

Present: Cllrs Crees, Goody, Nixon, O'Donnell and Symes

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present: District Councillors St Joseph and Thompson (8.20pm)

1. Apologies for Absence

There were apologies of absence from Cllrs Bell, Chambers, C Slodzik and S Slodzik

There were also apologies of absence from District Councillor Bamford.

2. Declarations of Interest

The Chairman declared interest as follows:

- Personal and prejudicial in respect of item, planning application LDE/MAL/18/00163, as his Company Plater Claiborne are the agents for the application.

It was agreed that item **10** - Taylors Charity would be moved to the end of the agenda.

3. Public Forum

There were no members of the public present.

4. District Councillors

Cllr St Joseph reported the following:

- Bradwell – Gave an overview of a meeting he had attended with the Bradwell B Team.
 - It is likely there will no further information for at least a year
 - They are looking for long term storage on site
 - Main concern is the accommodation on site
 - It is most likely the building will be to the west (behind the existing station as we view it from Tollesbury).
 - Cllr St Joseph suggested a presentation in a years time to the Parish council when further progress had been made.
- Recreational Avoidance and Mitigation System (RAMS) – This was discussed at the recent Planning and Licensing Committee held in Maldon. RAMS Supplementary Planning Document (SPD) sets out how the Council could secure financial contributions from new developments to mitigate recreational impacts upon international and nationally protected wildlife sites in the District.
Action: Cllr St Joseph to keep the Parish Council updated.

5. Minutes of the Meetings held on 6th February 2018

Resolved: that the minutes of the Parish Council meeting held on 6th February 2018 be approved as a true account of the proceedings of the meeting. The minutes were signed by the Chairman. Proposed Cllr Nixon, seconded Cllr Symes.

6. Finance

a) Payments

The items for payment totalling £8,111.85 were presented for approval (Appendix A).

Resolved: to approve payments.

The Clerk reported Bonz had cut back some overhanging branches and had moved some broken branches from the tree at Woodup Pool. Bonz had not charged for this work.

7. Recreation Ground

a) Monthly Inspection Report

The Monthly Inspection Report dated 18/02/18 was received. There were no issues to report.

The weekly inspections had been carried out with no issues to report.

b) Tree - Car Park

Resolved: to accept the advice and quotation from Bonz to fell the tree in the car park to ground level for £485.00 plus to grind the stump which will cost approx. £1.50 per 25mm across the widest point.

8. Committees

Environment and Amenity Committee

a) Minutes 6th February 2018

In the absence of Cllr S Slodzik, Chairman of the Environment and Amenity Committee, Cllr Nixon presented the minutes of the Committee meeting held on 6th February 2018.

Resolved: to install a litter bin on the corner of Woodrolfe Road/Thurstable Road.

Resolved: to accept the quotation from Bonz to install the litter bin for £45.00.

b) Streetlight Upgrade – Phase 3

Resolved: to upgrade the following streetlights:

High Street – On the wall of no. 4

North Road – Outside No. 15

North Road – Near Footpath

Elysian Gardens – Outside No. 10

Elysian Gardens – Outside No. 19

Woodrolfe Farm Lam – Outside 5A

Woodrolfe Farm Lane – Outside No. 11A

Woodrolfe Road – Junction of Crescent Road

Woodrolfe Green – Only Light

Church Street – On the bus shelter (LED Lamp only)

High Street/Junction of Elysian Gardens (new unit suitable for the conservation area)

Total cost (not allowing for replacement brackets/fittings, if required) £3,784.00

Action: Clerk to place order with A & J Lighting Solutions.

9. Cemetery

Resolved: to accept the quotation from Hill Farm Landscapes for £1,320 plus VAT to face and top the Lleylani trees in the Cemetery (Cemetery side only).

11. Police

The crime reports were received and noted.

There were 3 incidents for Tollesbury:

30/01/2018 – Woodrolfe Road – Theft galvanised steel roller

30/01/2018 – Valkyrie Close – Criminal damage, broken window

12/02/2018 – Woodrolfe Road (Business) – Attempted burglary

There is a general concern in the village regarding the lack of policing.

The Clerk advised she had invited Roger Hirst, Essex Police and Fire Commissioner, to the Annual Assembly but unfortunately, he is unable to attend. A letter had been sent to Essex Police to ask if they could send a representative to attend the Annual Assembly.

12. Planning

Applications:

In accordance with the declaration declared, the Chairman left the meeting.

Cllr Goody took the Chair.

- LDE/MAL/18/00163 PP-06712681
Claim for lawful development certificate for the existing use of Manager's residence to be used as ancillary to the Cruising Club House and not as an independent dwelling.
Tollesbury Cruising Club, Woodrolfe Road – Mrs L Goldie
Resolved: to recommend approval of the application.

The Chairman returned to the meeting.

- TCA/MAL/18/00152
T1 – T4 – Lime trees – reduce all Lime trees to the same height. Reduce canopy all around by 4-5 metres.
St Mary's Church, Church Street
Resolved: to recommend approval of the application.
- TCA/MAL/18/00148
Conifer – Reduce by 3-4 metres. Cut bank to suitable growth points to any storm damaged trees.
15 Church Street – Mrs S Rigby
Resolved: to recommend approval of the application.

Appeals:

- None received.

Planning decisions made by Maldon District Council:

- HOUSE/MAL/17/01477 and LBC/MAL/17/01478 – Bohuns Hall, 29 Church Street – approved.

13. Correspondence

a) Paul Dodson – Director of Planning & Regulatory Services, Maldon District Council

The letter regarding the removal of the Parish Trigger was received and noted.

b) Cllr Durham – Library Service

Members were disappointed that Essex County Council has proposed to reduce the current fortnightly service to once every three weeks for 30 minutes at the Masonic Hall only. The changes will have a significant impact on the Community.

Action: Clerk to write to Priti Patel MP, Cllr Durham and Cllr Barker to express the concerns of the Parish.

Action: Clerk to notify residents of the proposed changes and urge them to also write to express their own concerns.

14. Administration

Insurance - Streetlighting – The Clerk reported that Came and Company had advised that the Parish Liability Insurance will provide automatic cover for the Council's responsibilities towards the streetlamps. This will cover in the event if an incident arises involving injury or damage due to a defect with the lamps and the Council are found to be legally liable. Additional insurance for loss or damage is designed to provide cover in the event of vandalism, theft, malicious damage or accidental damage.

The Clerk reported that A & J Lighting advised that to replace a complete streetlight (column and unit) would cost approx. £2,600 including disconnection and reconnection.

It was agreed no additional insurance cover would be required.

Actions outstanding from the last meeting:

Woodup Pool – The Clerk advised she had contacted the EALC regarding updating the Byelaws for Woodup Pool and was waiting for a reply.

Action: to report back at the next meeting.

15. Community Concerns

Cllr Cress reported:

- The potholes on Woodrolfe Hard were still in need of repair.
The Clerk advised these had been reported to Essex County Council.

Action: Clerk to chase up.

It was **resolved** that having regard to the confidential nature of the business about to be transacted, the meeting be closed to the public and press, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

10. Taylor’s Charity

Resolved: to appoint Canon Daulty, Cllr Nixon and Roy Clare as the new Trustees for the Taylor’s Charity.

It was **resolved** that the meeting be reopened to the public and press, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

16. Date of the next Meeting

The next meeting of the Parish Council meeting will be held on:

Tuesday 6th March 2018 – Full Council Meeting (8.00pm)

The Chairman closed the meeting at 9.00pm.

Signed.....

Date:.....