

Present: Cllrs Chambers, Crees (8.23pm), Lankester, Lowther, Nixon, O'Donnell

In the Chair: Cllr Plater

Clerk: Michelle Curtis

1. Apologies for Absence

There were apologies of absence from Cllrs Bell, Goody, Slodzik and Symes.

There were also apologies of absence from District Councillors Bamford, St Joseph and Thompson.

2. Declarations of Interest

Cllr Lowther declared an interest as follows:

- Personal in respect of agenda item 7, planning application HOUSE/MAL/18/00813, as the applicant is his neighbour.

3. Public Forum

There were no members of the public present.

4. District Councillors

There were no District Councillors present.

5. Minutes of the Meetings held on 24th July 2018

Resolved: that the minutes of the Parish Council meeting held on 24th July 2018 be approved as a true account of the proceedings of the meeting subject to the following amendment:

Item 16b – to read CSOs not CFOs.

The minutes were signed by the Chairman. Proposed Cllr O'Donnell, seconded Cllr Nixon.

6. Finance

a) Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £83,341.40 as at 31st July 2018.

Expenditure to date – Budget £112,573 – Actual £28,908

Income to date (including precept £41,734) – Budget £91,729 – Actual £47,662

Earmarked Funds – Closing Balance £34,220.79 – Net movement £12,056.55

The Clerk reported the following:

- Payment received from HMRC for £1,699.17 for the VAT recovered between April and June 2018.

Resolved: to approve the finance reports. The Chairman signed the reports.

b) Payments

The items for payment totalling £4,926.32 were presented for approval (Appendix A).

The Clerk reported:

- OPUS Energy had taken a direct debit of £233.26 for the electricity supply for the Pavilion. The Clerk had checked the meter and submitted the correct readings. A revised invoice had been sent and the account was now 183.69 in credit.

Resolved: to approve payments.

7. Planning

Application and Decisions

Applications:

- HOUSE/MAL/18/00766 PP-07067286
Replacement Flat Roof above kitchen extension with pitched glazed roof
Queenboro 81 East Street, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.
- AGR/MAL/18/00892 PP-007133232
Construction of two agricultural buildings
Land Adjacent Marsh Bungalow, Old Hall Lane
Resolved: to recommend approval of the application. Unanimously agreed.

Cllr Crees arrived at the meeting.

- HOUSE/MAL/18/00813
Rear extension and change to roof line
48 New Road, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.
- RES/MAL/18/00923
Reserved matters application for the approval of appearance and landscaping on approved application OUT/MAL/15/00617 (Single detached house to side garden)
New Dwelling Adjacent to 3 Woodrolfe Farm Lane, Tollesbury
Resolved: Unanimously agreed to recommend refusal of the application due to the following:
 - Inappropriate style for the area.
 - Materials being used, particularly the roof tiles
 - The pitch roof is in the wrong direction.

Appeals:

- None received.

Planning decisions made by Maldon District Council:

- TCA/MAL/18/00773 – 12 East Street – Approved
- LBC/MAL/18/00702 – Monk House, 155 Mell Road – Approved
- HOUSE/MAL/18/00649 – 2 Wycke Lane – Approved
- LBC/MAL/18/00479 – 12 Church Street – Approved
- HOUSE/MAL/18/00599 – 25-27 Church Street – Approved

8. Recreation Ground

Monthly Inspection Report

The Monthly Inspection Report dated 05/08/18 was received. There were no issues to report.

9. Woodup Pool

a) Safety Inspection Reports

The Inspection Reports were received. It was noted that Lifebelt 2 – the rope appears worse for wear.

Action: to be looked into by the Woodup Pool Committee.

Cllr Nixon gave an update on Woodup Pool:

- On Wednesday, FACT reported that when opening the sluice gate to empty the pool, the shaft was not operating correctly and had been twisted.
- On Thursday, it was noted that the pool levels were dropping. Upon further inspection, it was discovered that the grill covering the sluice gate had been damaged. Cllr Nixon stated this had been done purposely as it is too heavy to move on its own. Due to the sluice gate not being covered, it was necessary to close the pool.
- Gamart Engineering had kindly assisted on the Thursday evening and arranged for the pool to be emptied and the grill was removed the following morning.
- It was noticed when emptying the pool that the guards on the outside were flexing.
- Gamart Engineering have since repaired the grill and re-fixed it to cover the sluice gate.

