

Present: Cllrs Chambers, Crees, Goody, Lankester, Lowther, Nixon, O'Donnell, Slodzik, Symes

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillors Bamford and St Joseph
One member of the public

1. Apologies for Absence

There were apologies of absence from Cllr Bell.

There were also apologies of absence from District Councillor Thompson.

2. Declarations of Interest

Cllr Lankester declared an interest as follows:

- Personal in respect of agenda item 8, planning applications FUL/MAL/18/01005 and LBC/MAL/18/01013, as he keeps his boat at Tollesbury Saltings.

Cllr O'Donnell declared an interest as follows:

- Personal in respect of agenda item 8, planning application WTPO/MAL/18/00957, as a close family relative lives in a neighbouring property.

The Chairman declared an interest as follows:

- Personal in respect of agenda item 8, planning applications FUL/MAL/18/01005 and LBC/MAL/18/01013, as his Company Plater Claiborne occupies one of the sail lofts.

3. Public Forum

Cllr Bamford addressed the Council as a member of the public. Cllr Bamford advised she had received a number of comments regarding the allotment plot near the gate which is often used for manure to be delivered. The tenant has roped off the plot which now appears larger than the other plots and also encompasses the path.

Action: Parish Council to check the plot sizes.

Action: Clerk to forward a copy of the Rules and Regulations to Cllr Crees to review and amend if required.

Action: Clerk to remind all tenants when sending out their renewals that they should only be working the designated area.

4. District Councillors

Cllr Bamford reported the following:

- There had been re-organisation within Maldon District Council. There is no longer a Chief Executive and there are now 3 Executives.

5. RSPB

Kieren Alexander, Site Manager – RSPB Old Hall Marshes, gave a PowerPoint presentation (copy attached) to the Parish Council in relation to the Hydrological Project.

Kieren explained the main changes are as follows:

- Raising of the track has completely removed in any form and in any way.
- The RSPB will focus on rebuilding 5 historical but degraded crossing points and renovating 7 crossing points.

- The RSPB will revisit the Tilting Weir application at a later date, in a separate planning application.

Cllr St Joseph stated that there was a slide on flood risk, but it did not cover over-topping which is equally as important.

The Chairman thanked Kieren for attending the meeting and updating the Parish Council of the proposed application at the RSPB site.

Kieren left the meeting.

It was agreed to move to item **8** next on the agenda.

8. Planning Application and Decisions

Applications:

- WTPO/MAL/18/00957
T1 – Ash – 1.5m-2m reduction back to growth points
40 Station Road, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.
- FUL/MAL/18/01005 PP-07216179
Erection of new steel mast derrick for the removal of mast from sailing yachts
The Sails Lofts, Woodrolfe Road, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.
- LBC/MAL/18/01013 PP-07222678
Replacement of weather board cladding to Sail Loft C to match other Sail Lofts
Fellowship Afloat Charity Trust, The Climbing Wall, Woodrolfe Road, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.

The following Appeals were received and noted:

- Appeal Ref: APP/X1545/W/18/3196869
Application Ref: FUL/MAL/17/00986 PP-06341576
Repair and extension of former cartlodge to form single dwellinghouse and curtilage
Gorwell Hall Cartlodge, Tollesbury Road, Tollesbury
- Appeal Ref: APP/X1545/W/18/3206973
Application ref: FUL/MAL/18/00551 PP-06944374
Change of use of land to form storage yard to be used in association with operation of
Ashtec Automotive Engineers
Land Behind (To South Of) Ashtec Automotive, Woodrolfe Road, Tollesbury

Planning decisions made by Maldon District Council:

- HOUSE/MAL/18/00793 – 59 North Road – Approved
- AGR/MAL/18/00892 – Land Adjacent Marsh Bungalow – Prior Approval Not Required
- FUL/MAL/18/00674 – Observation Tower, Mell Road – Approved
- TCA/MAL/18/00860 – Parish Rooms, Church Street – Approved
- HOUSE/MAL/18/00724 – Ridgeways, 46 Woodrolfe Road – Refused
- TCA/MAL/18/00842 – Tollesbury Surgery, 25 High Street – TPO Served
- ADV/MAL/18/00576 – Waterloo House, 2 East Street - Approved

5. Minutes of the Meetings held on 7th August 2018

Resolved: that the minutes of the Parish Council meeting held on 7th August 2018 be approved as a true account of the proceedings of the meeting subject to the following amendment:

Item 14 – Paragraph 4 – to read

Sewage Pollution – Cllr Lankester confirmed he had advised the resident to contact the Fairways Committee regarding the sewage in Woodrolfe Creek.

