

Present: Cllrs Bell, Byatt, Chambers, Crees, Goody, C Slodzik and S Slodzik

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillors St Joseph and Thompson

1. Apologies for Absence

There were apologies for absence from Cllrs Nixon, O'Donnell and Symes.

There were also apologies for absence from District Councillor Bamford.

2. Declarations of Interest

Cllr Byatt declared interest as follows:

- Personal and prejudicial in respect of item 12 - HOUSE/MAL/17/01477 and LBC/MAL/17/01478, as he is the applicant.

The Chairman declared interest as follows:

- Personal and prejudicial in respect of item 12 - HOUSE/MAL/17/01477 and LBC/MAL/17/01478, as his Company Plater Claiborne are the agents for the application.

3. Public Forum

There were no members of the public present.

4. District Councillors

Cllr St Joseph reported:

- There are still grants available from Essex County Council (ECC) for social housing.
- He would be meeting with Anglian Water the following week and if there are any issues members should raise them with him beforehand.
- The issues with the streetlights had been resolved.
- The Environment Agency had launched a consultation that District Councils could be handed flood risk management responsibilities.

Cllr Byatt advised that the area at Prentice Hall Lane floods and requires attention.

Cllr Slodzik advised ECC were looking at this area the previous week.

Action: Clerk to write to Highways to bring to their attention.

5. Minutes of the Meetings held on 19th December 2017

Resolved: that the minutes of the Parish Council meeting held on 19th December 2017 be approved as a true account of the proceedings of the meeting subject to the following amendment:

Item 6a – to include an additional paragraph at the end to read:

Cllr Crees noted that nearly 8% of the annual precept was earmarked for pension contributions. It was clarified that this sum included employees' own contributions and a shortfall from the last financial year. Cllr Crees was appreciative of the explanation but stated this stood out as being significant and accordingly he felt he was unable to vote in favour of the accounts on this occasion.

The minutes were signed by the Chairman. Proposed Cllr S Slodzik, seconded Cllr Bell.

6. Finance

a) Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £84,099.59 as at 31st December 2017.

Expenditure to date – Budget £68,889 – Actual £64,434

Income to date (including precept) – Budget £88,624 – Actual £101,140

Earmarked Funds – Closing Balance £25,660.09 – Net movement £9,527.43

The Clerk reported:

- The payment was to be made to Palmer Electrical Ltd for £99 and this would be taken from the Pavilion Earmarked Fund. As previously instructed the Clerk would arrange for the remaining balance of £2,311.04 in the Pavilion Earmarked Fund to be transferred to the Play Equipment Upgrade Earmarked Fund.

Resolved: to approve the finance report. The Chairman signed the reports.

b) Payments

The items for payment totalling £6,286.86 were presented for approval.

Resolved: to approve payments.

The Chairman advised that he had been researching suitable projectors for the Parish Council to purchase and information would be circulated to members. The price of the projectors range between £800 - £1,600.

7. Committees

Woodup Pool Committee

a) Meeting

Cllr Bell, Chairman – Woodup Pool Committee, reported the Committee had met earlier that evening and were planning for the start of the new season which will commence on 26th May 2018 and gave an overview of what would be carried out (toilets, water testing, Rangers, litter etc).

Working parties would be held as follows:

Saturday 12th May 2018 - to tidy-up the pool area in preparation for the season.

Thursday 12th July 2018 – pre-school holiday tidy up

Subject to approval of the Council, the Audit and Risk Assessment would be carried out on 8th February 2018. This would cost £1,765 (£1,600 for the inspection and £165.00 for travel and subsistence). There would be a separate charge of £175 for the assessment of Woodrolfe Hard.

b) Quotations

Resolved: to accept quotations as follows:

- Marmax Products to supply two picnic tables and a bench costing £1,054.80 plus VAT. K M Hobden to install the picnic tables and bench for £235.00. To be paid from the Earmarked Fund Woodup Pool Event.
- Gamart Engineering for £400 plus VAT to supply and install new handrail around the sluice gate. To be paid from the Earmarked Fund Woodup Pool.
- Sign Shed for 2 x signs (DANGER SLUICE KEEP AWAY) at £28.95 each plus VAT and delivery.

