

**Present:** Cllrs Bell, Chambers, Cole, Crees, Lankester, Lowther, Nixon, O'Donnell

**In the Chair:** Cllr Plater

**Clerk:** Michelle Curtis

**Also Present:** District Councillors Bamford and St Joseph

**1. Apologies for Absence**

There were apologies of absence from Cllrs Goody and Slodzik.

**2. Declarations of Interest**

Cllr O'Donnell disclosed interests as follows:

- Personal interest in respect of agenda item 7, Planning Application TCA/MAL/19/00164, as he has a personal relationship with the Applicant.

The Chairman disclosed interests as follows:

- Personal and prejudicial interests in respect of agenda item 7, Planning Application HOUSE/MAL/19/00208, as his company Plater Claiborne are the Agents for the proposal.

**3. Public Forum**

There were no members of the public present.

**4. District Councillors**

Cllr St Joseph reported the following:

- He had attended the Essex Coastal Forum Meeting that day and it was reported that the Shoreline Management Plan in relation to Jaywick, a decision had been taken to managed realignment committing to hold the line. Money has also been allocated towards development of the area.

Cllr St Joseph advised that lots of decisions can be influenced by local opinion.

**5. Minutes of the Meetings held on 19<sup>th</sup> February 2019**

**Resolved:** that the minutes of the Parish Council meeting held on 19<sup>th</sup> February 2019 be approved as a true record of the Meeting. Proposed Cllr Nixon, seconded Cllr Lowther.

Unanimously agreed.

The minutes were signed by the Chairman.

**6. Finance**

**Monthly Financial Report**

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

**Bank Reconciliation** – Closing balance of £89,951.03 as at 28<sup>th</sup> February 2019.

**Expenditure to date** – Budget £112,573 – Actual £91,080

**Income to date (including precept £41,734)** – Budget £91,729 – Actual £116,558

**Earmarked Funds** – Closing Balance £34,140.88 – Net movement £11,976.64

The Clerk reported the following:

- Payment received from Essex County Council for £2,950 for Civic Amenity Skip.

**Resolved:** to approve the finance reports. Unanimously agreed. The Chairman signed the reports.

## 7. Planning

### Application and Decisions

Applications:

- TCA/MAL/19/00164  
Cut the branches of the headed tree back to the fence line due to height and excessive shading. The lower branch needs cutting back 2-3m & the higher branches 3-4m.  
Ramsholt 3 Churchacre Hall Road Tollesbury  
**Resolved:** to recommend approval of the application. Unanimously agreed.
- HOUSE/MAL/19/00190 PP-07631848  
Removal of existing extension (part) single storey rear extension  
72 New Road Tollesbury Essex CM9 8RE  
**Resolved:** to recommend approval of the application. Unanimously agreed.

In accordance with the disclosed interest, the Chairman left the meeting. Cllr Bell, Vice-Chairman, took the chair.

- HOUSE/MAL/19/00208  
Demolition of existing garage and reconstruction of new garage with attached link to main dwelling  
Wealden House 42 Wycke Lane Tollesbury Essex  
**Resolved:** to recommend approval of the application. Unanimously agreed.

The Chairman returned to the meeting.

Appeals:

- None received

Planning decisions made by Maldon District Council:

- TCA/MAL/19/00015 – 6 West Street – Approved
- MLA/MAL/18/01193 – Bridge Farm, Colchester Road – Refused

The Clerk reported the following Planning Application had been withdrawn:

- LDE/MAL/18/01146 – Tollesbury Marina, Woodrolfe Road

Planning decisions made by the Planning Inspectorate:

- None received.

## 8. Policies

### a) Standing Orders

The Standing Orders were amended to bring them in line with the NALC Model Standing Orders 2018. Proposed Cllr Nixon, seconded Cllr Lowther. Unanimously agreed.

### b) Financial Regulations

The Financial Regulations were amended to bring them in line with the changes to Contracts over £25,000. Proposed Cllr Nixon, seconded Cllr Lowther. Unanimously agreed.

## 9. Recreation Ground Committee

In the absence of Cllr Goody, Chairman of the Recreation Ground Committee, Cllr Nixon presented the minutes of the Recreation Ground Committee Meeting held on 19<sup>th</sup> February 2019.

Cllr Nixon explained the main purpose of the meeting was to discuss ideas to raise £6,000 for the Play Equipment. Cllr Nixon stated that the Committee has come up with several suggestions and asked the Full Council Members to help in raising the funds.

## 10. Tollesbury Youth Project

Cllr Chambers reported the following:

- DBS checks have been completed.
- Copies of all policies will be circulated to Councillors by the weekend
- The opening date will be on Thursday 28<sup>th</sup> March 2018.
- The Youth Club held at the Congregational Church will also be open on a Thursday evening.

