

Present: Cllrs Bell, Crees, Goody, Nixon, C Slodzik, S Slodzik and Witney

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present Mr R Davenport, Mr T Foster, Mr R Lankester and Mr D Legerton

1. Apologies for Absence

There were apologies for absence from Cllr Byatt and Goody.

There were also apologies for absence from District Councillor Bamford.

2. Declarations of Interest

There were no declarations of interest declared.

3. Public Forum

Mr Davenport advised that he had seen a report on the Maldon District Council website and expressed concern regarding the Neighbourhood Plan Summary document. The document states that: The Parish Council recognises that Tollesbury is a sustainable village with potential for housing, which if allocated would be on the western side of the village.

The Chairman stated that this information would have been taken from a meeting held with the Maldon District Council Planners at the end of 2016. The initial indication following the Neighbourhood Plan workshop was that the village would take some development and this would have been mentioned to Maldon District Council. This was prior to receiving the information from Cllr Bamford that there had been a reduction in the number of houses to be allocated. The Chairman stated that the situation had changed and there has been no decision made on the number of houses which will be allocated by Maldon District Council and at this stage there was no conclusion by the Neighbourhood Plan Committee on the number of houses for the village.

The Housing Needs Survey has been carried out and we are waiting to receive the report and the recommendations. The report will identify the need and the type of housing for the village. The Chairman confirmed the Neighbourhood Plan is an important document and is a way to protect the village against undesirable development.

The Chairman stated at this stage we are trying to gather as much information as possible to enable the committee to make decisions.

Mr Lankester advised that he had read the minutes of the Maldon District Council Planning and Licensing Committee meeting held on 19th January 2017 and noted that information was received from the Coastal Community Teams which states 'Revitalise Tollesbury Harbour'. Mr Lankester was concerned that people may think that revitalise may mean something exotic and if we are referring to improvement of the facilities, then that is what should be stated in the report.

The Chairman stated that at the Neighbourhood Plan workshop it was agreed that any improvement would be related to marine activities.

Mr Lankester stated that the report also advised there would be huts, yurts along the coastline. The Clerk had confirmed this would not be Tollesbury.

Action: Clerk to enquire where the huts/yurts would be located.

4. District Councillors

There were no District Councillors present.

5. Minutes of the Meetings held on 21st March 2017

Resolved: that the minutes of the Parish Council meeting held on 21st March 2017 be approved as a true account of the proceedings of the meeting and were signed by the Chairman. Proposed Cllr Nixon, seconded Cllr S Slodzik.

6. Finance

a) Monthly Financial Report

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £51,847.73 as at 31st March 2017.

Committees Budget (I&E) – Total Payments to Date £114,302.78 – Total Receipts to Date £111,484.62

Sub Committees Budget (R&P) – Total Payments to Date £110,380.30 – Total Receipts to Date £19,525.56

Earmarked Funds – Closing Balance £16,132.66

The Clerk reported the following:

- It has recently been reported that the Co-operative Bank were in ‘controlled failure’. On the authorisation of the Chairman, £20,000 was moved from the Co-operative Bank into the Unity Trust Account. Further advice would be sought from the Internal Auditor.
- The final accounts and Annual Return would be prepared for the next meeting of the Parish Council. The Internal Auditor would be attending on 19th April 2017 to complete the audit.

Resolved: to approve the finance reports. The Chairman signed the reports.

b) Approve Payment

Resolved: to authorise payment to Mr Oakley for the hours worked in March.

7. Recreation Ground

Monthly Inspection Report

The Monthly Inspection Report dated 18/03/17 was received and noted. There were no issues to report.

Cllr Nixon advised that the new litter bin had been installed on the store shed. He had spoken with the Collection Contractors and requested that the new bin would be included on their collection schedule.

8. Maldon District Council Local Development Plan Consultation

Councillors discussed the documents relating to the LDP consultation.

Cllr Crees was concerned with the Neighbourhood Plan Summary document within the Summary, in the box entitled “*Indication if housing will be allocated in plan?*” Tollesbury Parish Council’s current response is: “*The Parish Council recognises that Tollesbury is a sustainable village with potential for housing, which if allocated would be on the western side of the village.*” Cllr Crees stated there has been significant recent changes in the proposed rural allocation, such that the previously envisaged mandatory allocation from Maldon District Council may now have been met by recently approved planning proposals. He stated that this is the latest suggestion from Maldon District Council. He suggested that an additional corrective statement may therefore be added to the current statement, along the lines of “*In view of the recent granting of planning permissions which may count towards, or fully satisfy, any allocation, the Neighbourhood Plan may not necessarily allocate any further potential housing sites within the Parish.*”. Cllr Crees’ view was that Tollesbury Parish Council’s current statement may otherwise give a misleading view that Tollesbury Parish Council would be accepting of additional non-allocated development, when that has not yet been formally

decided by the Neighbourhood Plan Committee.

The Chairman stated that we were still waiting for the Housing Needs Survey and felt it was a good idea to reserve our position until the outcome of the survey and the Neighbourhood Plan Committee had discussed this.