A quotation had been received from K M Hobden for £55 to install the signs.

Action: Clerk to ask Gamart if he could fit the signs to the handrail which he would be making.

To be paid from the Earmarked Fund Woodup Pool.

- Link into Leisure – Audit and Risk Assessment for Woodup Pool and Woodrolfe Hard totalling £1,940.

8. Tollesbury Harbour Project

The Chairman advised a Tollesbury Harbour Project meeting had been held earlier that day. It was a very positive meeting with 11 people present representing the Parish Council, FACT, Tollesbury Saltings, Tollesbury Marina, Fairways Committee, Tollesbury Sailing Club and the Wildfowlers.

Discussions were held regarding the amount of silt that may need to be moved and possible areas where the silt could be deposited. Five areas were identified for the silt to be move to.

Those present at the meeting would be the Steering Group and it was agreed that this should be opened up to the RSPB as one of the possible areas to place the site is on their land. Discussions will also be held with Essex Wildlife Trust.

Cllr St Joseph has been in discussion with Portflair – Bradwell Marina who are happy to carry out a trial of disturbing the silt. This will take place in March. An application was submitted to the MMO who have agreed for the work to be carried out and no other approvals are required.

9. Taylor's Charity

The Chairman reported a meeting had been held between Ron Laurie, Cllr Nixon, the Clerk and himself to discuss the Taylor's Charity.

The constitution states that there should be 4 Trustees. Jeremy Heigham wishes to remain a Trustee for the Charity. Canon Daulty and Cllr Nixon also wish to become Trustees, leaving one vacancy.

The Clerk advised there had been three people that had expressed an interest of becoming a Trustee.

Action: Clerk to arrange a meeting with the three candidates. The Chairman, Cllrs Bell and Nixon and the Clerk would attend.

The Chairman advised that it was agreed with Ron Laurie that we would work to a deadline of 28th February 2018 to appoint the Trustees and transfer the administration to the Clerk.

10. Streetlights

The Parish Council were pleased to report that all the ECC faulty streetlights had been repaired except for two (one on Hasler Green and the other on the corner of East Street/Church Street). These lights had been reported on the ECC reporting tool.

Action: Clerk to write to Cllr Durham to thank him for taking this matter up with ECC on behalf of the Parish Council.

The Clerk reported that a Parish owned streetlight outside 42 Elysian Gardens was out.

Resolved: to upgrade the light to the new LED unit.

11. Police

The police reported were received.

It was noted there were two incidents for Tollesbury:

- 29/12/2017- Theft from a vehicle
- 09/01/2018 – Theft from a vehicle

The Clerk advised she had received an email (which had been circulated to members) from a resident regarding drug use at the Recreation Ground. The Clerk reported she had told the resident to report any incidents to the Police and the Community Protection Officers (Rangers).

Action: Clerk to publicise the Park Watch Scheme.

12. Planning

Applications:

In accordance with the declarations declared the Chairman and Cllr Byatt left the meeting. Cllr Bell, Vice-Chairman, took the chair.

- HOUSE/MAL/17/01477 – PP-06624717 and LBC/MAL/17/01478 PP-06624717
Single storey rear extension and minor internal alterations
Bohuns Hall, 29 Church Street – Mr & Mrs Byatt
Resolved: to recommend approval of the application.

The Chairman and Cllr Byatt returned to the meeting.

Appeals – None received

Planning decisions from Maldon District Council:

- HOUSE/MAL/17/01290 PP-06522387 – 37 Woodrolfe Road - Refused
- LBC/MAL/17/01311 and HOUSE/MAL/17/01310 - Bouchiers Lodge Back Road – Approved
- LBC/MAL/17/01199 - Bouchiers Lodge Back Road – Approved

The Clerk reported the following planning applications had been withdrawn:

FUL/MAL/17/01246 PP-06490608 – Tollesbury Marina, Woodrolfe Road
FUL/MAL/17/01252 PP-06504607 – Tollesbury Cruising Club, Woodrolfe Road

Appeal decisions made by the Planning Inspectorate – None received.

