

Present: Cllrs Bell, Cole, Lankester, Lowther, Nixon, Slodzik

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillors Bamford, St Joseph and Thompson

1. Apologies for Absence

There were apologies of absence from Cllrs Crees, Goody and O'Donnell.

2. Declarations of Interest

The Chairman disclosed interests as follows:

- Personal and prejudicial interest in respect of agenda item 8, Planning Application LBC/MAL/18/00313, as his Company Plater Claibourne are the Agent for the Application.

3. Public Forum

There were no members of the public present.

4. District Councillors

Cllr St Joseph reported the following:

- He had seen the response from Cllr Bentley with regards to Devolution and suggested that the Parish Council requested they are kept informed on the outcome of the pilot scheme.

Action: Clerk to write to Cllr Bentley to request that the Parish Council are provided with the results at the end of the pilot scheme

5. Minutes of the Meetings held on 2nd April 2019

Resolved: that the Minutes of the Parish Council Meeting held on 2nd April 2019 be approved as a true record of the Meeting. Proposed Cllr Nixon, seconded Cllr Lowther. Unanimously agreed.

The Minutes were signed by the Chairman

**6. Finance
Payments**

The items for payment totalling £9,949.79 were presented for approval (Appendix A), which includes a one-off payment to Planning Direct for £2,970 which is 50% of the fee for drafting the Neighbourhood Plan.

Resolved: to approve payments and make online payments.

7. Accounts 2018/19

Resolved: to approve the 2018/19 accounts.

The Annual Return was completed as follows:

Section 1 – Annual Governance Statement

Section 1 was completed and approved by the Council. This was signed by the Chairman and the Clerk.

Section 2 – Account Statement

Section 2 was completed and signed by the Clerk who is the Responsible Financial Officer and the Chairman.

8. **Planning**

Application and Decisions

Applications:

In accordance with the declaration disclosed, the Chairman left the meeting. Cllr Bell, Vice-Chairman, took the chair.

- LBC/MAL/19/00313 PP-07703838
Installation of new French doors, relocation of window and demolition of single storey brick WC
Bohuns Hall 29 Church Street Tollesbury Essex
Resolved: to recommend approval of this Application. Unanimously agreed.

The Chairman returned to the meeting.

- HOUSE/MAL/19/00377
Proposal: Single storey front extension
5 Thurstable Way Tollesbury Essex
Resolved: to recommend approval of this Application. Unanimously agreed.
- TCA/MAL/19/00387 PP-07748294
T1 Eucalyptus - Remove tree to ground level.
Ramsholt 3 Churchacre Hall Road Tollesbury
Resolved: to recommend approval of this Application. Unanimously agreed.

Appeals:

- There were no planning appeals.

Planning decisions made by Maldon District Council:

- FUL/MAL/18/01395 – Old Hall Marshes, Old Hall Lane, Tollesbury - Approved

Planning decisions made by the Planning Inspectorate:

- None received.

Cllrs Lankester and Lowther requested to attend the Planning Training Course which was being run by the EALC in June. Councillors agreed to the request.

Action: Clerk to book places on the training course with the EALC.

9. **Recreation Ground**

Monthly Inspection Report

The Monthly Inspection Report dated 14/04/19 was received. It was reported that damage have been caused to the wetpour surfacing under the swings.

Action: Clerk to purchase a wetpour repair kit which would cost approx. £90 to carry out a temporary repair.

10. **Woodup Pool**

Weekly Inspection Report

The Weekly Inspection Reports dated were received. The report dated 08/04/19 advised that there was an issue with the litter bin near the to the telephone box.

Action: Cllr Bell to check the bin.

11. Parish Council Meetings

Resolved: to trial having one Full Council Meeting per month (first Tuesday of the month). A second meeting (third Tuesday of the month) would only be held if there were Planning Applications to be considered. To take effect from 7th May 2019. Proposed Cllr Bell, seconded Cllr Nixon. Unanimously agreed.

12. Election of Councillors

It was reported that there was an Uncontested Election for Tollesbury. Members standing for the next term are as follows:

Simon Plater, Mike Bell, Rob Cole, Rob Crees, Roger Lankester, Tom Lowther, Harry Nixon, Steve O'Donnell and Andrew St Joseph.

There are two vacant seats on Tollesbury Parish Council.

13. Neighbourhood Plan

The Chairman reported Cllr Crees, Simon Lewington and the Clerk met with Andrew Cann from Planning Direct to discuss progressing the Neighbourhood Plan.

Other Consultants had also been contacted but due to work commitments would not be able to start on the Tollesbury Plan until June the earliest.

The Neighbourhood Plan Committee met on 10th April and appointed Planning Direct as the Consultant to write the Plan for Tollesbury. Planning Direct can start working on the plan within 3 weeks.

The Clerk reported a Public Consultation will be held on Friday 17th May 2019.

14. Police

The police reports were received and noted.

15. Administration

Woodrolfe Green – The Clerk reported following the last meeting, she had obtained a quotation to cut a 2m length from a telegraph pole and concrete 1m into the ground to replace the post that was knocked over. The quotation was from Bonz for a maximum of £200 (dependent on the amount of concrete that required removing from the old post).

Resolved: to accept the quotation from Bonz for £200.

Also following the last meeting, the Clerk had obtained quotation for reflective signs for Woodrolfe Green stating 'CARS ONLY' each sign would cost £46.08.

Resolved: to accept the quotation presented at the previous meeting for non-reflective signs £9.95 each plus delivery.

Road Closure – The Royal British Legion would be holding a D Day 75 Commemorative Event on Saturday 8th June. Essex Riders would be attending and some ex-military vehicles. It has been requested that a section of The Chase is closed. Full access, other than the section by the Legion, to both ends of The Chase would still be available.

Action: Clerk to advise The Royal British Legion that they need to approach Highways with their request.

16. Community Concerns

Cllr Lankester reported:

- The Washdown of The Hard had been a success and expressed thanks to Cllr Crees and Ben Parmenter for arranging and organising the pumps and kit.
- He had received a letter from a resident concerned about the Footpath 14 Diversions. Cllr Bamford advised that the resident had also contacted her, and she advised him to contact Essex County Council.

- That whilst watching Countryside on television the previous weekend, he was concerned that Farmers were not receiving their payments from Government. Cllr St Joseph advised that there had been in a change in administration and this had delayed some payments being made.

Cllr Slodzok reported:

- There was a pothole appearing at the entrance to the Cemetery.
Action: Clerk to obtain a quotation for the pothole to be repaired.

The Chairman reported Cllrs Goody and Slodzik would not be standing in the new term and expressed thanks on behalf of the Village for all their hard work and commitment to the Parish.

17. Date of the next Meeting

The next meetings of the Parish Council will be held on:
Tuesday 7th May – Annual Statutory Meeting – 7.30pm

The Chairman closed the meeting at 8.47pm.

Signed.....

Date:.....