

Present: Cllrs Chambers, Crees, Goody, Lankester, Lowther, Nixon, O'Donnell, Slodzik, Symes

In the Chair: Cllr Bell - Vice-Chairman

Clerk: Michelle Curtis

Also Present: 2 Members of the Public

1. Co-Option

Resolved: to co-opt Roger Lankester as a Parish Councillor for Tollesbury Parish Council. Proposed Cllr Crees, seconded Cllr Symes. The Co-option was unanimously agreed. The Declaration of Acceptance of Office was duly signed by Roger Lankester and the Proper Officer.

Resolved: to co-opt Stevan Slodzik as a Parish Councillor for Tollesbury Parish Council. Proposed Cllr O'Donnell, seconded Cllr Nixon. The Co-option was unanimously agreed. The Declaration of Acceptance of Office was duly signed by Stevan Slodzik and the Proper Officer.

Resolved: to co-opt Tom Lowther as a Parish Councillor for Tollesbury Parish Council. Proposed Cllr O'Donnell, seconded Cllr Goody. The Co-option was unanimously agreed. The Declaration of Acceptance of Office was duly signed by Tom Lowther and the Proper Officer.

2. Apologies for Absence

There were apologies for absence from Cllr Plater (Chairman).

There were also apologies for absence from District Councillors Bamford, St Joseph and Thompson.

3. Declarations of Interest

There following declarations of interest were declared:

Cllr Lankester declared an interest as follows:

- Personal interest in respect of agenda item 13, Tollesbury Fleet Committee, as he is a member of Tollesbury Mud Club.

Cllr O'Donnell declared an interest as follows:

- Personal interest in respect of agenda item 14, Allotments, as the resident is his neighbour.

Cllr Crees declared an interest as follows:

- Personal interest in respect of agenda item 13, Tollesbury Fleet Committee, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club.
- Personal interest in respect of agenda item 9, Tollesfest, as his father runs First Responders who benefit from the event.

4. Public Forum

There were no comments from the members of the public.

5. District Councillors

The Clerk reported on behalf of Cllr St Joseph:

- It had been reported that palm oil had been washed up on Tollesbury Pier which is dangerous for dogs should they lick/eat it.

This has been reported and is being dealt with by Maldon District Council.

6. Minutes of the Meetings held on 15th May 2018

Resolved: that the minutes of the Parish Council meeting held on 15th May 2018 be approved as a true account of the proceedings of the meeting and were signed by the Vice-Chairman. Proposed Cllr Symes, seconded Cllr O'Donnell.

7. Finance

Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £92,808.18 as at 31st May 2018.

Expenditure to date – Budget £112,573 – Actual £15,137

Income to date (including precept £41,734) – Budget £91,729 – Actual £44,051

Earmarked Funds – Closing Balance £34,258.64 – Net movement £12,094.40

Resolved: to approve the finance report. The Vice-Chairman signed the reports.

8. Tollesfest

A requested was received from the Tollesfest organisers for a donation towards the event.

Resolved: To sponsor the toilets for the Tollesfest Event up to £500, similar to previous years.

9. Woodup Pool

a) Safety Inspection Reports

The Inspection Reports were received and noted.

The Vice-Chairman advised that there would be a working party on 12th July 2018 between 5pm-7pm to clean the pool area in preparation for the school holiday.

b) BBQ

A quotation was received from K Hobden as follows:

To rebuild a new BBQ - £245

To repair the BBQ - £93

The Vice-Chairman advised that since the quotation was obtained, the BBQ had been vandalised and therefore a new BBQ would be required.

Members suggested an alternative design for a replacement BBQ.

Action: To be considered by the Woodup Pool Committee.

c) Profile of Beach Area

Two quotations were received to improve the rest of the profile of the beach area.

Action: To be considered by the Woodup Pool Committee.

10. Committees

a) Minutes

Cllr Crees, Vice-Chairman of the Woodrolfe Pool and Marine Assets Committee, presented the minutes of the meeting held on 10th May 2018.