13. Administration

Cemetery – The Clerk advised she had received a complaint regarding the overgrown Lleylandi trees at the Cemetery.

Action: Clerk to obtain a quotation for the trees to be topped and faced.

Tollesbury Juniors FC – The Clerk advised a request had been received from Tollesbury Juniors FC to have an area of wall to put some items on display i.e. plaque which denoted they are a FA chartered standard club.

Members were happy for items to be displayed but would request that they see them beforehand.

Electricity Supply - Pavilion – The Clerk advised she had received notification from E.On that the contract was due for renewal in early February. The Parish Council had to notify them by 14th January if they wish to sign up to a new contract. The Clerk had look on price comparison sites and had found a cheaper deal with Opus energy. Prices as follows:

	Existing E.On	Proposed E.on	Opus Energy
Standing Charge	27p	27p	36p
Day Rate	11.83p	22.58p	14.91p
Night Rate	6.68p	14.78p	9.94p

Whilst the standing charge may be higher with Opus based on the current usage by switching from E.on to Opus with save the Parish Council approx. £120 per annum.

The Clerk advised due to the time restrictions, she had spoken to the Chairman who gave authorisation to make the switch.

Library Van – An email had been received from a resident (which had been circulated to members) who was concerned that it had been brought to their attention that the library van used for Tollesbury had come to the end of its life and there was no financial provision for a replacement.

A member reported that the van would be available the next time it visits Tollesbury.

Action: Clerk to write to Cllr Durham to express concern that funds are not being set aside for replacement library vans.

Dog Fouling – The Clerk advised there had been a number of reports of dog fouling at the Recreation Ground and the football teams are having to clear the pitches before they can play. The Fixtures Secretary had suggested some banners for the store shed and fencing of the play area telling people to pick up after their dog.

Action: Clerk to obtain quotation for some banners.

Woodrolfe Farm Lane – The Clerk advised some emails had been received from residents regarding the pot holes in Woodrolfe Farm Lane. This is an un-adopted road and repairs have been funded by the residents.

As this road is un-adopted, the Parish Council has no powers and it is down to the residents to arrange and pay for repair.

Actions outstanding from the last meeting:

Insurance – Streetlighting – still awaiting response from Came & Company.

Action: Clerk to report back at the next meeting.

Woodup Pool – Still waiting for a response from the EALC regarding changes to byelaws.

Action: Clerk to report back at the next meeting.

Woodrolfe Hard – The Clerk reported that she had been advised that the land between the harbour wall and the road was the responsibility of Essex County Council and had a map which indicated this.

Action: Clerk to write to Highways requesting that the large potholes are repaired asap.

14. **Community Concerns – Information Exchange/Next Agenda Items**

Cllr Chambers reported:

- The Youth Council are still in operation and are currently in talks with the Youth Club to join resources.

Cllr Bell reported:

- He had received a number of complaints regarding the parked vehicles advertising their services in the layby outside the Cemetery.

Action: Clerk to contact the Company to request that the vehicle is moved.

The Chairman reported:

- There had been some changes at Tollesbury Sailing Club. Lynn Highfield had now left. A meeting with Tollesbury Sailing Club was being arranged.

It was **resolved** that having regard to the confidential nature of the business about to be transacted, the meeting be closed to the public and press, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

15. Litter Picker

It was **resolved** that the meeting be reopened to the public and press, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

16. Date of the next Meeting

Tuesday 6th February 2017 – Full Council Meeting – 7.30pm

Tuesday 6th February 2017 – Environment & Amenity Committee – following main meeting.

The Chairman closed the meeting at 9.35pm.

Signed.....

Date