

**Present:** Cllrs Bell, Cole, Crees, Goody, Lankester, Lowther, Nixon, Slodzik

**In the Chair:** Cllr Plater

**Clerk:** Michelle Curtis

**Also Present:** District Councillors Bamford and Thompson

**1. Apologies for Absence**

There were apologies of absence from Cllrs Chambers and O'Donnell

There were also apologies of absence from District Councillor St Joseph.

**2. Declarations of Interest**

Cllr Nixon disclosed interests as follows:

- Personal interest in respect of agenda item 7, Planning Application RES/MAL/19/00197, as he had submitted his own personal comments to Maldon District Council regarding the Application.

Cllr Lowther disclosed interests as follows:

- Personal interest in respect of agenda item 7, Planning Application FUL/MAL/19/00175, as he has a personal relationship with the Applicant.

The Chairman disclosed interests as follows:

- Personal interest in respect of agenda item 7, Planning Application HOUSE/MAL/19/00237, as he has a personal relationship with the Applicant.

**3. Public Forum**

There were no members of the public present.

**4. District Councillors**

There were no comments from the District Councillors.

**5. Minutes of the Meetings held on 5<sup>th</sup> March 2019**

**Resolved:** that the minutes of the Parish Council Meeting held on 5<sup>th</sup> March 2019 be approved as a true record of the Meeting. Proposed Cllr Nixon, seconded Cllr Lowther. Unanimously agreed.

The minutes were signed by the Chairman

**6. Finance  
Payments**

The items for payment totalling £5,621.67 were presented for approval (Appendix A).

**Resolved:** to approve payments and make online payments.

## 7. Planning

### Application and Decisions

Applications:

- HOUSE/MAL/19/00271

Single storey side extension

45 Sceptre Close Tollesbury Essex

**Resolved:** Unanimously agreed to recommend refusal of this Application as follows:

- The elevation, scale and design are not appropriate with the existing street scene.
- The Parish Council, in principle, had no objection to an extension of the property but request that the design was reconsidered.

- RES/MAL/19/00197 PP-07562929

Reserved matters application for the approval of access, appearance, landscaping, layout and scale for 18No. dwelling houses on approved planning application

OUT/MAL/14/01202 allowed on appeal APP/X1545/W/15/3136324 (Outline application for up to 24No. village houses).

Land North Of 48 Woodrolfe Road Tollesbury Essex

**Resolved:** Unanimously agreed to recommend refusal of this Application as follows:

- The proposed development is outside the village boundary.
- The development is in the wrong location in the village.
- Over-development of the site.
- The development would have an adverse effect on the village
  - a) There is already an issue with traffic running through the centre of the village and additional housing in this location would make the situation worse.
  - b) There are concerns regarding the surface water. A number of properties and businesses in the village already have issues with surface water and additional properties would only compound the problem.
- The scale and the height of the dwellings are inappropriate in the location.
- Councillors were concerned of the robustness of the surface water and flood risk.
- The application is premature in terms of the Parish Council Neighbourhood Plan which has agreed policies in draft format.

#### **POLICY H1**

*As evidenced by the Housing Needs Survey and taking into account applications already approved by Maldon District Council, the residents of the Parish do not need or wish to see additional housing or industrial development outside the existing village Development boundary/envelope.*

#### **POLICY H2**

*To ensure that any applications for further housing development do not adversely impact on the landscape and character of the parish and this is evidenced by an independent professional landscape assessment which considers all potential sites. Particular consideration will be given to 1- and 2-bedroom units.*

### **POLICY H3**

*No housing development on land between the village envelope and the designated industrial area in Woodrolfe Road will be encouraged in order to maintain a separation between the village boundary and the designated industrial area. This will also provide a more attractive approach for visitors to Tollesbury Harbour and the coastal path.*

Cllr Bamford advised the Application had been 'called-in' to go to Committee.

- FUL/MAL/19/00175 PP-07613416  
Variation of condition 3 on approved planning permission FUL/MAL/18/01265 (conversion of a three-bedroom bungalow into two two-bedroom houses with associated amenity & parking areas.)  
Flagstone 52 West Street Tollesbury Essex  
**Resolved:** to recommend approval of this Application. Unanimously agreed.
- HOUSE/MAL/19/00237  
Single storey side extension  
2 Darnet Road Tollesbury Essex  
**Resolved:** to recommend approval of this Application. Unanimously agreed.

Appeals:

- There were no planning appeals.

Planning decisions made by Maldon District Council:

- There were no planning decisions.

Planning decisions made by the Planning Inspectorate:

- None received.

## **8. Recreation Ground**

### **a) Monthly Inspection Report**

The Monthly Inspection Report dated 17/03/19 was received. There were no issues to report.

The Clerk advised there was graffiti on the rear of the store shed.

**Action:** Cllr Goody to investigate.

### **b) Quotation**

**Resolved:** to accept the quotation from Reynolds Brothers for £150 to spray off the weed around perimeter of the Recreation Ground.

## **9. Woodup Pool**

### **Weekly Inspection Report**

The Weekly Inspection Reports dated 04/03/19 and 12/03/19 was received.