Action: To fill the pool as follows:

- FACT fill the pool on Thursday and Friday.
- Cllr Nixon to empty the pool Sunday to flush the creek through.
- FACT to refill the pool on Monday at the next high tide.
- Pool to officially re-open on Monday afternoon.

It was agreed to trial setting up a 'Just-Giving' Page' to encourage non-residents to make donations towards the repairs and upkeep of the pool.

b) Quotation for repairs to signage

Resolved: to accept the quotation from K Hobden for £115 to carry out repairs and reinstall the vandalised sign.

Cllr Nixon reported that another Councillor had advised him that a local builder had offered to rebuild the BBQ free of charge.

As the work had already been approved to be carried out K Hobden, the Clerk was instructed to speak to K Hobden.

10. Byelaws on Sites of Special Interest (SSSI's)

Notification of the Byelaws on Sites of Special Interest (SSSI's) was received and noted.

11. Streetlighting

Resolved: to enter into a 5-year Streetlighting Maintenance Agreement with A & J Lighting Solutions for £679.20+ VAT per annum (£56.60 + VAT per month). Contract period 13th August 2018 – 12th August 2023.

12. Tollesbury Youth

Cllr Lankester had prepared a document 'Notes on potential social alienation of Tollesbury adolescent youth' which had been circulated to members.

Councillors had a discussion regarding the current facilities for the youth in the village.

Cllr Chambers advised that Essex County Council and the Church were hoping to get the Youth Club up and running and were looking for local volunteers to help run the club.

Cllr Chambers explained that the Youth Club catered for the younger youth in the village (aged 11-13), a facility for 14-19 years was required, a place where they could 'hang-out'.

The Chairman suggested that the Pavilion could be used for a 'hang-out' area.

Action: Cllr Chambers to feedback to the youth and submit a proposal to the Parish Council at the next meeting.

13. Police

The police reports were received. It was noted there was one incident reported for Tollesbury (Damage to BBQ and signage – Woodup Pool).

The minutes from the Maldon Section Neighbourhood Watch held on 18th July 2018 were received and noted.

Cllr Nixon reported that there were some vehicles were parking on the amenity area at Woodrolfe Green and it is understood they could be sleeping there.

Action: Clerk to report to Essex Police.

Cllr Crees enquired about the discussion at the previous meeting regarding the possibility of moving the recycling bins at Woodrolfe Green to provide additional parking.

The Chairman advised he was waiting for the Head of Waste and Recycling to contact him.

Cllr Nixon suggested that the recycling bins could be moved to the layby near the Cemetery.

14. Administration

Harbour Wall, Woodrolfe Road – An email had been received from Essex County Council Local Highway Liaison Officer to advise that they are currently investigating who is responsible for the seawall/structure on Woodrolfe Road. They are currently awaiting a response from the EA, as they need to know if they can surface from the edge of the carriageway up to the concrete seawall without affecting the structure/function of the seawall, the loose materials may be part of the seawall design for drainage purposes.

Action: Clerk to chase up for an update and to notify ECC that the stones are obscuring the yellow lines making it difficult to enforce.

Actions outstanding from previous meeting:

RSPB – Kieren Alexander, Site Manager – RSPB, will be attending the next meeting (4th September 2018) of the Parish Council to discuss their hydrological project prior to submitting a planning application.

Woodrolfe Green – The Clerk confirmed that Bonz would be removing the excess soil once the posts had been installed at Woodrolfe Green.

Sewerage Pollution – Cllr Lankester confirmed he had advised the resident to contact the Fairways Committee regarding the sewerage in Woodrolfe Creek.

Signage – The Clerk advised the Environment Agency (EA) had replied and did not object to the installation of signage on the concrete pillars of Woodrolfe Road Flood Gate. Signage to be approved by the EA.

Action: Clerk to look at suitable signage for presentation to the Parish Council at the next meeting.

Speeding TruCam – Clerk still to arrange meeting with Adrian Rayner and Trevor Stubbing.

Tollesbury Harbour Project Meeting – Chairman still to arrange.

15. Community Concerns

Cllr Crees reported:

- He had received a number of complaints regarding parking and anti-social behaviour at Woodup Pool.

Cllr Lowther reported:

- He had also received a number of comments regarding the pool.
- The wooden sign post on the corner of Woodrolfe Road/Mell Road was still down.

Action: Clerk to chase up with Highways.

16. Date of the next Meeting

The next meeting of the Parish Council meeting will be held on:

Tuesday 4th September 2018 – Full Council Meeting (7.30pm)

The Chairman closed the meeting at 9.48pm.

Signed.....

Date:.....