The minutes were signed by the Chairman. Unanimously agreed.

6. Finance

a) Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £122,515.86 as at 31st August 2018.

Expenditure to date – Budget £112,573 – Actual £33,732

Income to date (including precept £41,734) – Budget £91,729 – Actual £91,509

Earmarked Funds – Closing Balance £35,798.64 – Net movement £13,634.40

The Clerk reported the following:

- Payment received from Maldon District Council for £41,734.50 for the second instalment of the precept.
- A donation was received from Tollesfest for £2,000 towards the playground equipment upgrade project.
- The balance of the Co-operative Current Account was £84,992.45 and she had transferred some money from this account into the Unity Account to reduce the balance to under £75,000.

Resolved: to approve the finance reports. The Chairman signed the reports.

b) Payments

The items for payment totalling £1,946.01 were presented for approval (Appendix A).

Resolved: to approve payments.

9. Recreation Ground

a) Minutes

Cllr Goody presented the minutes of the Recreation Ground Committee meeting held on 14th August 2018.

b) Playgroup Equipment Upgrade

Cllr Goody reported that the Recreation Ground Committee would like to propose that the funding from the Essex County Council Community Initiatives Fund was now used towards a fire engine, a slide and safety surfacing. The approval of the grant was originally for a fire engine, roundabout and safety surfacing but as the roundabout had been repaired since the application was submitted, a new one was no longer required.

Resolved: to accept the proposal from the Recreation Ground Committee to use the funds towards an alternative piece of play equipment.

Action: Clerk to write to the Essex County Council Community Initiatives Fund to seek permission for the funds to be used for an alternative piece of play equipment.

c) Replacement Doors – Pavilion

Cllr Goody reported the double doors in the pavilion required replacing. The Recreation Ground Committee had obtained 3 quotations which are as follows:

Diamond Windows - £969 incl. VAT

First Choice - £990.83 excl. VAT

JJ Windows and Doors - £900 excl. VAT

The Recreation Ground would like to propose that the Parish Council replace the double doors and accept the quotation from Diamond Windows.

Resolved: to accept the proposal from the Recreation Ground Committee and accept the quotation from Diamond Windows for £969 incl. VAT.

Resolved: to transfer the balance of £642.15 in the EMR Streetlighting to EMR Pavilion to pay for the new doors.

10. Woodup Pool

Safety Inspection Reports

The Inspection Reports were received. It was noted that loose bricks from the BBQ were being thrown into the pool.

Action: Clerk to remain for all loose bricks to be removed from the pool area.

11. Woodrolfe Green Improvements

Bonz had installed the posts in the car park area.

Next phase of the improvement works:

Repositioning of the recycling bins

Action: Chairman to contact Maldon District Council to see if repositioning the bins is an option.

Action: Clerk to take photographs of suggested areas (outside the Cemetery, around the back of the toilets – Woodrolfe Green and the Recreation Ground) for further consideration at the next meeting.

Road Scalpings

Action: Clerk to obtain two quotations; one for the road scalpings and one for Bonz to spread the scalpings.

Action: Clerk to submit request to Maldon District Council for the £1,000 which they offered earlier in the year towards the improvement works.

12. Tollesbury Youth

Cllr Chambers reported she had been in discussion with Essex Youth Services and was advised that there is some money available for projects for 13-19 year olds. Cllr Chambers suggested a twice-monthly Pop-Up Café to be held in the Pavilion. This would provide an area for the youth to hang out, an information point and also have speakers from Maldon and Essex Services. Cllr Chambers reported she had spoken with the youth and access to Wi-Fi had been requested.