Action: Clerk to print hard copy of all the consultation documents for circulation to Councillors.

Action: Councillors to submit their comments to the Clerk by Friday 14th April to collate and distribute to Councillors.

Action: To be included on the next agenda to formulate a response to the consultation.

9. Police

The Neighbourhood Watch Data reports dated 10/0/17 – 18/03/17 and 17/03/17 – 25/03/17 were received and noted. The Clerk reported there were no incidents reported for Tollesbury but there was a dwelling burglary in Tollesbury Road, Tolleshunt D'Arcy on 23/03/17.

Mr Foster advised there were issues with vehicles speeding along West Street.

Action: Clerk to request that the Rangers carry out a patrol using the Trucam equipment.

10. Planning Applications and Decisions

Applications:

- None received.

Appeals:

- FUL/MAL/16/01430 PP-05679832
Erect 5 No. dwellings, internal access road, associated car parking and landscaping.
Land West of Great Downs Farm, Station Road – Mr Newenham – Wilkins & Son Ltd

Action: Clerk to forward information on the application to members.

Action: To include on next agenda to discuss response.

Planning decisions from Maldon District Council:

- HOUSE/MAL/17/00081 – 5 The Chase - Refused

There were no appeal decisions made by the Planning Inspectorate.

11. Correspondence

a) Cllr Johnson – Hedingham

The letter dated 23rd March 2017 was received and noted.

Action: Clerk to write to Essex County Council to ask if they would contribute to the proposed improvement works on the car park at Woodroffe Green which included an area for the buses to turn and wait. The area at the car park would also allow drivers to take a comfort break.

Action: Clerk to speak to District Councillor Thompson regarding the application made to the Local Highways Panel to redesign the bus shelter area to accommodate the current operation of the buses.

b) Mr Rose – Cockerels

The email from Mr Rose dated 28th March 2017 was received and noted.

Action: Clerk to reply to Mr Rose requesting that further steps are taken (gathering of evidence, recordings) and presented to the Parish Council for consideration.

Action: Clerk to forward Mr Rose's email to the District Councillors.

17. Administration

Local Highways Panel – The Clerk had contacted Jon Simmons, Highways Liaison Officer – Local Highways Panel, to request that the yellow lines installed on the corner of Church Street/East Street were double rather than single. Jon advised that this was being put through a Local Highways Scheme validation process, and once they have the findings from the Validation Engineer, they will update the Parish Council.

Action: Clerk to advise Jon Simmons it is an urgent matter and ask when a reply can be expected.

Insurance – Following the last meeting the Clerk had contacted Came and Company to include the laptop and defibrillator to the policy, and to enquire whether it would be necessary to increase the value of the Pavilion following the upgrade works. Came and Company suggested that the Parish Council consult with an architect or surveyor to check the value of the property to rebuild the premises and whether it would be necessary to increase the insured sum. The laptop and defibrillator are covered under the existing policy and no further cover would be required.

Action: Chairman to arrange for a surveyor to provide a valuation of the Pavilion,

Annual Assembly – The Clerk reminded Councillors that the Annual Assembly would be held on Wednesday 19th April.

Action: Clerk to invite Adrian Rayner, Maldon District Council Rangers/Community Protection Team, to attend the Annual Assembly.

13. Community Concerns – Information Exchange/Next Agenda Items

The Chairman reported:

- He had been advised by FACT that the Natural England Coastal Path Consultation documents were now available. As far as FACT were concerned there were no major issues.
Action: Clerk to include on the next agenda for consideration.
- Neighbourhood Plan:
 - The Environmental Assessment reports had been received for the two sites in West Street.
Action: Clerk to upload reports to the Parish Council website.
 - Still waiting for the Housing Needs Survey and Traffic Surveys. Cllr Bell suggested that a survey of North Road should also be carried to ensure that there is a record of the vehicles travelling out of the village via the Back Road.
 - An extract of a report from Anglia Water had been received on the sewerage plant. The report includes information on the land that was included in the SHLAA.
The report indicates that the foul sewerage has capacity for 9 units.
Action: Clerk to upload the report to the Parish Council website.
The Chairman confirmed that at this stage there had been no survey requested from Essex and Suffolk Water.
- FACT would be holding a 50th Anniversary event on 27th May 2017 and have asked if the Parish Council would allow them to use the Cemetery as an overflow car park. Members were happy for the car park to be used on the day of the event.

Cllr Nixon asked if there was an update on Tollesbury Sailing Club. The Chairman advised he had tried to make contact without success.

Action: To include on the agenda for the next meeting for further discussion.

Cllr Bell reported:

- The Woodup Pool Committee meeting would be held on 18th April 2017 commencing at 6.30pm at the pool.

14. Date of the next Meeting

The next Parish Council meetings will be held on:

Tuesday 18th April 2017 – Woodup Pool Committee (6.30pm – Woodup Pool)

Tuesday 18th April 2017 – Full Council Meeting (8pm)

The Chairman closed the meeting at 9.30pm.

Signed.....

Date:.....