

Present: Cllrs Bell, Cole, Lankester, Lowther, Nixon, O'Donnell, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillor Bamford
36 Members of the Public

The Chairman noted there were a number of members of the Public present regarding the proposed development of 99 homes in Mell Road.

The Chairman reported the following:

- The Parish Council assumed that there would be some sort of development in Mell Road when they were made aware that the bungalow in Mell Road had been sold to provide an access point.
- Until last week, the Parish Council were unaware of the proposal for 99 houses.
- The Parish Council has not yet discussed the proposed development, a planning application has not yet been received.
- A letter has been sent to Priti Patel MP and the Chief Executive at Maldon District Council to express concern about the proposal which has come forward and that the consultation is carried out correctly.
- The Parish Council via the Neighbourhood Plan Committee has appointed a Planning Consultant to develop the Neighbourhood Plan and we have notified him of the proposal. The Planning Consultant is looking at the proposed development and will advise the Parish Council on the best approach to take.
- The feeling from the Village via the Neighbourhood Plan, is that the development is in the wrong location particularly with the traffic issues which already exist.
- Residents were advised to respond to the Gladman consultation.
- A Public Meeting will be arranged within the next couple of weeks to give residents the opportunity to discuss the proposal.

30 Members of the Public left the meeting.

1. Apologies for Absence

There were apologies for absence from District Councillor Thompson.

2. Resignation

The Chairman reported that due to work commitments Cllr Cress had resigned from the Parish Council. The Parish Council expressed thanks to Rob for his service to the Parish Council.

3. Declarations of Interest

There were no declarations of interest disclosed.

4. Public Forum

There were no comments from the members of the public.

5. District Councillors

There no comments from Cllr Bamford.

6. Minutes of the Meetings held on 7th May 2019

Resolved: that the Minutes of the Parish Council Meeting held on 7th May 2019 be approved as a true record of the Meeting. Proposed Cllr Nixon, seconded Cllr Cole. Unanimously agreed.

The Minutes were signed by the Chairman

7. Finance

7.1 To receive Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £116,716.21 as at 31st May 2019.

Expenditure to date – Budget £91,701 – Actual to date £12,625

Income to date – Budget £91,701 – Actual to date £42,819

Earmarked Funds – Closing Balance £53,083.81 – Net movement £15,025

The Clerk reported the following:

- The first instalment of £41,340.45 had been received from Maldon District Council for the precept.
- Payment received from HMRC for £1,604.94 for the VAT recovered between January and March 2019.
- Payment received from ITV for the Liar Two Production for £1,200; £1,000 was given to the Parish Council as a donation for the filming in the Village and £200 was given to Cllr Nixon for allowing use of his land during filming. Cllr Nixon requested that the £200 was given to the Parish Council towards the Play Equipment Upgrade Project.
The Parish Council thanked Cllr Nixon for the funds towards the project.

7.2 To approve Payments Payments

The items for payment totalling £5,947.12 were presented for approval (Appendix A).

Resolved: to approve payments and make online payments.

8. Internal Audit

8.1 Internal Audit Report

Councillors received the recommendations by the Internal Auditor and comments are as follows:

1. Banking Arrangements

The Council would consider alternative banking arrangements if there are any changes to the services provided by the Co-operative Bank.

2. Year-end Timetable

The Council were happy to change the year-end timetable to allow time for the final days internal audit before the accounts are submitted to the Council for approval.

Overall the Council were very pleased with the contents of the report and thanked the Parish Clerk for her hard work over the last financial year.

8.2 Effectiveness of Internal Audit

Councillors carried out a review of the Effectiveness of Internal Audit as prescribed in the 'Governance and Accountability' manual. (Appendix B).

9. Planning

Application and Decisions

Applications:

- HOUSE/MAL/19/00527 PP-07827906
Installation of oil tank below ground level within the front amenity space.
38 Sceptre Close Tollesbury Essex CM9 8XB
Resolved: to recommend approval of this Application. Unanimously agreed.

Appeals:

- There were no planning appeals.

Planning decisions made by Maldon District Council:

- FUL/MAL/19/00257 - Tollesbury Cuisine 5 Monometer Business Park Woodrolfe Road
– **Refused**

Planning decisions made by the Planning Inspectorate:

- None received.

10. Committees

10.1 Recreation Ground Committee

10.1.1 Monthly Inspection Report

The Monthly Inspection Report dated 02/06/19 was received. There were no issues to report.

10.1.2 Update from the Recreation Ground Committee

The Clerk reported that a children's party was held at the British Legion raising funds for the Play Equipment Upgrade Project. £550 was raised.

The Fun Run is being held on Sunday 14th July 2019 to raise funds for the Play Equipment Project. Any help from Councillors would be greatly appreciated.

Resolved: to transfer the £1,000 received from the ITV Liar Production to the Play Equipment Upgrade Project.

A request had been received to use the Recreation Ground for Tollesfest on 11th July 2020. Councillors granted permission for the use of the Recreation Ground for the event.

A member of the public asked if the Parish Council would consider having a sign on the fencing of the play area stating 'no bicycles'.

Action: To be considered by the Recreation Ground Committee.

Cllr Nixon reported he had tried a number of different products for the marking of the white lines on the football pitches and thinks he may have found a suitable product.

Action: Cllr Nixon to contact Contractor.

10.2 Environment & Amenity Committee

10.2.1 Minutes of the Environment & Amenity Committee

The Chairman presented the Minutes of the Environment & Amenity Committee Meeting held on 21st May 2019.

