

**Present:** Cllrs Bell, Byatt, Goody, Nixon, O' Donnell, S. Slodzik and Witney

**In the Chair:** Cllr Plater

**Clerk:** Michelle Curtis

**Also present:** Mr N Bradbrook, Mr P Butcher, Mr R Davenport, Mr R Lankester, Mr D Legerton and Mr M Olley

**1. Apologies for Absence**

There were apologies of absence from Cllrs Crees, C Slodzik and Symes.

There were also apologies from District Councillors Bamford and St Joseph.

**2. Declarations of Interest**

The Chairman declared interests as follows:

- Personal and prejudicial in respect of agenda item 14, planning applications HOUSE/MAL/17/00362 and LBC/MAL/17/00363, as his company Plater Claibourne were the agents for the proposal.

Cllr Nixon declared interest as follows:

- Personal in respect of item 8, Neighbourhood Plan, and item 9, Maldon District Council Local Development Plan Consultation, as the recent document supplied by Anglian Water indicates that he has proposed 22 properties in his garden.

**3. Public Forum**

Mr Bradbrook advised that the Woodup Pool 110<sup>th</sup> anniversary event would be held on Saturday 15<sup>th</sup> July 2017. The event will be of a similar format to the previous events with the additional of a fun/run walk. Any money raised from the event will be used for continued enhancements of the pool area. Mr Bradbrook advised that he would be attending the Annual Assembly to provide the village with details of the event.

Mr Olley reported that he was concerned with regards to people parking on the pavement in Elysian Gardens. It is very difficult for him to go down the road in his wheelchair as there is no space on the footpath and he often has to go in the road, which is dangerous.

**Action:** Mr Olley to forward photographs to the Clerk.

**Action:** Clerk to seek advice from the Rangers and explore options to address the issue.

Mr Lankester asked whether the yurts/shepherd huts proposed by the Coastal Community Team would require planning permission and would the Parish Council be consulted? The Clerk reported Russell Everard had advised that the projects on the list are still very much at the 'ideas' stage. There has been no discussion as yet by the Coastal Community Team on potential or indeed who would fund or manage the works.

**Action:** Chairman to speak to Russell Everard.

**4. District Councillors**

There were no District Councillors present.

**5. Minutes of the Meetings held on 4<sup>th</sup> April 2017**

**Resolved:** that the minutes of the Parish Council meeting held on 4<sup>th</sup> April 2017 be approved as a true account of the proceedings of the meeting and were signed by the Chairman.

Proposed Cllr S. Slodzik, seconded Cllr Nixon.

## 6. **Accounts 2016/17**

**Resolved:** to approve the 2016/17 accounts.

The Annual Return was completed as follows:

### Section 1 – Annual Governance Statement

Section 1 was completed and approved by the Council. This was signed by the Chairman and the Clerk.

### Section 2 – Account Statement

Section 2 was completed and signed by the Clerk who is the Responsible Financial Officer and the Chairman.

Cllr Bell said that it would be helpful to see the brought forward, ins and outs and carried forward shown on the final accounts for the earmarked funds.

The Clerk advised that the report was generated from the accounts system and the Clerk could not change the layout of the programme.

## 7. **Finance**

### **a) Payments and Sign Cheques**

The items for payment totalling £7,600.34 were presented for approval.

**Resolved:** to approve payments.

### **b) Guaranteed Investment Bond**

**Resolved:** to close the GIB (1) account and the funds to be transferred into the Unity Trust Account.

Cllr S Slodzik stated that the Co-operative Bank owned 25% of Unity Trust Bank.

**Action:** Clerk to seek advice from the Internal Auditor.

## 8. **Neighbourhood Plan**

### **a) Terms of Reference**

Mr Lankester had revised the 'Objectives' for the Terms of Reference document, which had been distributed to members.

**Action:** To present to the Neighbourhood Plan Committee for further discussion and bring back to the Full Council for ratification.

### **b) Draft Scope of Works**

Mr Davenport had submitted a 'Draft Scope of Works' document, which had been distributed to members.

**Action:** To present to the Neighbourhood Plan Committee for further discussion and bring back to the Full Council for ratification.

The Chairman thanked Mr Lankester and Mr Davenport for producing the documents.

The Chairman advised that the following reports had been received and were available to view on the Parish Council website:

- Housing, Employment and Business Needs Survey
- Environmental Assessment
- Traffic Survey

Cllr Bell enquired that there were 600 vehicles going out the village between 9pm and 10pm on a Saturday evening. Cllr Bell did not feel these figures were accurate.

**Action:** The Chairman to speak to Intermodal Transportation to confirm.

Cllr Bell suggested that a survey of North Road was carried out to get a count of people leaving the village via the Back Road.

Mr Lankester asked for the definition of 'affordable housing'.

The Chairman advised the government definition for 'affordable housing' – is housing that is put on the market at 80% of the market value.

**9. Maldon District Council Local Development Plan Consultation**

Three Councillors submitted their comments in relation to the consultation (Appendix B).

**Action:** Clerk to submit all comments to Maldon District Council.

**10. Natural England – England Coast Path**

**a) Consultation documents for the proposed England Coast Path – Maldon to Salcott**

The consultation documents were received and noted.

**Action:** defer to the meeting on 16<sup>th</sup> May 2017.

**b) Natural England – Access to Seawall at Woodrolfe Green**

The reply from Darren Briane, Senior Adviser (England Coast Path, Essex Hub) was received and noted. Mr Briane stated that route from the car park at Woodrolfe Green to the sea wall are currently public rights of way and England Coast Path cannot influence these, and any works to improve access would be delivered by the landowners and the County Council.

