19 was received. There were no issues to report.

9.1.3 Trees – Recreation Ground

The Clerk reported a quotation had been received from Bonz to fell the 6 remaining poplar trees. This would cost £4,800.

Action: to be reviewed once the arboriculture survey has been carried out.

9.2 Environment & Amenity Committee

9.2.1 Update from Environment & Amenity Committee

The Clerk reported she would arrange a site Meeting at the Allotments within the next couple of weeks.

Cllr Nixon reported that himself and a resident had installed the bins at the Cemetery.

Action: Clerk to arrange for the large wheelie bin to be emptied as soon as possible.

9.3 Woodrolfe Hard and Marine Assets Committee

9.3.1 Update from Woodrolfe Hard and Marine Assets Committee

The Chairman reported there had been no feedback from Haf Morris for the Gabion Project.

9.4 Woodup Pool

9.4.1 Update from the Woodup Pool Committee

Cllr Lowther reported the following:

- The signs/banners agreed at the last Meeting had been put up. It is difficult to see how effective they have been as there has been an increase in visitors to the pool.
- Parking in and around the pool area continues to be an issue. Some vehicles were also parking in Woodrolfe Road causing congestion. The Clerk advised that the CPO's had carried out patrols and had issued approx. 30 tickets for illegal parking.
- Andrew Eastham, FACT, had been very helpful with the emptying and filling of the pool.
- The water testing results had come back satisfactory.

The Chairman reported:

- A resident had approached him about using a section of their field to provide parking for visitors to the Hard and Woodup Pool area. The Chairman advised the resident this was a good idea and they should contact Maldon District Council.

9.4.2 Safety Check Reports

The Safety Checks were received and noted. There were no issues to report

10.5 Neighbourhood Plan

10.5.1 The Chairman reported that Leonie Alpin, Maldon District Council, had given her feedback on the Draft Neighbourhood Plan and he had forwarded it to Andrew Cann, Planning Consultant – Planning Direct.

Action: Clerk to circulate feedback from Leonie to Councillors.

The Chairman advised a Meeting of the Neighbourhood Plan Committee will be arranged once the consultation period for the Call for Sites had ended.

10. Highways

10.1 Traffic Survey – High Street/East Street

The Report from the Traffic Survey carried out by Essex County Council on High Street was received and noted.

The Report indicated that during a period of 7 days there were a total of 28,569 traffic movements (combined east and westbound). The average daily speed was

18.8mph and average daily speed 85%ile was 23.2mph. 0.4% of vehicles exceeded the 30mph speed limit.

Action: Clerk to forward report to Intermodal Transportation and HART.

Cllr Bell reported at the last Meeting, he advised that the Clerk had emailed Tom Eng, Essex County Council, to find out what the next steps are to put in place measures for speed cameras to be used in West Street, in response to the complaints from residents of West Street. To date there had been no response.

Action: Clerk to chase up with Tom Eng.

10.2 Highways Highlight

The Highways Highlights for July was received and noted.

11. Police/Community Protection Officers (CPOs)

11.1 Police

Cllr Lankester reported that he had had no contact from Essex Police regarding the Marine Watch.

Action: Cllr Bell to chase up.

11.2 To receive CPO Report

The report for July had not been received from Maldon District Council. To be deferred to the next Meeting.

12. Administration

- Work had started on the Telephone Kiosks and the Clerk needed to order some more paint. Several of the glass panels were also broken and needed replacing.

Resolved: for the Clerk to purchase paint and replacement glass panels for the kiosks.

13. Community Concerns – Information Exchange/Next Agenda Items

Cllr Lankester reported:

- He had received a response from Priti Patel MP regarding electric charging points. The current programme subsidises charging points in public streets but do not subsidise charging points in public car parks.

Cllr Chambers reported:

- A user of the Recreation Ground has asked if the Parish Council would consider making the play area a no smoking area and display signs.

Cllr O'Donnell reported:

- Following two vehicles being stolen from the Village, he had been asked by some residents whether the Parish Council would consider installing CCTV outside the Doctors Surgery.

Action: to be considered by the Environment and Amenity Committee.

- It had been brought to his attention that the wall outside McColls is leaning and may need attention.

A resident also reported that the fridge/air conditioning is very loud in the evenings.

Action: Clerk to write to McColls to bring this to their attention.

Cllr Cole reported:

- He is concerned regarding the road near McColls, vehicles are speeding making it very difficult and dangerous to cross. He was nearly knocked over by a Royal Mail vehicle when crossing the road.

Action: Cllr Cole to report the incident to Royal Mail.

Cllr Lowther reported:

- He had attended the Maldon Thurstable 100 Members Club on 25th July 2019. The EALC are offering micro-grants of up to £500.

Cllr Nixon reported:

- The toilets at Woodrolfe Green had been closed for a short period. A new Cleaner has now been appointed by Maldon District Council and the toilets have been re-opened.

Cllr Bell reported:

- He had received a complaint regarding the Maldon bus service which had arrived 35 minutes late. He had reported this to the Hedingham Depot Manager who advised they were recruiting new drivers and the ticket machines were being changed so users could pay by debit/credit card.

14. Date of the next Meeting

Tuesday 17th September 2019 – Recreation Ground Committee (6.30pm)

Tuesday 17th September 2019 – Planning Meeting (If Required) (7.30pm)

Tuesday 1st October 2019 – Full Council Meeting (7.30pm)

The Chairman closed the Meeting at 9.46pm.

Signed.....

Date