

**Present:** Cllrs Bell, Goody, Nixon and O'Donnell

**In the Chair:** Cllr Plater

**Clerk:** Michelle Curtis

**Also present:** There was one member of the public present

**1. Apologies for Absence**

There were apologies of absence from Cllrs Chambers, Crees, C Slodzik, S Slodzik and Symes.

There were also apologies of absence from District Councillors St Joseph and Thompson.

**2. Declarations of Interest**

Cllr Nixon declared interests as follows:

- Personal interest in respect of item 15, planning application COUPA/MAL/18/00266, as he owns the land adjacent to the application.

**3. Public Forum**

The resident raised the following concerns in relation to East Street:

1) Pot holes and dips in the camber of the road

Pot holes and dips in road are causing major damage to the road quality, damaging his home in particular water splashing up the brick work and wooden windows (his home is a conservation building of 1600 origin). An elderly lady also twisted her ankle in one particular pot hole during the winter that he attended first aid to.

2) Speed of vehicles neglecting the residence and pedestrians

Traffic speed in the village especially on East Street is atrocious and needs some actions.

3) Narrowing of road where lorries and busses are finding it difficult to manoeuvre

Narrowing of the road needs particular attention and perhaps yellow lines to avoid cars parking awkwardly hampering large vehicles such as lorries and buses. Recently 2 young ladies were clipped by a lorries wing mirror (luckily no major damage), then subsequently clipped his home then drove off. Lucky the young ladies were shaken but not hurt. This has happened on a number of occasions.

The Chairman advised that the Parish Council were aware of the issues in East Street and have on numerous occasions raised concerns with Essex Council Council (ECC).

Cllr O'Donnell reported that he had contacted ECC who advised they would be carrying out resurfacing works to East Street in April.

The Clerk reported that she had found out that day that the roads which were submitted for TruCam (speed patrols) had not been approved by Essex Police and would therefore not have speed patrols carried out. The Clerk explained she had emailed Essex Police and enquired why the roads in Tollesbury had not been approved and had also sent a copy of the traffic survey which was carried out the previous year and identified there were issues with speeding. The Clerk requested that Essex Police reconsider and approval is given to the street identified in Tollesbury so TruCam can be carried out.

The Clerk would provide and update at the next meeting.

The resident was advised to write to County Councillor Durham to raise his concerns.

#### 4. District Councillors

The Chairman reported the following on behalf of Cllr St Joseph:

- The proposed trial dredge of a small area at Woodrolfe Hard would be carried out the following week.

The Clerk reported the following on behalf of Cllr St Joseph:

- Following the last meeting Cllr St Joseph had spoken to Maldon District Council (MDC) regarding a contribution towards the repair/maintenance works required on Woodrolfe Green. MDC have offered a contribution of £1,000 towards the costs.

**Action:** Clerk to write to MDC to accept the contribution of £1,000.

**Action:** Clerk to arrange a meeting with Tollesbury Activity Centre to discuss the proposed works.

**Action:** Clerk to obtain a quotation for road scalplings.

- Gibbons Engineering Group won the MDC Chairman's 2017 award for the best-established business.

**Action:** Clerk to write to Gibbons to congratulate them on their achievement.

#### 5. Minutes of the Meetings held on 6<sup>th</sup> March 2018

**Resolved:** that the minutes of the Parish Council meeting held on 6<sup>th</sup> March 2018 be approved as a true account of the proceedings of the meeting. The minutes were signed by the Chairman. Proposed Cllr Nixon, seconded Cllr O'Donnell.

#### 6. Finance

##### Payments

The items for payment totalling £7,344.83 were presented for approval (Appendix A).

**Resolved:** to approve payments.

#### 7. Recreation Ground

##### a) Monthly Inspection Report

The Monthly Inspection Report dated 17/03/18 was received. There were no issues to report.

The weekly inspections had been carried out with no issues to report.

Cllr Nixon advised that he had spoken with Jeremy Heigham, Parish Rooms Committee, and had suggested moving the closure of the gate between the Parish Rooms and the car park of the Recreation Ground. Jeremy would put forward the suggestion to the Parish Rooms Committee for consideration.

##### b) Northern Boundary

The quotation from Bonz was received for £95 to spray off the northern boundary with glyphosate.

**Action:** Clerk to ask Bonz to provide a quotation to spray off the overgrown with a broadleaf killer.

#### 8. Highways

**Action:** Clerk to forward the survey to Members for completion. Members to return the survey to the Clerk by Thursday 29<sup>th</sup> March 2018. Clerk to collate information and submit completed survey to ECC.

