

Present: Cllrs Bell, Goody, Nixon, O'Donnell, C Slodzik, S Slodzik and Witney

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present District Councillor St Joseph
Mr R Lankester and Mr D Legerton

1. Apologies for Absence

There were apologies for absence from Cllr Byatt, Crees and Symes.

There were also apologies for absence from District Councillor Bamford.

2. Declarations of Interest

There were no declarations of interest declared.

3. Public Forum

Mr Lankester advised that he had attended a recent meeting of Kent & Essex IFCA and explained the issue of toxic algae blooms. The water in the Thames Estuary is getting warmer making the risk greater. As the risk has increased Mr Lankester requested that IFCA lobby Government to persuade UK to ratify the IMO ships water ballast conventions and implement control measures at the hub ports (Felixstowe, Tilbury and London Gateway).

4. District Councillors

Cllr St Joseph reported:

- The Community Safety Partnership is currently doing a residents questionnaire. The Clerk confirmed she had advertised this on the Facebook page and website.
- There is a Shoreline Management Plan meeting on Thursday. The main issues for Tollesbury will be the Environment Agencies views on what to do at Tollesbury Wick and Old Hall Marshes.

5. Minutes of the Meetings held on 17th January 2017

Resolved: that the minutes of the Parish Council meeting held on 17th January 2017 be approved as a true account of the proceedings of the meeting and were signed by the Chairman. Proposed Cllr S Slodzik, seconded Cllr C Slodzik.

6. Finance

a) Monthly Financial Report

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £75,973.40 as at 31st January 2017.

Committees Budget (I&E) – Total Payments to Date £91,158.16 – Total Receipts to Date £110,122.98

Sub Committees Budget (R&P) – Total Payments to Date £88,722.90 – Total Receipts to Date £18,290.96

Earmarked Funds – Closing Balance £27,437.16

The Clerk reported the following:

- The GIB (2) account had now been closed. The funds from this account had been transferred into the current account.
- Payment received from the HMRC for £1,395.79 for the VAT recovered for the last quarter (October – December 2016)
- A payment of £500 had been received from ITV. Tolfish Hump was used for some

filming of a new drama called 'Liar'. ITV had also used Cllr Nixon's land to store a trailer during the week of filming. Cllr Nixon requested that any donation for using his land to be paid to the Parish Council.

- Interest Rates - The Clerk advised with effect from 5th April 2017 the interest rates on the Co-operative Bank accounts will change as follows:

| | Current Interest Rate % | New Interest Rate % |
|---|----------------------------|------------------------|
| Current Account | 0.03 | 0.03 |
| Public Sector Reserve | 0.03 | 0.00 |
| Pavilion Account (Business Select 14 Day Notice Account) | 0.06 | 0.03 |

Resolved: to transfer £20,000 from the Public Sector Reserve Account to the Pavilion Account (Business Select 14 Day Notice Account).

Resolved: to approve the finance reports. The Chairman signed the reports.

Resolved: to authorise payment to Mr Oakley for the hours worked in January.

Action: going forward a separate item to be included on the agenda to authorise any payments to be made at the beginning of the month.

7. Internal Auditor

Resolved: to appoint Mr Maurice Howard to carry out the internal audit for the 2016/17 accounts. It is anticipated the internal audit will take two days to complete and the cost would be £100.00 per day, which is no change to previous years.

8. Recreation Ground

a) Monthly Inspection Report

The Monthly Inspection Report dated 01/02/17 was received and noted.

It was reported:

- Zip wire still waiting repair.

The Clerk advised since the inspection, the repairs to the zip wire had been completed and the equipment was now back up and running.

The Clerk advised Mr Hobden had looked at the dog bin at the Recreation Ground that had a broken hinge. Mr Hobden advised that the hinge is broken and could not be replaced.

Action: Clerk to request a quotation from Mr Hobden to move the dog bin at the entrance of the Recreation Ground to the position of the broken bin.

The Clerk advised Mr Hobden had also submitted quotations for the repair of 4 other bins in the village which would cost as follows:

Sheet of stokboard - £88.00

To repair each bin (4) - £58.00 each

Total £320.00

Resolved: to accept the quotation from Mr Hobden.

b) Annual Safety Inspection

The Clerk advised the annual inspection of the play area was due in April. Maldon District Council is arranging for an independent qualified inspector to carry out the checks on the sites, the cost is £56.00 plus VAT per site.

Resolved: to have the inspection carried out under the Maldon District Council scheme.

