

Present: Cllrs Byatt, Nixon, O'Donnell, C Slodzik, S Slodzik, Symes

In the Chair: Cllr Bell – Vice Chairman

Clerk: Michelle Curtis

Also present District Councillors St Joseph
Nik Bradbrook – Woodup Pool Event
One member of the public

1. Apologies for Absence

There were apologies for absence from Cllrs Goody, Plater and Witney.

There were also apologies for absence from District Councillor Thompson.

2. Declarations of Interest

Cllr O'Donnell declared interests as follows:

- personal in respect of item 14a, Correspondence, as he has a personal relationship with Mrs Cutmore.

The Vice-Chairman declared interest as follows:

- personal in respect of item 13, planning application FUL/MAL/17/00376, as he has an association with the applicant via Friends of St Marys.

3. Public Forum

Nik Bradbrook provided an update on the Woodup Pool Event. Nik presented a costings sheet to the Parish Council and at this stage projected is estimated a profit of approx. £2,500. Nik agreed to provide a more accurate costing at a later stage. Nik advised that Tollesbury Sailing Club had agreed to provide the bar on the day. There is a strong enthusiastic team but any help on the day would be appreciated.

Cllr St Joseph asked if the Woodup Pool Team would be happy for him to approach people to raise awareness of the Tollesbury Harbour Project and ask for questionnaires to be completed.

Nik was happy for Cllr St Joseph to engage with attendees.

4. District Councillors

Cllr St Joseph reported the following:

- Kyds.org.uk based in Tiptree are looking for new members.
- Improvements to the A12 – a formal announcement will be made next month but it appears that the A12 access southbound through Kelvedon will be improved.
- The Parish Council's concerns regarding Bradwell have been flagged at Maldon District Council and will be taken on board.

5. Minutes of the Meetings held on 16th May 2017

Resolved: that the minutes of the Parish Council meeting held on 16th May 2017 be approved as a true account of the proceedings of the meeting and were signed by the Vice-Chairman. Proposed Cllr S Slodzik, seconded Cllr O'Donnell.

6. Finance

a) Monthly Financial Report

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £83,232.01 as at 31st May 2017.

Committees Budget (I&E) – Total Payments to Date £10,286.01 – Total Receipts to Date £41,300.36

Sub Committees Budget (R&P) – Total Payments to Date £12,959.86 – Total Receipts to Date £1,064.14

Earmarked Funds – Closing Balance £31,841.83

The Clerk reported the following:

- The funds with the Co-operative Bank, with the exception of the approx. £10,000, had been moved into the Unity Trust account as agreed at the previous meeting.
- The Clerk advised Mr Oakley was happy for his wages to be paid in line with all other payments.

Members agreed to continue to use the Co-operative current account for day to day banking.

Resolved: to approve the finance report. The Vice-Chairman signed the reports.

7. Recreation Ground

Monthly Inspection Report

The Monthly Inspection Report dated 13/05/17 was received. There were no issues to report.

8. Committees

Environment and Amenity Committee

a) Minutes 16th May 2017

Cllr S Slodzik, Chairman of the Environment and Amenity Committee, presented the minutes of the meeting held on 16th May 2017.

Cllr Slodzik reported since the meeting, the tenant of Plot 25 had signed and returned the Rules and Regulations for the Allotments.

Plot 25 was reported unkept following an inspection of the allotments and the tenant had been written to regarding this. The tenant had requested a meeting to discuss the plot.

Action: Clerk to arrange a meeting with the tenant. Cllrs S Slodzik and Nixon to attend.

Cllr Slodzik advised the next phase of the streetlights would be installed in June.

Woodrolfe Hard and Marine Assets Committee

a) Minutes 17th May 2017

In the absence of Cllr Plater and Cllr Crees, Chairman and Vice-Chairman, of the Woodrolfe Hard and Marine Assets Committee, Cllr Bell presented the minutes of the meeting held on 17th May 2017.

The Vice-Chairman reported that the Neighbourhood Plan meeting to discuss the marine aspect had been productive with 5 policies being agreed.

Cllr St Joseph reported that he had emailed information to the Chairman and the Clerk regarding some dredging kit which Bradwell Marina have built for their own use and would be happy to demonstrate its effectiveness on a tide free of charge.

Action: to be included on the next agenda for consideration.

b) Team Leader – Tollesbury Harbour Project

Action: to defer to the next meeting.

c) Tollesbury Harbour Project – Raise Awareness

It was agreed to include information of the Tollesbury Harbour Project in the Woodup Pool Event programme.

Action: Vice-Chairman to speak to Chairman to draft a proposal to be included in the programme.

9. Essex Coast

It was agreed that rather than send a letter to neighbouring marine communities, the Parish Council would write to Priti Patel MP to express concern regarding illegal immigrants gaining access to the UK via the east coast, in particular around Tollesbury. A copy of the letter to be forwarded to District Councillors and neighbouring parishes.

10. Maldon District Council

a) Maldon District Design Guide

Action: to defer to the next meeting.

b) Tollesbury Saltmarsh Hub

Members were happy with the design but would like to bring the following to the attention of Maldon District Council:

- How will these be placed as there is an electricity box on the wall
- What is being done to protect the sign from weathering and graffiti.

11. Bus Service

a) Meeting with Heddinghams

The Vice-Chairman reported some members of the Parish Council met with Paul Mullender, Depot Manager, from Heddinghams.

