

Present: Cllrs Bell, Cole, Crees, Goody, Lankester, Lowther, Nixon, O'Donnell, Slodzik

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: One members of the public

1. Co-Option

Resolved: to co-opt Robert Cole as a Parish Councillor for Tollesbury Parish Council. The Co-option was unanimously agreed. The Declaration of Acceptance of Office was duly signed by Robert Cole and the Proper Officer.

2. Apologies for Absence

There were apologies of absence from Cllr Chambers.

There were also apologies of absence from District Councillors St Joseph and Thompson.

3. Declarations of Interest

The Chairman declared interests as follows:

- Personal and prejudicial in respect of agenda item 8, planning application LBC/MAL/18/01233 PP-07347043, as his company Plater Claibourne are the agents for the proposal.

4. Public Forum

Nik Bradbrook asked if there was still the desire to hold fundraisings event at the pool. Nik advised he would be happy to organise a fundraising event in 2019.

The Parish Council were happy for an event to be held at the pool and Nik agreed to attend the meeting of the Woodup Pool Committee in January to discuss dates and ideas.

5. District Councillors

There were no District Councillors present.

6. Minutes of the Meetings held on 16th October 2018

Resolved: that the minutes of the Parish Council meeting held on 16th October 2018 be approved as a true record of the meeting. Unanimously agreed.

The minutes were signed by the Chairman.

7. Finance

Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £107,700.63 as at 31st October 2018.

Expenditure to date – Budget £112,573 – Actual £50,526

Income to date (including precept £41,734) – Budget £91,729 – Actual £93,562

Earmarked Funds – Closing Balance £35,831.14 – Net movement £12,666.90

The Clerk reported the following:

- Payment received from Maldon District Council of £1,000 for the contribution towards the works at Woodrolfe Green.

- Payment received from HMRC for £978.52 for the VAT recovered between July and September 2018.

As the Parish Council were unable to have the County Broadband Wi-Fi installed in the Pavilion due to no line of sight, Cllr Lankester, who donated £150 towards the connection, stated he was happy for the funds to be used towards the Youth Project.

Resolved: to approve the finance reports. Unanimously agreed. The Chairman signed the reports.

8. Planning

Application and Decisions

Applications:

- RES/MAL/18/00923 PP-07156194
Reserved matters application for the approval of appearance and landscaping on approved application OUT/MAL/18/00617
New Dwelling Adjacent 3 Woodrolfe Farm Lane, Tollesbury
Resolved: to recommend approval of the application but request that a more appropriate roof tile is used and request that a condition is applied to the application that the work is completed within 3 years as there is a concern that as it is a self-build, it may overrun. Unanimously agreed.

In accordance with the declaration declared, the Chairman left the meeting. Cllr Bell, Vice-Chairman, took the chair.

- LBC/MAL/18/01233 PP-07347043
Application of lime render to rear single storey Victorian 'service range'
Monk House, 115 Mell Road, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.

The Chairman returned to the meeting.

- HOUSE/MAL/18/01183
Section 73A for loggia, garden store and boundary wall (part of demolished garage)
39 Thurstable Road, Tollesbury
Resolved: to recommend refusal of the application due to the following:
 - Overdevelopment of the site.

Unanimously agreed.
- FUL/MAL/18/01170 PP-07311391
Variation of Condition 8 on approved planning permission FUL/MAL/14/01020 Erection of two bedroom 1 ½ storey cottage. Amendment Sought: Parking spaces and access 10A Wycke Lane, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.
- FUL/MAL18/01265 PP-07344403
Conversion of a three-bedroom bungalow into two two-bedroom houses with associated amenity & parking areas
Flagstone 52 West Street Tollesbury
Resolved: to recommend approval of the application and request that a condition is applied to the application that the work is completed within 3 years. Unanimously agreed.

- MLA/MAL/18/01193
Application for a modification to the existing Section 106 legal agreement executed under planning application 93/00215/FULF
Bridge Farm, Colchester Road Maldon Essex
Resolved: due to the changes in farming practices on the farm, the Parish Council has no objection to the removal of the S106 agreement. Unanimously agreed.

Appeals:

- None received

Planning decisions made by Maldon District Council:

- TCA/MAL/18/01122 – 14 Station Road – Approved
- HOUSE/MAL/18.01011 – 46 West Street – Approved
- TCA/MAL/18/01065 – Oak House, 5 Churchacre, Hall Road – Approved
- HOUSE/MAL/18/01036 – Ridgeways, 46 Woodrolfe Road, Approved
- FUL/MAL/18/01005 – Sail Lofts, Woodrolfe Road – Approved
- HOUSE/MAL/18/00982 – 12 Waterworks Road – Approved

Planning decisions made by the Planning Inspectorate:

- Appeal Ref: APP/X1545/W/18/3206973
Application Ref: FUL/MAL/18/00551
Land behind (to the south of) Ashtec Automotive, Unit 4, Woodrolfe Road, Tollesbury
Appeal dismissed

9. Woodup Pool

a) Minutes of the Woodup Pool Committee Meeting

Cllr Bell, Chairman of the Woodup Pool Committee, presented the minutes of the Woodup Pool meeting held on 16th October 2018.