9. Committees

a) Woodup Pool Committee

I. Minutes 17th January 2017

Cllr Bell, Chairman of the Woodup Pool Committee, presented the minutes of the meeting held on 17th January 2017.

Cllr Bell advised there would be a working party on Saturday 6th May 2017 to prepare the pool for the new season.

II. Quotation for concrete base to accommodate two portable toilets

Resolved: to accept the quotation from Mr Hobden for £243.00.

III. Quotation for replacement T-handle for sluice gate

Action: Clerk to request a revised quotation for a handle with a turning wheel rather than a T-bar.

The Clerk advised Mr Hobden had provided a quotation to stabilise the bin at Woodup Pool and repair the BBQ which had a number of bricks knocked off:

Stabilise Bin - £55.00

Relay loose bricks - £30.00

Resolved: to accept the quotations for the work from Mr Hobden.

b) Woodrolfe Hard and Marine Assets Committee

I. Minutes 19th January 2017

The Chairman presented the minutes of the meeting held on 19th November 2016.

The Chairman advised a meeting was held with Haf Morris from Magnox to discuss the proposed development works for the 'Tollesbury Harbour' project. The meeting was very positive.

Further improvements were also discussed which including providing access for paddle boarding and kayaking activities.

Following the meeting Haf Morris and Cllr St Joseph attended the Bradwell Legacy Partnership Meeting who manages the funding from Magnox into the community. Cllr St Joseph raised the 'Tollesbury Harbour Project' at the meeting.

II. Quotations for Work at Woodrolfe Hard

Members discussed the quotations to move between 4-8 loads of silt muck away from the Hard. Lay approx. 40 tonnes of stone. Install new buoys for the dinghies and tidy up the fencing/noticeboard. (Appendix 1)

The proposed works to commence as follows:

Silt Muck Away – week commencing 20th February 2017

Fencing/Noticeboard – week commencing 27th February 2017

It is aimed to complete the works within two weeks.

The preferred noticeboard option by the Committee was from Hill Farm Landscapes costing £1,500.

Action: Clerk to confirm thickness of noticeboard.

Cllr Nixon advised that Cllr St Joseph had agreed that he would be happy to have some of the muck on his land, which could reduce costs. The Clerk advised Ben Parmenter was looking into this option.

Resolved: to agree to the expenditure of £8,476.18, which is based on 8 loads of muck

away and the noticeboard from Hill Farm Landscapes for works to commence 20th February 2017.

Action: Chairman to discuss with Ben Parmenter the possibility of moving the muck to Cllr St Joseph's land to reduce the cost of the project. The Chairman to forward any information to Councillors prior to the commencement of any work

Resolved: to use the money from the Earmarked Funds for the work to Woodrolfe Hard. The money to be replenished in the 2017/18 budget.

Cllr Bell reported that the wire mesh protection screen over the seaward side sluice gate was in need of repair.

Action: Clerk to obtain a quotation from Gamart Engineering to carry out repair.

10. Woodup Pool

Cllr Bell advised that FACT had agreed to empty/fill Woodup Pool for the season.

Cllr Bell advised that he had met with Andrew Eastham to discuss the detail i.e. opening/closing season, keeping a log of when emptied/filled etc.

FACT will also empty the pool on the bottom of the tide to see if this would help flush the creek.

FACT also agreed to clean the depth markers in the pool.

11. Maldon District Council

a) Minutes of the Local Highways Panel Meeting

The minutes of the meeting held on 16th December 2016 were received.

It was noted that District Cllr Thompson, on behalf of the Parish Council, had requested that yellow lines be installed at Roebuck House Corner, Church Street, opposite McColls, as there is a major problem with parking in this area.

Action: Clerk to write to Cllr Bass, Chairman, to request that the lines are installed as a priority, as it is a safety hazard due to increased traffic, changes with the bus regime and the closure of the bus depot.

b) The Great British Spring Clean

Action: Clerk to notify residents via social media of the Keep Britain Tidy 'Great British Spring Clean' weekend being held for the weekend of 3rd-5th March 2017.

12. A12/A120 Consultation

The consultation document was received and noted.

Action: Members to forward any comments to the Clerk for further consideration at the next meeting.

13. Natural England - England Coastal Path: Maldon to Salcott

The letter and maps for the proposed England Coastal Path were received and noted.

Action: Clerk to ask whether disabled access from Woodrolfe Green car park has been considered.

The Clerk advised she had received a reply from Phil Sturges regarding the ownership of The Leavings/Fisherman's Path. Mr Sturges confirmed that they do not have FACT down as the owners of the path but do have it recorded that they are involved in maintaining the area. They will update their records with a description of The Leavings/Fisherman's Path as being a community asset.

