

Present: Cllrs Bell, Chambers, Crees, Goody, Lankester, Lowther, Nixon, O'Donnell, Slodzik

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present: District Councillors Bamford, St Joseph and Thompson

1. Apologies for Absence

There were apologies of absence from Cllr Symes.

The Chairman advised that a further 3 planning applications had been received:

- 12 Church Street - LBC/MAL/18/00479
- Monk House, 115 Mell Road - LBC/MAL/18/00702 PP-07036352
- Observation Tower, Mell Road - FUL/MAL/18/00674 PP-07017533

As there only being one meeting in July (24th), the planning applications would be considered at the meeting to ensure that comments are submitted to Maldon District Council before the deadline. The Clerk had provided Councillors with details of the application prior to the meeting.

2. Declarations of Interest

Cllr Lankester declared an interest as follows:

- Personal interest in respect of agenda item 11, Tollesbury Fairways Committee, as he is a member of Tollesbury Mud Club.

Cllr Crees declared an interest as follows:

- Personal interest in respect of agenda item 11, Tollesbury Fairways Committee, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club.

The Chairman declared interests as follows:

- Personal and prejudicial in respect of agenda item 7b, planning application LBC/MAL/18/00702 PP-07036352, as his company Plater Claibourne are the agents for the proposal.

Cllr St Joseph declared an interest as follows:

- Personal and prejudicial interest in respect of agenda item 7b, planning application FUL/MAL/18/00674 PP-07017533, as he is the applicant.

3. Public Forum

There were no members of the public present.

4. District Councillors

Cllr St Joseph reported:

- A draft leaflet has been produced by the Blackwater Coastal Team which included a section on Tollesbury.
Action: Clerk to distribute the leaflet to Councillors to review.
Action: Councillors to forward any comments to Cllr St Joseph by no later than 30th June 2018
- A120 – An acceptable route has been agreed and if approved could start by 2025, although funding is not available yet. The new route will join the A12 south of the Kelvedon junction to fit in with the planned idea for a new A12.

Cllr Lankester asked for an update on palm oil.
Cllr St Joseph advised this was collected by Nigel Harmer, River Bailiff at Maldon District Council. The area which it was found is being monitored.

5. **Minutes of the Meetings held on 5th June 2018**

Resolved: that the minutes of the Parish Council meeting held on 5th June 2018 be approved as a true account of the proceedings of the meeting subject to the following changes.

Item 3 – Declarations of Interest

Personal interests declared by Cllrs Crees and Lankester to read Tollesbury Fairways Committee not Tollesbury Fleet Committee.

Item 10 Committees

10a Minutes – Paragraph one, to read:

Cllr Crees, Vice-Chairman of the Woodrolfe Hard and Marine Assets Committee, presented the minutes of the meeting held on 10th May 2018.

Item 13 – Tollesbury Fleet Committee

Paragraph 2 to read:

Cllr Lankester stated he wished to know about public accountability and transparency. He had spoken to Peter Riches, Morley Riches and Ablewhite, who manage the tidal land on behalf of the Crown Estate who has emphasised the importance of public accountability and public liability insurance and suggested that the Parish Council might consider establishing a Local Leisure Harbour/Ports authority to administer the CE lease with the Fairways Committee acting as water managers of the space.

The minutes were signed by the Chairman.

6. **Finance Payments**

The items for payment totalling £7,401.47 were presented for approval (Appendix A).

Cllr Lankester questioned whether the payment to CGM Group should be made as it was suggested at the previous meeting the work was not up to the required standard.

Cllr Goody reported that Cllr Nixon, the Clerk and himself had met with the Contractors that day and the issues were raised and should be resolved.

Resolved: to approve payments.

7. **Planning a) Parish Trigger**

The Chairman gave an overview of the meeting he had attended at Maldon Town Council to discuss the removal of the Parish Trigger and Paperless plan.

The Chairman advised 11 representatives were present from the Parishes who all shared the view that by removing the Parish Trigger this reduced involvement of local democracy.

At the Maldon Town Council meeting it was agreed to:

- 1) Write to Maldon District Council request further explanation of their decision.
- 2) Write to the Priti Patel and John Whittingdale
- 3) Write to all other Parishes who were not present at the meeting

The Chairman advised he had received a draft letter prepared by Maldon Town Council.

Action: Chairman to circulate letter to Councillors.

b) Application and Decisions

Applications:

- HOUSE/MAL/18/00599
Detached garage and store
25-27 Church Street, Tollesbury
Resolved: to recommend approval of the application.

- HOUSE/MAL/18/00649
Proposed first floor extension and internal alterations
2 Wycke Lane, Tollesbury
Resolved: to recommend approval of the application.

In accordance with the declaration declared, the Chairman left the meeting. Cllr Bell, Vice-Chairman, took the chair.

- LBC/MAL/18/00702 PP-07036352
Internal alterations. External log and bin store to west elevation. Fenestration changes to ground floor.
Monk House 115 Mell Road Tollesbury Essex
Resolved: to recommend approval of the application.

The Chairman returned to the meeting.

In accordance with the declaration declared, District Cllr St Joseph left the meeting.

- FUL/MAL/18/00674 PP-07017533
Single storey extension to the Observation Tower at Mell Farm for holiday accommodation, and the retention of existing small scale school visit use of the original tower
Observation Tower Mell Road Tollesbury Essex
Resolved: to recommend approval of the application.

District Councillor St Joseph returned to the meeting.

- LBC/MAL/18/00479
Single storey rear extension.
12 Church Street Tollesbury Essex CM9 8QJ
Resolved: to recommend approval of the application.

Appeals:

- None received.