Summary:

Risk Assessment – Report received and noted. Any factors identified were at an acceptable level based on the risk factor guidance document.

Dinghy Renewals – The Clerk advised since the meeting, the renewal letters had been sent out.

Tollesbury Sailing Club (TSC) – A meeting was held with TSC, it was agreed TSC would pay a reduced annual fee and they would provide assistance with keeping the Hard clean etc.

Tollesbury Harbour Project – Some minor mud disturbance had been carried out. The Chairman is to arrange a meeting of the Tollesbury Harbour Committee

Gabion Project – The Committee are continuing to look at the gabion project to provide better access to the water.

Water – The Chairman had agreed to speak to Tollesbury Marina to see if they would consider allowing the Parish Council to connect to their supply, to reinstate the water tap on the Hard.

Action: Clerk to arrange a Woodrolfe Hard and Marine Assets Committee meeting.

Action: Chairman to arrange a meeting for the Tollesbury Harbour Project.

b) Quotation for Withes

A quotation was received from Dunns to supply 40 x 10 metres withes. The cost is £15 each plus VAT and delivery.

Action: To be considered by the Woodrolfe Hard and Marine Assets Committee.

11. Community Protection Officers (CPOs) – Maldon District Council

The Vice-Chairman advised that the Clerk and himself had met with Adrian Rayner, CPO.

The following items were discussed:

Service Level Agreement (SLA) – The SLA to be corrected to include 3 hours patrols per month (2 sessions of 1½ hours) and a further 1½ hour patrol around the pool area during the school holiday period.

The patrols to include dog fouling, litter, parking, anti-social behaviour and public engagement. Reports of the patrols to be submitted to the Parish Council.

Speeding (TruCam) – It was suggested a meeting was arranged with Adrian and Trevor Stubbing, Essex Police, to discuss speeding in the village.

Action: Clerk to arrange a meeting.

CCTV – At the meeting Adrian advised Tillingham were currently looking at options for CCTV and had met with a professional company, Links Security, to discuss options available. Adrian suggested that Tollesbury meet with Links Security to look at options for Tollesbury.

Action: To be taken on by the Environment and Amenity Committee as a project.

Action: Clerk to arrange a meeting of the Environment and Amenity Committee.

CPO Service – It is planned, later in the year, to have a van periodically in the village to give residents the opportunity to raise any concerns with the CPOs.

The Vice-Chairman advised the report for April had been received. The following was reported:

Total No of Hours patrolled – 3

Parking/Traffic Offences - Penalty Charge Notice (PCNs) issued – 2

Litter - Fixed Penalty Notice (FPNs) issued – 1

Action: Clerk to publish information on Facebook.

12. Highways

Cllr Crees advised he had personally written to Highways, Cllr Durham and Priti Patel MP regarding the recent works carried out on the carriageway adjacent to the harbour wall. Cllr Crees stated that he felt that the works carried out had worsened the existing conditions of the area. The pot holes had been poorly patched and improperly finished with loose stones which will spread onto the road causing a hazard. The yellow road markings have not been renewed, which means parking restrictions are unable to be enforced.

Councillors agreed with the comments raised by Cllr Crees.

Action: Clerk to write to Cllr Durham on behalf of the Parish Council to reiterate the concerns raised in the correspondence sent by Cllr Crees.

13. Tollesbury Fleet Committee

Cllr Lankester provided members with the following documents:

- 1) Notes on Fairways Committees and Tollesbury Fleet Fairway Committee – Background paper prepared by Cllr Lankester.
- 2) A copy of a letter he had personally written to Simon Frost – Chairman Tollesbury Fleet Fairways Committee.
- 3) Notes on the role of fairways committees leasing land (foreshore and seabed) from the Crown Estate.

Cllr Lankester stated he wish to know about public accountability and transparency. He had spoken to Peter Riches, Morley Riches and Ablewhite, who manage the tidal land on behalf of the Crown Estate who has emphasised the importance of public liability and suggested that the Parish Council might consider establishing a Local Leisure Harbour/Ports authority to administer the CE lease with the Fairways Committee acting as water managers of the space.