#### 9. Community Protection Officers

The Service Level Agreement was received. It was noted that the hours quoted were only 1 hour and 30 minutes per month. This should be 3 hours, over two visits per month.

Cllr Bell advised a meeting was being arranged with the Community Protection Officers and at the meeting would confirm the needs of the Parish Council.

It was agreed to sign the Service Level Agreement after the meeting with the Community Protection Officers.

**10. Standing Orders**

The Standing Orders were reviewed. There were no changes.

**11. Financial Regulations**

The Financial Regulations were reviewed. There were no changes.

**12. Risk Assessment and Management Document**

Members reviewed the Risk Assessment and Management Document.

The only changes were with the review dates.

**13. Asset Register**

Members reviewed the Asset Register. The value of assets as at March 2018 were £472,451.28.

**Action:** Clerk to add the projector to the insurance policy.

**14. Police**

There were no updates received.

**15. Planning**

Applications:

- HOUSE/MAL/18/00236

Single storey rear extension and roof extension to first floor  
25 Mell Road – Mr D McMillan

**Resolved:** to have no objections to the application but members were concerned that the drawings were incorrect as the ground levels were not shown correctly.

- COUPA/MAL/18/00266

Notification for prior approval for a proposed change of use from offices Class B1© to 7 No. residential flats Class C3.

Woodrope Building, Woodrolfe Road – Mr Tinson

**Resolved:** to recommend refusal of the proposed application for the following reasons:

- Flood Risk/Contamination  
Flood risk has been an issue on this site for 25 years.  
In case of flood, there could be contamination from the sewerage plant.  
The land at the rear of Tolfish Industrial area is made up land with fibreglass residue in it.  
Has contamination been fully assessed?
- Highways  
Residential use in this industrial area is not a good idea in that there is a significant increase in risk to families with children living in this building. This is with regards to the heavy vehicle activity, air quality and playing. It is felt this is a health and safety issue.
- Other concerns
  - Both sides of Woodrolfe Road are business and small factory areas and the application is asking to put residential accommodation amongst it. The area does not lend itself to residential use. This area is zoned for employment not residential.
  - Employment - turning the building into residential units takes away the opportunity for regaining lost local employment. We believe this application goes against the Maldon District local development plan where every effort is made by MDC to continue to promote the Tollesbury business area

as a business/factory area opportunity. The community needs sustainable local employment.

- It is outside the Tollesbury development boundary, and that residential development is not desired by the community this side of the village as indicated by the responses from the neighbourhood planning survey.
- Whilst the application is for a 2 bed and 1 bed units it does not follow that there would be any families without children especially when considering one parent families.

Appeals:

- None received.

Planning decisions made by Maldon District Council:

- TCA/MAL/18/00152, St Mary's Church, Church Street - Approved
- TCA/MAL/18/00148 - 15 Church Street - Approved
- FUL/MAL/18/00053 – Masonic Hall, East Street – Approved

## 16. Administration

The Clerk ask that consideration is given to the storage of Parish Council documents.

It was suggested that some of the documents could be sent to the Essex Records Office.

**Action:** Clerk to sort through what documents are still needed.

At the previous meeting the Chairman had suggested hiring the projector to Tolleshunt D'Arcy Parish Council for £100 a year. Tolleshunt D'Arcy Parish Council would like to accept this offer.

### **Actions outstanding from the last meeting:**

Woodup Pool – The Clerk advised she had contacted the EALC regarding updating the Byelaws for Woodup Pool and was waiting for a reply.

**Action:** to report back at the next meeting.

## 17. Community Concerns

Cllr Nixon reported:

- The banners for the dog fouling had been received and a decision was required as to where the holes can go to secure to the fencing at the Recreation Ground.

**Action:** Cllrs Goody and Nixon to look into.

Cllr Bell reported:

- He had attended the Passenger Transport meeting.  
There were representatives from 12 parishes present.  
ECC has reorganised the transport unit and it is now called Integrated Transport and is being headed by Helen Morris.  
ECC are promoting use of technology for disseminating transport service information – this is still being worked on.  
Cllr Bell advised that he had raised concern regarding the reliability of buses and there was a view expressed that those who live in rural areas, it is a lifestyle choice they have made.  
The Parish Council disagreed with this view because people are born and breed in communities like Tollesbury and some made the choice to move to Tollesbury because the services were much better than they are today.
- During the recent high winds, the sand on the beach had blown off the beach onto the surrounding area. It is planned to try and rake some of the sand back at the working party.

**18. Date of the next Meeting**

The next meeting of the Parish Council meeting will be held on:

Tuesday 3<sup>rd</sup> April 2018 – Full Council Meeting (8.00pm)

The Chairman closed the meeting at 9.20pm.

Signed.....

Date:.....