Woodrolfe Green - The Chairman reported a reply had been received from Matt Wilson advising that Maldon District Council would not be receiving any of the funds from Essex County Council but they would be happy to work with the Parish

Council in developing an improved car parking area and would be supportive of investigations or applications to external funding programmes to help deliver this. The Environment and Amenity Committee had discussed whether Maldon District Council may consider giving to the Parish Council the land they own to the left of the path as you enter Woodrolfe Green and behind the public conveniences to provide additional parking and had asked Cllr Bamford to take this up with Maldon District Council on behalf of the Parish Council.

The Clerk advised the litter bins in the Cemetery were broken and needed replacing.

Action: A compost area to be considered by the Environment and Amenity Committee.

The Clerk advised the Litter Picker did not wish to include the checking of the defibrillators as part of his duties.

Action: Environment and Amenity Committee to consider alternative options.

10.2.2 Telephone Kiosks

Action: Quotation for the painting of the Telephone Kiosks to be deferred to the next Meeting.

10.2.3 Bus Shelter – Litter Bin

Action: Quotation to secure the litter bin at the Bus Shelter to be deferred to the next Meeting.

10.3 Woodrolfe Hard and Marine Assets Committee

10.3.1 Minutes of the Woodrolfe Hard and Marine Assets Committee

The Chairman presented the minutes of the Woodrolfe Hard and Marine Assets Committee held on 9th May 2019.

The Chairman advised since the meeting, an application has been submitted to the Bradwell Legacy Partnership for funding for the Gabion Project.

The Chairman reported Cllr Lankester and himself had attended the Mersea Harbour Protection Trust (MHPT) AGM. At the meeting it was reported that the Crown Estates are charging approx. £1.63 per cubic meter to deposit any mud onto their land. This had added another £500k to the project costs. The MHPT are back in correspondence with Harwich Port and it looks as though they are planning to proceed with the dredge.

Action: Chairman to bring the maps of the planned surcharge to the next meeting.

Cllr St Joseph stated that the Parish Council needs to consider what we are going to do to tackle sea-level rise. Cllr St Joseph would be attending a meeting with various Agencies and proposed that the Parish Council consider working in partnership with the Agencies to address the issue.

Councillors accepted the proposal and asked that Cllr St Joseph express an interest with the Agencies that the Parish Council are interested in a form of partnership arrangement.

10.4 Woodup Pool

10.4.1 Safety Check Reports

The Safety Checks were received and noted.

It was reported on the Safety Checks and via Social Media that litter is an issue at the pool. Cllr Bell reported the Woodup Pool Committee had met earlier that evening and agreed to have the large wheelie bin delivered earlier to address this issue.

Cllr Bell reported that Cllr Lowther had taken over the role of Chairman for the Woodup Pool Committee.

A working party is being held on 18th July 2019 at 6.30pm to remove any algae from the pool, any help would be appreciated.

The Chairman reported that it had been brought to his attention that the person from FACT who empties/fills the pool and carries out the safety checks is leaving at the end of the season.

Action: Cllr Lowther to discuss with Andrew Eastham – FACT.

10.5 Neighbourhood Plan

The Chairman reported that the Planning Consultant would have finished the first draft of the Neighbourhood Plan by the end of the week/early the following week.

A Neighbourhood Plan Committee Meeting would be scheduled once the report has been received.

11. Police

The Police Reports were received and noted.

Cllr Bell reported that he had attended the Neighbourhood Watch Meeting in Maldon. Cllr Bell reported the following:

- Following recent reorganisation within Maldon District Council, he was pleased to report that Adrian Rayner continues his role in the Community Protection Officers.
- He had received information on Marine Watch which he would forward to Cllr Lankester.
- He had obtained copies of The Essex County Neighbourhood Watch Members Guide and would put in the local shops for residents.
- He had raised that the Parish Council were disappointed that they did not receive any feedback from Essex Police.

12. Correspondence

12.1 Matt Wilson, Maldon District Council – Woodrolfe Green

The reply from Matt Wilson was received and noted. Discussed at agenda item 10.2.1.

12.2 Robert Lee, Essex County Council – Footpath 14

The email from Robert Lee, PROW & Records Analyst – Essex County Council, Footpath 14 Public Path Diversion Order was received and noted. The decision had been taken not to proceed with the diversion order for Footpath 14 due to the objections received on the issue and inconvenience of the proposed route.

13. Administration

The Clerk reported the following:

- Parish Council Vacancies - Notices had been displayed for the vacancies on the Parish Council and one letter had been received expressing an interest to join.
- Church Street – A request had been made by a resident of Church Street for a ‘no through road’ sign to be installed. Visitors to the Village are driving up the road and having to turn around as there is no clear signage.
Action: Clerk to request via Highways that signage is installed at the end of Church Street near the Parish Rooms.
- Suffolk Saltmarsh Group (SSMG) – The SSG has suggested that a Parish Councillor/s attend their next meeting as an observer/s and they shall then consider whether Tollesbury Parish Council can join the SSG. Date and time of next meeting to be advised.

14. Community Concerns – Information Exchange/Next Agenda Items

Cllr St Joseph reported:

- At the last meeting he was asked to find out the contact for Essex Wildlife Trust. The person is currently on annual leave and he will make further contact once they return.

Cllr Lankester reported:

- Recently he witnessed some anti-social behaviour in Church Street and asked what we could do about it.

Action: Cllr Bell and the Clerk to arrange a meeting with Adrian Rayner to discuss the needs of the Village.

15. Date of the next Meeting

Tuesday 11th June 2019 – Recreation Ground Committee (6.30pm)

Tuesday 18th June 2019 – Planning Meeting (If Required) (7.30pm)

Tuesday 2nd July 2019 – Full Council Meeting (7.30pm)

The Chairman closed the Meeting at 9.20pm.

Signed.....

Date