Cllr Nixon advised that he had attended the meeting of the Tollesbury Fairways Committee on 16th May 2018 and the letter from Mr Lankester was acknowledged and discussed.

Cllr Nixon advised the Committee is made up of various stakeholders:

- 2 x Representatives from Tollesbury Marina
- 1 x Representative from the sailing club (absent from meeting)
- 1 x Tollesbury Saltings
- 1 x Parish Councillor (Cllr Nixon)
- Various businessmen

Cllr Nixon explained the workings of the Fairways Committee and advised the Secretary is currently updating the procedures and accounting. Cllr Nixon confirmed the Committee have the necessary insurance arrangements in place.

Members felt that the current arrangements with the Fairways Committee were satisfactory and did not wish to take on any further role within the Fairways Committee other than our representation. Cllr Lankester was advised that if he had any personal concerns he should raise them direct with the Crown Estate.

14. Allotments

The letter from the resident on the allotments was received and noted.

Action: For further consideration by the Environment and Amenity Committee who manage the allotments.

Action: Clerk to arrange for the washer on the tap to be replaced.

15. Police

The police report was received and noted.

Cllr Slodzik stated that he felt Police should be dealt with as a Parish Council and not by a representative.

Action: Clerk to write to the Police and Fire Commissioner to ask how they will follow up the recent incident which involved a resident being attacked.

Cllr Lankester advised that he had reported to the Parish Clerk that there had been people driving dangerously in the creeks on jet skis.

The Clerk advised she had forwarded the information to Nigel Harmer, River Bailiff – Maldon District. Nigel Harmer has confirmed he will ensure Tollesbury is included in their patrol rota and has requested that should residents wish to report any incidents, they provide as much information as possible such as car registration, description of person on the machine, speed, time, witness information etc.

The Clerk reported she had published posters obtained from Essex Police to the social media pages regarding jet skis.

Cllr Lankester expressed concern regarding the number of vehicles thefts in Essex and had raised this with the District Councillors.

16. Planning

Applications:

- LDP/MAL/18/00495 PP-06914173
Claim for lawful development certificate for proposed single storey rear extension.
3 Hope Terrace, High Street – Mr & Mrs Heggarty
Resolved: to recommend refusal on the following:
 - Overdevelopment of the site.
 - Adverse effect on neighbouring properties

- FUL/MAL/18/00551 PP-06944374
Change of use of land to from storage yard to be used in association with operation of
Ashtec Automotive Engineers.
Land Behind (To South Of) Ashtec Automotive, Woodrolfe Road – Mr A Birkin
Resolved: to recommend approval of the application.

- FUL/MAL/18/00569 PP-06963244
Extensions and alterations to existing ancillary manager's living accommodation as part
of Tollesbury Cruising Club and proposed new shower block
Tollesbury Cruising Club, Woodrolfe Road – Mrs L Goldie
Resolved: to recommend approval of the application.

- FUL/MAL/18/00570 PP-06963389
Temporary permission for static caravan during construction works
Land West of Tollesbury Marina, Woodrolfe Road – Mrs L Goldie
Resolved: to recommend approval of the application subject to following:
 - The caravan stays until the permanent accommodation is complete or a year
from commencement of works, whichever is the earliest.

Appeals – None received

Planning decisions from Maldon District Council:

- LDP/MAL/18/00404 – 39 New Road – Approved
- HOUSE/MAL/18/00236 – 25 Mell Road - Approved

Appeal decisions made by the Planning Inspectorate – None received.

17. Administration

Woodup Pool – It has been brought to the Clerk's attention by a resident that there is an ice-cream vendor selling from the Pool and a charity event had been advertised.

Action: Clerk to contact Vendor as the Parish Council do not allow any trading from their land.

Library Service – Priti Patel MP had forwarded a copy of the letter she had received from Cllr Barker regarding the changes to the library service. This was received and noted.

Tollesbury Doctors Surgery – A letter from the Doctors Surgery requesting assistance to deal with the issue with the trees in the car park which is causing damage to the brick wall.