The various issues in relation to turning at the square and stopping in the village were discussed. Paul confirmed Heddinghams had visited the village looking at options to improve manoeuvring in the Square without success.

The Chairman advised Paul that the Parish Council were looking at options to improve the parking area at Woodrolfe Green which included an area for the buses to turn and wait, and asked if Heddinghams would consider making a contribution to the works.

Paul advised that due to the length of contracts only being for one year, Heddinghams are detracted from any investment but would put the suggestion through to management for consideration.

At the meeting, it was considered altering the paved area round the bus shelter and having double yellow lines on the corner of East Street/Church Street. This would enable the buses to turn around and park more safely.

The proposed alterations around the bus shelter were considered by Council. The proposed changes would reduce the area on the front of the bus shelter and provide disabled access. It was agreed by the Council to progress the proposal further.

Action: Clerk to arrange an onsite meeting with County Councillor Mark Durham, Jon Simmons, Essex County Council and the District Councillors.

b) Essex County Council – Passenger Transport

Notification was received that Essex County Council had awarded the bus contract for the 91/92/95/95A service to Heddingham from 27th August 2017 until July 2020. It was noted it is indicated there would be a change to the current timetable.

Action: Clerk to find out the following:

- Will Stephenson's still provide any services.
- When can the Parish Council expect to be consulted on any changes to the bus timetable.

12. Police

The Neighbourhood Watch Data reports dated 15/05/17 – 26/05/17 were received. It was noted that there were two dwelling burglaries in Tolleshunt D'Arcy.

It was reported there was an issue with litter at Woodup Pool, the previous weekends Councillors had removed several bags of litter from the Salt Pool. The Clerk advised Appletons were currently emptying the bins three times a week.

It was agreed to request a patrol at the pool by the Rangers to engage with the public, enquire as to where people are coming from, litter and parking patrol.

Action: Clerk to contact Adrian Rayner to arrange a patrol.

Action: Photographs of the litter to be taken to build up a log.

13. Planning

Applications:

- FUL/MAL/17/00376 PP-05790033
Replace an existing old wall
Guisnes Court, Back Road – Miss Vivienne Mayers
Resolved: to recommend approval of the application

- HOUSE/MAL/17/00496 PP-06025515
Proposed room in roof with small dormer
Brecknell Cottage, 55 Mell Road – Mr J Heigham
Resolved: to recommend approval of the application

Planning decisions from Maldon District Council:

- LBC/MAL/17/00363 – Monk House, 115b Mell Road - Approved.

The Clerk reported that the application reference COUPA/MAL/17/00436, Woodrope Building, Woodrolfe Road, had been withdrawn.

There were no appeal decisions made by the Planning Inspectorate.

14. Correspondence

a) Mrs Cutmore – Memorial Bench

The letter from Mrs Cutmore regarding the possibility of a memorial bench on the sea wall was received and noted.

Cllr St Joseph advised that due to the width of the seawall and the new coastal trail, the area of seawall suggested by Mrs Cutmore would not now be suitable for a bench.

Action: Vice-Chairman to speak with Mrs Cutmore to suggest some alternative areas where a bench could be installed.

b) Mr Wilkins – Dock Fees

The letter from Mr Wilkins regarding the fees for using the Dock was received and noted.

Action: Clerk to write to Mr Wilkins to request that the fees are paid. Due to the exceptional circumstances, it was agreed to reduce the fee by 20%.

15. Administration

Bradwell Local Community Liaison Council – The Clerk reported the next meeting was being held on Wednesday 21st June 2017 should members wish to attend.

Essex County Council – Where Does Water Go? Project – The Clerk advised Jo Ludlow, Flood Assets Officer, would be attending the next meeting to provide information on the project.

Woodup Pool – The Clerk advised that K Hobden had provided a quotation to reset the litter bin as it is unstable and reset the kerb edgings. The total cost would be £185.00.

Resolved: to accept the quotation from K Hobden.

Parish Rooms – The Clerk reported in March, the Parish Council resolved to accept a quotation from ABCO Electrical Services for £384 + VAT to install lighting on the Parish Rooms to illuminate the car park. Cllr Nixon met with ABCO on Monday 5th June 2017 to discuss options to install an overrun timer which would cost an additional £105.00.

Resolved: to accept the quotation for the overrun timer.

Action: Clerk to request a plan of where on the building the lighting will be installed.

Defibrillator – The Clerk advised that the defibrillator on the Sailing Club had a kit inside including, scissors, towels etc, but the one on the Fire Station did not have a kit. A kit would cost £20 + VAT and delivery.

Resolved: to purchase a kit for the defibrillator at the Fire Station.

16. Community Concerns – Information Exchange/Next Agenda Items

The Vice-Chairman reported:

- The water at Woodup Pool had been tested and all results have come back satisfactory.

Cllr Symes reported:

- Buses had been turning at the junction of New Road, Hasler Road and The Chase.
- The streetlight at the Mell Road/East Street junction was out.
The Clerk advised this had been reported to Essex County Council.
- There is a street light in The Chase that is out,

Action: Clerk to report to A & J Lighting.

Cllr Nixon asked:

- If the building regulations for the Pavilion had been signed off.

Action: Clerk to ask Chairman to arrange for the building regulations to be signed off.

17. Date of the next Meeting

Tuesday 20th Juneth 2017 – Full Council Meeting (8.00pm)

Wednesday 21st June 2017 – Recreation Ground Committee

The Chairman closed the meeting at 10.07pm.

Signed.....

Date:.....