Action: Clerk to forward a copy of the email to Mr N Green.

14. Tollesbury Sailing Club

The concerns raised by Mr Young, Treasurer – Tollesbury Sailing Club, were received and noted.

The Chairman stated that what had been recorded in the minutes of the 20th December 2016 regarding the meeting between Mr Hobden, Mr Young and himself were accurate. The Parish Council meeting is a public affair and, therefore, no further action was required.

15. **Contracts**

Councillors considered the two tenders for the Litter Collection and Sweep Contract.

Resolved: to accept the tender from Mrs S Layzell for £400 per month for one year to commence on 1st March 2017.

16. **Police**

The Neighbourhood Watch Data reports dated 06/01-17 – 28/01/17 were received and noted. Cllr S Slodzik advised there were no incidents reported for Tollesbury.

17. **Neighbourhood Plan**

The Chairman advised that the Neighbourhood Planning Committee met at the end of January.

Cllr Bamford reported that at the public hearing, it was stated that all site of 10 or more properties that have already been granted planning permission, which totals 320, would go against the total of the rural allocation of 420. Maldon District Council has suggested that the remaining 100 houses will go through via the Neighbourhood Plan process.

A request had been submitted to Locality to ask for the funding to be used towards the Housing Needs Survey, an Environmental Assessment and a Traffic Survey rather than fees for Jamie Baxter – University of East London. The Clerk advised that permission had been granted for the Housing Needs Survey and Environmental Assessment, and she was still waiting to hear about the Traffic Survey. The Clerk advised any unspent funds would need to be returned to Locality.

Resolved: if funding is not granted for the Traffic Survey from Locality, this would be funded via the Parish Council Neighbourhood Plan earmarked funds.

The Chairman advised that Cllr Byatt, the Clerk and himself had met with a planner and designer working on behalf of Go Ahead for development at the bus depot. They are currently looking at building 9-10 units on the site.

18. **Planning Applications and Decisions**

Applications:

- LDP/MAL/17/00021 PP-05747518
Claim for lawful development certificate for proposed rear dormer and rooflights.
4 Wycke Lane – Mr & Mrs Street
Resolved: to recommend approval of the application

Appeals:

- None received.

The Clerk advised she had received notification from Maldon District Council that the application reference FUL/MAL/16/01378 PP-05665362 at the Land Adjacent to 113A Mell Road had been withdrawn.

There were no decisions received from Maldon District Council.

There were no appeal decisions made by the Planning Inspectorate.

19. **Administration**

Marine planning: plan development workshops – The Clerk advised members were invited to attend a workshop being held in Colchester on Wednesday 8th March 2017 between 9.30am –

4.00pm.

Action: Clerk to extend the invitation to Mr Lankester.

Dog Fouling – The Clerk advised a patrol was carried out on 25th January 2017 and one fine was issued for dog fouling on the Recreation Ground. Adrian Rayner, Maldon District Council, will be attending the next meeting of the Parish Council to give an update on their role within the District and further information on Public Space Protection Orders.

20. Community Concerns – Information Exchange/Next Agenda Items

Cllr Witney reported:

- There had been reports of people parking on the yellow lines outside McColls.

Cllr O'Donnell reported:

- There was concern expressed from residents of vehicles speeding.
The Clerk advised she understood the Rangers were able to use speed-checking devices and would ask Adrian to update when they attend the next meeting.
- The car park on Woodrolfe Green is breaking up.
- Large pothole on Tollesbury Road.

Action: Clerk to report to Essex County Council.

The Chairman reported:

- He had spoken with Jack Ellum, Maldon District Council, regarding the car park at Woodrolfe Green. It is hoped to have a costing sent to Jack by the end of the week. Jack had advised that £5,000 had been ring-fenced for the car park project.

21. Public Bodies (Admission to Meetings) Act 1960

Resolved: that having regard to the confidential nature of the business about to be transacted, the meeting be closed to the public and press, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

22. Litter Pick

Councillors carried out an annual review for Mr K Oakley.

Resolved: with effect from 1st February 2017, the Litter Picker will be paid at Spinal Column Point (SCP) .

23. Public Bodies (Admission to Meetings) Act 1960

Resolved: that the meeting be reopened to the public and press, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

24. Date of the next Meeting

The next Parish Council meetings will be held on:

Tuesday 21st February 2017 – Recreation Ground Committee (7pm)

Tuesday 21st February 2017 – Full Council Meeting (8pm)

The Chairman closed the meeting at 9.34pm.

Signed.....

Date:.....