

Present: Cllrs Bell, Byatt, Chambers, Goody, Nixon, S Slodzik

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present: Ron Laurie – Tailleur (Taylor) Charity

1. Co-option

Resolved: to co-opt Vikki Chambers as a Parish Councillor for Tollesbury Parish Council. The Declaration of Acceptance of Office was duly signed by Vikki Chambers and the Proper Officer.

2. Apologies for Absence

There were apologies of absence from Crees, O'Donnell, C Slodzik, and Symes.

There were also apologise of absence from District Councillors Bamford and St Joseph.

3. Declarations of Interest

There were no declarations of interest declared.

4. Public Forum

Ron Laurie spoke in relation to the letter that had been sent to the Parish Council. Ron explained that in 1852 Robert Tailleur left land (2 fields) in Tolleshunt Knights to the parish of Tollesbury. The rent is to be used to help those in times of hardship. Many years ago, bread was purchased and distributed to people in the village. More recently, the Charity has paid towards the purchase of a new cooker, a mobility scooter and school trips. Currently there is approx. £9,000 in the Charity's funds and the income is approx. £300 per annum from the rental of the fields and wayleaves.

Ron explained that the Charity is run by four Trustees, there are currently three Trustees Ann Crossley, Jeremy Heigham and himself. Ann Crossley and himself wish to stand down as Trustees. The Charity Commission made an order in February 1896 which stated that Trustees must be appointed by the Parish Council. Trustees do not have to be Parish Councillors but they can be. Trustees although appointed by the Parish Council, are not answerable to the Parish Council.

Previously the administration of the Charity was carried out by the late Norman Brand who was the Parish Clerk. Ron has been carrying out the administration for the Trust and it is hoped the Parish Council will agree to take on the administration.

Ron suggested that the Charity is advertised to make more widely known that the Charity exists.

Action: to be discussed by the Parish Council at the next meeting.

5. District Councillors

There were no District Councillors present.

6. Minutes of the Meetings held on 3rd October 2017

Resolved: that the minutes of the Parish Council meeting held on 3rd October 2017 be approved as a true account of the proceedings of the meeting. The minutes were signed by the Chairman. Proposed Cllr Byatt, seconded Cllr Bell.

**7. Finance
Payments**

The items for payment totalling £7,099.69 were presented for approval (Appendix A).

Resolved: to approve payments.

**8. Recreation Ground
Monthly Inspection Report**

The Monthly Inspection Report dated 15/10/17 was received. There were no issues to report.

The weekly inspections had been carried out with no issues to report.

9. Committees

Environment and Amenity Committee

a) Minutes 3rd October 2017

Cllr Slodzik, Chairman of the Environment and Amenity Committee, presented the minutes of the meeting held on 3rd October 2017.

b) Quotations

Resolved: to accept quotations for the following work:

Allotments – Face back hedges/tress along the boundary adjacent to Longfield – Bonz – Ref 4298 - £650.00.

Hasler Green – Crown reduction and canopy uplift – Bonz – Ref 4297 - £300

Woodrolfe Green – Face back hedge near property – Bonz – Ref 4296£100

It was reported that work was required to the large willow tree on Woodrolfe Green as the electricity cables were running through it. A quotation had been received from Bonz for £800. The Clerk advised she had reported this to UK Power and it is hoped they will cut back the tree.

Action: if there has been no response from UK Power within a month, Parish Council to consider having the tree cut back.

Woodrolfe Hard and Marine Assets

a) Minutes 12th October 2017

Action: to be deferred to the next meeting.

10. Tollesbury Harbour Project

The Chairman advised the Tollesbury Harbour Project had been discussed at the recent Woodrolfe Hard and Marine Assets Committee meeting.

The Committee agreed with the Parish Council that a higher contribution towards the screening report should be requested from the stakeholders.

The Committee agreed that they would be happy for any shortfall to be paid from the Woodrolfe Hard earmarked fund.

Action: Chairman to contact Stakeholders to ask if they would be willing to make a higher contribution to the screening request.

Action: Chairman to contact Carol Reid to discuss quotation to confirm whether it includes the entrance to the north channel.

11. Robert Tailler (Taylor) – Taylor's Charity

The letter from Ron Laurie, Trustee Taylor's Charity, was received.

Action: to be discussed at the next meeting.

12. Police

The recent crime report and the minutes of the Maldon Section Neighbourhood Watch meeting held on 20th September 2017 were received and noted.

There were no incidents reported for Tollesbury in the crime report.

The Clerk advised there was a public event 'Fighting Rural Crime' being held on Thursday 16th November 2017 between 1.00pm – 4.00pm at Stow Maries Great War Aerodrome.

13. Planning

Applications:

- HRN/MAL.17/00996 PP-06353435
To remove this short length of diseased and dead elm hedge to combine two fields so as to enable more efficient working by reducing turning and wastage.
Garlands Farm, Tollesbury Road – Mr A Williams
Resolved: to recommend approval of the application.

- HOUSE/MAL/17/01105 PP-96422272
Room in roof with small dormer to rear
Brecknell Cottage, 55 Mell Road – Mr J Heigham
Resolved: to recommend approval of the application.

Appeals:

- None received.

Planning decisions made by Maldon District Council:

- FUL/MAL/17/00862 – Barn Great Downs Farm, Station Road – Approved
- FUL/MAL/17/00747 – Great Downs Farm, Station Road – Approved
- HOUSE/MAL/17/00913 – 38 Sceptre Close – Approved
- TCA/MAL/17/00985 – 10-12 West Street – Approved
- FUL/MAL/17/00842 – Garlands Farm, Tollesbury Road - Approved

There were no appeal decisions made by the Planning Inspectorate.

The Clerk reported that two developments in the village were winners of this year's Conservation and Design Award Scheme:

38a High Street – Design Winner
38 and 38a High Street– Sustainability Highly Commended

14. Correspondence

a) The Royal British Legion – Remembrance Sunday

Resolved: to make a donation of £30 towards the remembrance wreath.

15. Administration

Bradwell – A letter had been sent to all household providing an update on new nuclear power station proposals at Bradwell.

Tollesfest – The Tollesfest organisers would like to ask the Parish Council if they would consider allowing them to charge an entrance fee for Tollesfest rather than requesting a donation.

Action: Clerk to ask the organisers to attend the next meeting of the Recreation Ground Committee to discuss options.

Actions outstanding from the last meeting:

Woodrolfe Hard – Cllr Byatt advised he had sought advice regarding the maintenance works required to the area between the road and the harbour wall. He had been advised that type 1 or hardcore compacted would be suitable.

Action: Clerk to obtain a quotation from Bonz.

Pavilion – Signing off building regulations.

Action: Chairman to contact Maldon District Council.

16. Community Concerns

Cllr Chambers reported:

- It had been brought to her attention that there were still issues with cars parking outside the school and would speak to the school to ask if they could send a note out to parents.

Cllr Bell reported:

- A pool meeting had been arranged for earlier that evening but due to a shortage of attendees was cancelled and will be re-arranged. Cllr Bell advised that due to the resignation of Cllr Witney, the Committee was one member short.
Cllr Chambers agreed to join Woodup Pool Committee.
Cllr Bell reported that the Clerk had sent out a doodle to re-arrange the meeting.

17. Date of the next Meeting

The next meeting of the Parish Council meeting will be held on:

Tuesday 7th November 2017 – Full Council Meeting – 7.30pm

Tuesday 7th November 2017 – Recreation Ground Committee – after main meeting

The Chairman closed the meeting at 9.13pm.

Signed.....

Date:.....