Planning decisions made by Maldon District Council:

- LDP/MAL/18/00390 – RSPB, Old Hall Marshes, Old Hall Lane – Refused

8. Recreation Ground

Monthly Inspection Report

The Monthly Inspection Report dated 17/06/18 was received. There were no issues to report.

9. Woodup Pool

a) Safety Inspection Reports

The Inspection Reports were received and noted.

b) Committee Meeting

Cllr Bell, Chairman of the Woodup Pool Committee, gave a verbal report on the Committee meeting held earlier that evening.

Summary:

- The water testing was carried out by Maldon District Council in May and June and all results have come back satisfactory.
- FACT is happy with the arrangement for emptying/filling the pool and carrying out the safety checks.
- BBQ's – the alternative options suggested at the previous Parish Council meeting were considered but the Committee agreed they would like to continue with the rebuild of the BBQ costing £245.00.
- Extension of the beach area – Due to the significant difference in the quotations, the Clerk is to arrange a meeting with Hillfarm Landscapes.
- Procedures – The Committee to review procedures in relation to day to day risks.
- Cllr Lowther has agreed to join the Woodup Pool Committee.
- Nik Bradbrook had suggested holding an event at the pool every two years. For further discussion by the Committee in October.
- A working party has been arranged for 12th July between 5pm-7pm.
- The metal platform structure from the seawall over the old sewerage works had holes in it. Cllr Nixon has covered it so there is no longer a risk, but it still requires repair.
Action: Clerk to write to Anglian Water to request that they repair it.

10. Environment and Amenity

Cllr Slodzik, Chairman of the Environment and Amenity Committee presented the minutes of the meeting held on 19th June 2018.

Summary:

- Cllr Slodzik had agreed to paint the telephone kiosks. It was agreed to ask the village for their ideas as to what the kiosks could be used for.
- Allotments – The Clerk and himself to carry out an inspection as there had been reports that some tenants were not working their plot.
- Streetlight – The request for an additional streetlight in Elysian Gardens was considered. The Committee agreed that no further action would be taken.
- Cemetery – It was suggested that the large unused grassed area in the Cemetery could be included within the grass cutting contract when it is due for renewal in January. This would allow the Cemetery Contractor time to focus on the general maintenance/upkeep of the Cemetery.

Cllr Nixon asked how the works to the car park at Woodrolfe Green would be progressed.

Action: Chairman and Cllr Nixon to meet to check the posts from the zip wire.

Action: Chairman to produce a drawing of the layout for the installation of the posts.

Action: Once the drawing has been completed, Clerk to obtain a quotation for the installation of the post from Bonz.

11. Tollesbury Fairways Committee

The documents from Cllr Lankester had been distributed to Councillors prior the meeting.

The Chairman stated as reported at the last meeting, the Parish Council do have an elected Councillor as a representative on the Tollesbury Fairways Committee who attends meetings and reports back to the Council and the Parish Council has met their obligation with regards to public accountability.

Cllr Lankester was advised that if he had any personal concerns he should raise them direct with the Crown Estate.

12. Dog Control Public Space Protection Order

The Chairman suggested members respond direct to the public consultation.

13. CIL Survey

The Parish Council did not complete the CIL Survey.

Action: Clerk to write to NALC to express the views of the Parish Council.

14. Highways

Resolved: to apply to the Local Highways Panel for improvement works to the carriageway between the road and the harbour wall.

Action: Clerk to forward application form to the Chairman and Cllr Cress for completion.

15. Conservation Area

Resolved: to write to McColls Head Office to request that the wall is repaired, painted and the area is generally tidied up.

16. Speed Limits

At the last meeting Cllr Bell reported that a resident had contacted him concerned that there could be a possibility of an accident by the tidal gate as children are often seen running across the road and it was suggested the speed limit could be reduced to 20mph or signage could be put up.

Action: Clerk to apply to the Local Highways Panels to reduce the speed to 20mph in this area and to also install a speed hump.

Action: Clerk to ask the Environment Agency if they would grant permission for the Parish Council to put signs on the concrete pillars either side of the road advising drivers to slow down.

17. Police

The police reports were received. It was noted there were no incidents reported for Tollesbury.

18. Administration

Bradwell B – The Clerk advised she had received an email from Bradwell B who would like to meet with the Parish Council to provide an update on development at Bradwell B.

Action: Clerk to accept the offer of a meeting and arrange as necessary.

Tollesbury School – The Clerk advised a request had been received from Tollesbury School to use the services of the Community Protection Officers for Patrols outside the school. The Parish Council to invoice the school for the services used.

Action: Clerk to arrange with Adrian Rayner.

Funding – The Clerk reported that the application to the National Lottery for the zip-wire had been unsuccessful.

Cllr Goody advised that the Recreation Ground Committee would be meeting to discuss proposed improvements to the play equipment.

Actions outstanding from previous meeting:

Speeding TruCam – Clerk still to arrange meeting with Adrian Rayner and Trevor Stubbing.

Woodrolfe Hard and Marine Assets Committee Meeting – Clerk still to arrange

Tollesbury Harbour Project Meeting – Chairman still to arrange.

19. Community Concerns

The Chairman reported:

- He had attended the AGM for the Mersea Harbour Protection Trust (MHPT). The licences have all been approved by the MMO which cost approx. £83k. The MMO are now expecting the MHPT to monitor any discharge for a period of 5 years which will cost approx. £45k. Funds of £300k had been set aside for the purchase of the shingle but have been advised this is on hold until 2022 due to Brexit.

20. Date of the next Meeting

The next meeting of the Parish Council meeting will be held on:

Tuesday 24th July 2018 – Full Council Meeting (8.00pm)

The Chairman closed the meeting at 10.04pm.

Signed.....

Date:.....