Cllr Bell advised that he had purchased and fitted the new ropes for the lifebuoys.

## **10. Asset Register**

Councillors reviewed the Asset Register. The value of assets as at March 2019 were £490,249.85.

**Action:** Clerk to include the Telephone Kiosks on the Insurance Policy.

#### 11. Risk Assessment and Management Document

Councillors reviewed the Risk Assessment and Management Document.

The Clerk reported the only changes were with the review dates.

**Action:** Clerk to add the Telephone Kiosks to the Risk Assessment and Management Document.

#### 12. Tollesbury Youth Project

There was no update as Cllr Chambers was not present at the Meeting.

#### 13. Parish Footway Repairs

Further to the email from Cllr Durham requesting details of footways which needed repair, Councillors agreed the following list for submission:

- Kings Walk – Section of footway on both sides of the road as you enter Kings walk
- Urgent repairs needed to footway near 21 Kings Way, near 6 Endeavour Close and near to 3 Genest Close.
- Uneven kerbstones outside McColls Store/Post Office
- Footpath outside Butchers – East Street
- Mell Road name plate (outside no.1) not replaced and brown tourism sign giving direction to the Marina has been attached to resident's fence, should be attached to fingerpost - following accident in location
- Woodrolfe Farm Lane – name plate on the ground

#### 14. Essex Coastal Forum

Cllr Lankester gave an overview of the Essex Coastal Forum that he had attended on 5<sup>th</sup> March 2019.

#### 15. Police

The police reports were received and noted.

Cllr Crees reported following the meeting with PCSO Fleming, he had spoken with the Headteacher at the School and they were supportive of holding a meeting in the evening to address the drugs issues in the village. The Clerk was in contact with the Headteacher and PCSO Fleming to arrange.

#### 16. Administration

Waterfront – The roadway had been remedied and resurfaced by Essex County Council.

Bus Shelter – Essex County Council had completed the works at the Bus Shelter to have dropped kerbs to provide better access and had also marked out on the road the bus stop area.

Climate Change – Cllr Lankester had suggested that the books he purchased on Climate Change were presented to the school and a talk was given to the children on the issue. Councillors considered the suggestion and thought it would be a nice idea to present the books but thought it would be a good idea to give a talk on the role of the Parish Council. It was also suggested that the School Council could give a report to the Parish Council if there were any issues they wished to raise.

**Action:** Clerk to contact the Headteacher at Tollesbury School.

Community Protection Officers (CPOs) – The Council agreed to continue with the working arrangement for 2019/20 with the CPOs – 3 hours per month to deal with dog/litter fouling, car parking, anti-social behaviour and engagement. During the school holiday an additional 1 half hours per week for patrols at Woodup Pool/Woodrolfe Hard.

## 17. Community Concerns

Cllr Cole reported:

- It had been brought to his attention that a lady and her two children were nearly knocked over by a person who had left the Kings Head P.H and was drink driving. The Clerk advised she had reported drink driving to the Police and had also brought this to the attention of Maldon District Council Licencing Department. Residents should report such incidents direct to the Police.

Cllr Crees reported:

- Woodrolfe Hard – A washdown of Woodrolfe Hard had been arranged for 6<sup>th</sup> April at 2.30pm. Any help would be appreciated.
- Church Summer Fete – Due to recent reports of drugs at the Recreation Ground, the PCC/Scouts have taken the decision not to camp at the Recreation Ground the evening before the Church Fete.
- It has been brought to his attention that the bungalow at the beginning of Mell Road had been sold to Atkinson, giving access to the fields behind the properties in Mell Road.

Cllr Nixon reported:

- Woodrolfe Green – Lorries and buses are still using the car park at Woodrolfe Green.  
**Action:** Clerk to purchase a sign “NO LORRIES OR BUSES”.

Cllr Bell reported:

- Bradwell – Recently received report regarding Bradwell did not indicate anything to do with water testing.  
**Action:** Clerk to chase up the water testing data.

The Clerk reported the following on behalf of Cllr O’Donnell:

- Woodrolfe Farm Lane – There is a street light out.  
**Action:** Clerk to report to Essex County Council.
- Mell Road – During the recent heavy rain showers, Mell Road (near Freds Store) was flooding and the drains needed clearing.  
**Action:** Clerk to report to Essex County Council.
- The Chase – Various potholes in need of repair.  
**Action:** Clerk to report to Essex County Council Highways.

The Chairman reported:

- Neighbourhood Plan – Ann Skippers had responded and had advised that due to existing work commitments she would not be taking on any new commissions until June the earliest.  
**Action:** Chairman to request that Tollesbury are on Ann’s list for work in June.
- Gabion Project – The FACT Trustees would not like to enter into a long-term lease (25 years) for Tolfish Hump. Part of Magnox Funding criteria were to provide funding for projects that are long-term.  
**Action:** Chairman to have a further discussion with FACT.

## 18. Date of the next Meeting

The next meetings of the Parish Council will be held on:  
Tuesday 2<sup>nd</sup> April – Full Council Meeting – 7.30pm

The Chairman closed the meeting at 9.27pm.

Signed.....

Date:.....