## 11. Neighbourhood Plan

The Chairman reported that Ann Skippers had emailed to advise that due to existing work commitments she would not be taking on any more work at the moment. Ann advised she is unable to make any firm commitments at the moment but is it likely to be June before she could do any substantive work for Tollesbury.

Councillors suggested that the Neighbourhood Plan Committee wait until June for Ann to start work on the Tollesbury Neighbourhood Plan.

The Chairman advised he would report back to the Neighbourhood Plan Committee at the meeting on 27<sup>th</sup> March 2019 to seek their views.

## 12. Police

The police reports were received and noted.

The Chairman, Cllrs Bell, Cole, Crees, Chambers and District Councillors Bamford, Thompson and St Joseph had attended a meeting with PSCO Fleming and Ali Burlington, Maldon District Council, to discuss the drugs (usage and supplying) issues in the village.

Cllrs Crees stated the meeting was very productive and the key point is that residents forward any intelligence through to the police.

**Action:** Clerk to reiterate via the Parish Council website/Facebook page giving residents information on how and where to report information.

PSCO Fleming had agreed to contact Tollesbury Primary School regarding the drug issues.

**Action:** Cllr Chambers and Crees to contact Tollesbury School with a view to holding an evening meeting with the parents to raise awareness of the drugs issues in the village.

Cllr Chambers would raise awareness with the youth via 'The Hangout'.

Councillors had expressed concern regarding the communication of events i.e. 'Coffee with the Cops'. Prior notification of such events would be useful so they can be publicised. Cllr Crees advised that it was suggested to PSCO Fleming that any public events i.e. 'Coffee with the Cops' were held at a time when a majority of residents can attend i.e. in the evenings

**Action:** Clerk to email PSCO Fleming to thank him for attending the meeting and the Parish Council look forward to having open, positive working relationship going forward.

## 13. Administration

Highways – Cllr Durham had emailed to advise that an additional £700,000 has been allocated for footway repairs in 2019/20. Further details will be circulated in due course, but it would be useful to have a list from the Parish.

**Action:** Councillors to bring any suggestion for any footway repairs at the next meeting.

Cllr Crees requested that the Clerk chase up the outstanding work at the waterfront.

East Street - Speeding – Jon Simmons had provided data from a speed survey carried out in 2015.

**Action:** Clerk to request that a further speed survey is carried out as the village has grown and the previous survey is out of date.

#### 14. Community Concerns

Cllr Nixon reported:

- It had been brought to his attention that there were rats at the allotments. Cllr Nixon had taken a look but did not notice any evidence of rats.

**Action:** To be monitored.

Cllr Lankester reported:

- The Natural England report 'Coastal Change Management Areas' dated Jan 2019, contained data from 2015 and referred to the Shoreline Management Plan of data from 2009. The report appears to be current, but the data is out of date. Cllr Lankester expressed concern that Government could be making decision for us based on information which is out of date.
- There is currently a consultation on the South East Marine Plan, Iteration 3. The consultation runs until 29<sup>th</sup> March 2019 should Councillors wish to comment.
- Cllr Lankester had purchased some books on Climate Change which he would like to donate to Tollesbury Primary School.

Cllr Bell reported:

- Woodup Pool:  
He had checked the bottom of Woodup Pool for any debris.  
He had asked FACT to clean the depth gauges.  
New rope for the life buoys had been ordered and would cost in the region of £50.  
The website page for Woodup Pool requires updating and if Councillors could submit any comments to the Clerk by 24<sup>th</sup> March 2019.

Cllr Crees reported:

- That he had seen the email response from Cllr Bentley regarding Devolution and felt that the Parish Council should respond to Cllr Bentley and ask for a response to the following questions:
  - How much permanent council tax reduction Essex County Council is proposing to grant to parishioners?
  - How much inflation proofed permanent funding will be made available to Tollesbury Parish Council?
  - How much permanent administrative and management support will be made available to Tollesbury Parish Council?

Cllr Bamford stated following the last meeting, she had spoken with Cllr Bentley and Councillors were previously given an opportunity to attend a briefing on Devolution. Tollesbury did not attend the meeting and Cllr Bentley would be happy to host another meeting should the Parish Council wish to have one.

Councillors did not wish to attend a meeting with Cllr Bentley and would prefer written confirmation from Cllr Bentley on the questions raised by Cllr Crees.

**Action:** Clerk to write to Cllr Bentley.

#### 15. Date of the next Meeting

The next Meeting of the Parish Council meeting will be held on:

Tuesday 19<sup>th</sup> February 2019 – Full Council Meeting (7.30pm)

The Chairman closed the meeting at 8.42pm.

Signed.....

Date:.....