Action: Clerk to forward a copy of the letter to the District Councillors to request they take up on behalf of the Surgery.

Streetlighting – The Clerk advised she had received an email from a resident in Elysian Gardens who had expressed concern that the new LED unit is not lighting up the road, path and surrounding area as before the change and felt that it is not fit for purpose. The resident suggested another light was installed further up the road to alleviate this problem.

Action: To be discussed by the Environment and Amenity Committee.

The Clerk reported, the same streetlight was upgraded to an LED unit. She received a report that the light unit was out. Upon inspection by the Contractor, it was noted that the door to the light column had been removed along with the fuse. A new door and fuse have been fitted costing £137.85 + VAT.

Dog Control Public Space Protection Order – Public consultation running between 1st June and 13th July 2018. The Clerk confirmed she had advertised the consultation via social media for residents to complete.

Action: To be included on the next agenda.

CIL Survey – Consultation running until 29th June 2018.

Action: To be included on the next agenda.

Parish Rooms – The Parish Rooms Committee advised that they do not wish for the post to the gate on the car park to be moved.

Action: To be discussed by the Recreation Ground Committee.

Parking on Tollesbury Hard – A resident had emailed regarding the inconsiderate and illegal parking regularly between the sails lofts and the public hard.

The Clerk confirmed new 'NO PARKING' signs had been purchased and were to be put up. The Vice-Chairman reported a request had been made to the CPOs to carry out patrols in this area.

Bus Depot – A resident had written regarding the overgrown weeds and stinging nettles in the bus depot which are growing into the neighbouring property and onto the footpath.

Action: Clerk to write to Heddinghams to bring this to their attention.

18. Community Concerns – Information Exchange/Next Agenda Items

Cllr Crees reported:

- Cllrs Crees requested that at the next Neighbourhood Plan meeting, there is an agenda item to agree a timeline for completion of the Neighbourhood Plan.

Action: Clerk to include on the next agenda for the Neighbourhood Plan Committee meeting.

- On social media there were comments regarding the telephone kiosks and residents had suggested a number of uses for them.

The Clerk confirmed the Parish Council had adopted both the telephone kiosks in Tollesbury (High Street and Mell Road).

Cllr Slodzik stated that he would be happy to paint the kiosks.

Action: To be discussed further by the Environment and Amenity Committee.

Cllr Slodzik reported:

- That he felt the area around McColls required tidying-up.

Action: To be included on the next agenda for further discussion.

Cllr Nixon reported:

- The standard of work by the grass cutting contractors had deteriorated.

Action: Clerk to arrange a meeting with CGM Group.

Cllr Chambers reported:

- Due to a number of residents parking along the road in West Street, there has been a reduction in speeding in West Street.

Cllr Lankester reported:

- Recently a large plastic sheet had blown in from the land and had gone around his propeller. It was accepted this a nationwide issue.

The Vice-Chairman reported:

- A resident had contacted him concerned that there could be a possibility of an accident by the tidal gate as children are often seen running across the road and it was suggested the speed limit could be reduced to 20mph or signage could be put up “Beware Children Crossing”.

Action: To be considered at the next meeting of the Parish Council.

- A resident had contacted him with some ideas to address the parking issues in the village.

Action: Vice-Chairman to feed the information through to the Neighbourhood Plan Committee.

The Vice-Chairman stated that the new members to the Parish Council may wish to join the Committees.

Members agreed that that Cemetery would no longer be a separate Committee and would be covered under Environment and Amenities.

The new Members agreed to join Committees as follows:

Cllr Lankester was already a member of the Neighbourhood Plan and Woodrolfe Hard and Marine Assets Committees.

Cllr Slodzik – Environment and Amenity – Finance

Cllr Lowther – Recreation Ground

19. Date of the next Meeting

Tuesday 19th June 2018 – Woodup Pool Committee – 7.00pm

Tuesday 19th June 2018 – Full Council Meeting – 8.00pm

The Chairman closed the meeting at 9.40pm.

Signed.....

Date