Cllr Bell reported that no members of the public had attended although there had been comments by residents earlier on in the season.

Cllr Crees suggested that should a meeting be held in the future, it could be held during the day rather than the evening, which would be a more suitable time for those parents with young children.

Action: to be considered by the Woodup Pool Committee at the meeting in January.

b) Safety Inspection Reports

The Inspection Reports were received and noted.

It was noted that the ropes for the lifebelts were in fair condition. Cllr Bell advised new ropes would be purchased ready for the new season.

10. Cemetery

Cllr Slodzik reported that at the recent Environment and Amenity Committee Meeting the Committee discussed having an area for Woodland Burials.

Action: to be investigated further by the Environment and Amenity Committee.

The Chairman reported that Cllr Nixon, the Clerk and himself had met with the Cemetery Contractor that day and it was noted that there had been a significant improvement to the Cemetery.

11. Tollesbury Youth Project

Cllr Chambers was not present at the meeting to give an update.

The Clerk advised the planned opening on 31st October did not go ahead and the funding is still being revolved by Cllr Chambers.

Action: to be included on the next agenda.

12. Neighbourhood Plan

The Chairman reported the next Neighbourhood Plan meeting was being held on 7th November 2018. He was still trying to contact consultants who would be able to write the policy wording for the documents.

The Chairman advised the RCCE were holding policy writing workshops on 15th and 16th November and Cllr Lankester would like to attend.

13. Climate Change

Cllr Lankester had produced a background paper for the Neighbourhood Plan Committee on climate change.

Cllr Bell reminded that at the previous meeting the Parish Council had agreed that climate change would be identified in the Neighbourhood Plan as a risk, but the Neighbourhood Plan was the priority and at a later stage the Parish Council could consider how the impact of climate change may be progressed.

It was agreed there would be no further action at this stage.

14. Police

The police reports were received and noted.

Cllr Crees stated there is a big concern by residents regarding drugs in the village.

The Clerk reported following the letter sent to the Police Commissioner, regarding drugs and the man following the school girls, Sgt Birkin had made contact and was investigating the concerns raised by the Parish Council.

The Clerk advised there is a Police, Fire and Crime Commissioner Policing Precept Survey between 6th November – 27th November 2017.

Cllr Bell advised he would be attending the Maldon District Council Neighbourhood Watch meeting on 21st November and requested that Members raise any concerns/information at the next meeting for Cllr Bell to feed through to the meeting.

15. Administration

Woodrolfe Green – The Clerk reported the work at Woodrolfe Green would be carried out on 9th November 2018.

Action: Clerk to display signs to advise that the car park will be closed on the 9th November.

Monthly Surgeries – The District Councillors would be extending the Saturday Morning Surgeries to Tollesbury and Tolleshunt Major, they are currently in Tolleshunt D'Arcy. The Surgeries will be held on the first Saturday of each month as follows:

Tollesbury – 11.00am – 11.45am at the Lighthouse, East Street

Tolleshunt D'Arcy – 12.00pm – 1.00pm at the Queens Head

Tolleshunt Major – 1.30pm – 2.30pm at The Bell

16. Community Concerns

Cllr O'Donnell reported:

- It had been brought to his attention that the wooden bridge at the bottom of Station Road was very slippery.

Action: Clerk to report to Essex County Council.

Cllr Crees reported:

- The Builders were applying the final render on the straw house in Woodrolfe Road. The building had not been completed as per the drawings and therefore breaching the planning conditions.
The Clerk advised she had reported this to Maldon District Council Planning Department.
- No update had been received regarding the Harbour Wall.
Action: Clerk to chase up with Essex County Council.
- There is great concern regarding drugs in the village and residents felt nervous about reporting to the Police.
Action: Clerk to display a poster to advise residents to report any incidents to Crime Stoppers as this can be done anonymously.

Cllr Bell reported:

- Following the conversation with Adrian Rayner, Maldon District Council, we are still waiting for an update regarding TruCam and options to address speeding in West Street.
Action: Clerk to chase up for the next meeting.

Cllr Goody reported:

- A meeting had taken place with Caloo and it is anticipated the new play equipment and surfacing will be installed before Christmas.
The Recreation Ground Committee would like to propose that the colour for the rubber mulch is the 3-colour blend. Members were happy with the colour choice.

17. **Employment Matters**

The Clerk declared a personal and prejudicial interest and left the meeting.



The Clerk returned to the meeting.

18. **Date of the next Meeting**

The next meeting of the Parish Council meeting will be held on:

Tuesday 20th November 2018 – Full Council Meeting (7.30pm)

Tuesday 20th November 2018 – Environment and Amenity Committee (Following main meeting)

The Chairman closed the meeting at 10.00pm.

Signed.....

Date:.....