The Parish Council were supportive of the proposal and it was agreed to aim to hold the first Pop-Up Café on 31st October 2018.

Action: Clerk to obtain a quotation for Wi-Fi.

Action: Cllr Chambers to put together a list of items required.

13. Police

The police reports were received and noted.

14. Administration

Bus Shelter – A complaint had been received from the Contractor regarding the aftermath on a Wednesday morning after the fish and chip van on a Tuesday evening – litter, food and ketchup on the walls.

Action: Clerk to ask the owners of the fish and chip van to provide a litter bin.

Action: Clerk to request Contractor provide photographs.

The Contractor also advised that people are also using the walls to put out their cigarettes.

Action: Clerk to purchase a cigarette bin for the bus shelter.

Soldier Silhouette – The Clerk advised Maldon District Council had provided Parishes with wooden solitary soldiers to stand in each parish for the Battles Over Commemoration. The figures will stand in the Parish until the end of October when they will be collected and placed in Maldon for the 'Battles Over' event.

Action: Clerk to ask Tollesbury School if they would allow the silhouette to be placed on the school fence.

Signage – The Clerk had emailed a signage design "Children Crossing" to be installed on the concrete pillars of the Woodrolfe Road Flood Gate. Councillors accept the proposed design.

Action: Clerk to check measurements and to forward to the Environment Agency to be approved.

Woodup Pool – The Clerk advised she had received a response from Anglian Water who advised that the metal structure from the seawall (to the rear of Woodup Amenity Pool, Woodrolfe Road) going over the old sewerage works does not belong to them.

Cllr Nixon advised that the structure had been made safe. The Parish Council agreed to monitor it.

Cemetery – Eustace King had enquired whether the Parish Council would allow for a body to be interred directly into the ground.

Action: Clerk to make further enquiries.

It was reported there had been a number of complaints regarding the condition of the Cemetery. Some Councillors had visited the Cemetery and agreed that it was looking untidy.

Action: Clerk to arrange a meeting between the Chairman, Cllr Nixon and the Cemetery Contactor.

Recreation Ground – The Clerk reported over the last month there had been an issue with the lines being marked on the football pitches. This has resulted in the football team having to borrow equipment from another team and having to mark the pitches themselves. The last incident was the previous weekend.

The Clerk advised she had emailed Marcus Glover, Operations Manager East – CGM Group, to bring this to his attention and to request that the Parish Council are compensated for the loss in pitch hire fees. The Clerk had also requested a meeting with Nathan who covers Tollesbury to discuss the issues.

15. Community Concerns

Cllr Crees reported:

- Woodrolfe Green - There were still some vehicles parking overnight at Woodrolfe Green and suggested some signage which indicated 'No Overnight Parking'.

Cllr Nixon suggested that additional signage was required for Woodrolfe Green.

Action: Clerk to look into further.

- Harbour Wall Road – no updated received.

Action: Clerk to chase up.

- Woodrolfe Hard – Wash down.

Action: Clerk to ask the Tollesbury Sailing Club Secretary to contact Cllr Crees to arrange.

- Neighbourhood Plan – what is the position with the Neighbourhood Plan
The Chairman advised there is a Neighbour Plan Committee meeting scheduled at the end of September.

Cllr Lankester reported:

- He had a publication 'Nature Communications – Predicting marsh vulnerability to sea-level rise using Holocene relative sea-level data' and asked whether this was something the Parish Council should be concerned about.

Action: To be considered by the Woodrolfe Hard and Marine Assets Committee.

Cllr Nixon reported:

- Anglian Water – He had been in contact with the Sewage Plant as they had been discharging effluent into the overflow and on the previous Saturday it was flooding the ditch.

Action: Cllr Nixon to provide the Clerk with photographs and contact details for Anglian Water.

Action: Clerk to write to Anglian Water to express the concern of the Parish Council.

16. Date of the next Meeting

The next meeting of the Parish Council meeting will be held on:

Tuesday 18th September 2018 – Full Council Meeting (7.30pm)

The Chairman closed the meeting at 9.38pm.

Signed.....

Date:.....