**11. Maldon District Council – Local Highways Panel**

The minutes of the Local Highways Panel on 17<sup>th</sup> March 2017 were received and noted.

**Action:** Clerk to ask Cllr Thompson for an update on the scope and progress on the schemes for outside the Parish Rooms and Church Street/Bus Shelter.

**Action:** Clerk to ask Jon Simmons for an update on the double yellow lines Church Street/East Street.

**12. Woodrolfe Hard**

The letter from Tollesbury Sailing Club offering a donation of £300 towards the improvement works was received and noted.

The Parish Council was disappointed that Tollesbury Sailing Club is offering a contribution rather than paying the overdue fees for 2015/16, 2016/17 and 2017/18.

**Action:** Chairman to write to Tollesbury Sailing Club.

**13. Police**

There were no issues to report.

**14. Planning**

Applications:

- TCA/MAL/17/00351

T1 Sycamore – Reduce height by 5m and remove ivy and T2 – Conifer – Reduce height by up to 50% (Glebe Cottage). T3 – Fig – Remove and Remove 12-13 Leylandii over a period of 2 years (Glebe House)

Glebe House, 17 Church Street – Mrs A Finlayson

**Resolved:** to recommend approval of the application

In accordance with the declaration declared, the Chairman left the meeting. Cllr Bell, Vice-Chairman, took the chair.

- HOUSE/MAL/17/00362 PP-05951419 and LBC/MAL/17/00363

Single storey rear extension and internal alterations

Monk House 115 Mell Road – Mr C Stevenson

**Resolved:** to recommend approval of the application

The Chairman returned to the meeting.

- FUL/MAL/17/00388 PP-05917567  
Construction of a permanent building envelope to enclose the redundant Ponds and Vaults Complex providing protection from the prevailing weather during the 100 year care and maintenance period.  
Bradwell Power Station Ponds and Vaults Complex, Downhall Beach, Bradwell-on-Sea  
– Magnox Limited  
**Resolved:** to recommend approval of the application

Appeals:

- FUL/MAL/16/01430 PP-05679832  
Erect 5 No. dwellings, internal access road, associated car parking and landscaping.  
Land West of Great Downs Farm, Station Road – Mr Newenham – Wilkins & Son Ltd  
**Resolved:** to confirm previous decision of the Parish Council. Recommend refusal as the application is contrary to the following policies BE1, D1, CC6, CC7, CC11 and S2:
  - Outside village development boundary
  - Not in keeping with other properties in the village
  - Visual impact on the coastal zone
  - Traffic – additional impact on an already congested area

The following decisions made by Maldon District Council were noted:

- HOUSE/MAL/17/00084 – Gransden, 1 Churchacre, Hall Road – Refused

The Clerk advised the applicant had withdrawn the application at 29 East Street – Application No. HOUSE/MAL/17/00135 PP-05007184.

There were no appeal decisions made by the Planning Inspectorate.

## 15. Correspondence

### a) Ms K Bell – Request to plant a tree

Members considered the request and, in principle, would be happy for a tree of an indigenous species to be planted in the Recreation Ground or Woodrolfe Green.

**Action:** Clerk to contact Ms Bell.

## 16. Administration

**Cockerels** – Following the last meeting Cllr St Joseph had spoken with Maldon District Council regarding the cockerels in Station Road. Cllr St Joseph advised this case has received attention for a few years. Maldon District Council has provided a log for the Mr Rose to keep. At present, Maldon District Council, despite of reinvestigations, cannot categorise it as a statutory nuisance. Mr Rose can act either by a direct approach to a magistrate in respect of statutory nuisance or act in civil court for private nuisance.

**Action:** Clerk to provide information to Mr Rose.

**Tollesbury School** – Cllr Crees had advised the Clerk that there were 8 children who did not get a place in Tollesbury School. The Clerk advised she had contacted the school that confirmed this was 5 children from the village and 3 from outside the catchment who had siblings in the school.

**Mobile Library** – The Clerk advised she had received a response from Essex County Council regarding parking of the library bus. They have spoken with their Supervisor who advised that they always endeavour to park in a safe and suitable position and has apologised if this has not happened. They will endeavour to park further along Elysian Gardens, subject to space.

## 17. Community Concerns

Cllr Nixon reported on the reported received from Anglian Water, it advises that there is room for 22 dwellings in his garden. This information is incorrect.

Cllr Bell reported:

- Further to the information received from Mr Olley, Cllr Bell suggested that yellow lines were installed on the corner of West Street/Elysian Gardens.  
**Action:** Clerk to look into this further.
- The campervan on East Street has not been moved as agreed by the owner.  
**Action:** Clerk to contact owner.
- The tree on the opposite side of the road of 11 Mell Road is growing through the overhead telephone cable.  
**Action:** Clerk to chase up with Essex County Council.
- There is an overgrown bramble bush in West Street that is overhanging the road causing drivers to drive on the opposite side of the road to prevent any damage to their vehicles.  
**Action:** Cllr Byatt to speak to the landowner.

**18. Date of the next Meeting**

The next meeting of the Parish Council meeting will be held on:

Tuesday 2<sup>nd</sup> May 2017 – Annual Statutory Meeting – 8.00pm

The Chairman closed the meeting at 10.10pm.

Signed.....

Date:.....