

Present: Cllrs Bell, Chambers, Cole, Crees (7.50pm), Lankester, Lowther, Nixon, O'Donnell, Slodzik

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillor St Joseph

1. Apologies for Absence

There were apologies of absence from Cllr Goody.

There were also apologies of absence from District Councillors Bamford and Thompson.

2. Declarations of Interest

There were no declarations of interest disclosed.

3. Public Forum

There were no members of the public present.

4. District Councillors

Cllr St Joseph reported the following:

- He had received a presentation from Essex County Council which advised there were plans for 180,000 new houses throughout the Essex County. Tollesbury has been allocated 10-15 houses which have already been accounted with proposed plans i.e. Woodrolfe Road, Bus Depo etc.

Action: Cllr St Joseph to forward a copy of the presentation to the Clerk to distribute to Councillors.

5. Minutes of the Meetings held on 6th November 2018

Resolved: that the minutes of the Parish Council meeting held on 6th November 2018 be approved as a true record of the meeting. Proposed Cllr Nixon, seconded Cllr Slodzik. Unanimously agreed.

The minutes were signed by the Chairman

**6. Finance
Payments**

The items for payment totalling £8,267.52 were presented for approval (Appendix A).

The Clerk reported:

- The Crown Estate had carried out their 5-year review of the licence fee for the lease of the Foreshore at Bontings and Woodrolfe Creek. The annual fee had increased from £381 to £429.70.
- The works at Woodrolfe Green were now complete.
- The parking signs for Woodrolfe Green, Recreation Ground and Cemetery had been received and Cllr Nixon had put them up.

Resolved: to approve payments. Unanimously agreed.

7. Planning Application and Decisions

Applications:

At this stage, Cllr O'Donnell declared a personal interest, as he is friends with the applicant.

Cllr Crees arrived at the meeting.

- HOUSE/MAL/18/01322 PP-07351946
Alterations and demolition of existing single and two storey extensions and erection of proposed single and two storey extension
37 Woodrolfe Road, Tollesbury
Resolved: to recommend approval of the application. Agreed by majority.
- TCA/MAL/18/01350
Ceanothus – Remove
24 West Street, Tollesbury
Resolved: to recommend approval of the application. Unanimously agreed.

Appeals:

- There were no planning appeals.

Planning decisions made by Maldon District Council:

- HOUSE/MAL/18/01110 – 10 North Road – Approved
- LDE/MAL/18/00986 – Annexe Jubilee Cottage, 21A North Road – Approved

Planning decisions made by the Planning Inspectorate:

- Appeal Ref – App/X/1545/W/18/3196869
Application No – FUL/MAL/18/00986
Gorwell Hall, Cartlodge, Tollesbury Road – Appeal Dismissed

8. Recreation Ground

a) Monthly Inspection Report

The Monthly Inspection Report dated 18/11/18 was received. There were no issues to report.

b) Minutes

Cllr Nixon, Vice-Chairman of the Recreation Ground Committee, presented the minutes of Committee meeting held on 6th November 2018.

Cllr Lankester asked whether there had been any issues with dog fouling at the Recreation Ground particularly on the football pitches.

Cllr Nixon advised there had been no reports from the football teams although due to the dark evenings we would expect dog fouling to increase.

Action: Clerk to request that the Community Protection Officers to focus on dog fouling when carrying out their patrols for the winter months.

Action: Clerk to remind residents via Facebook that patrols will be carried out and any information on regular offenders should be sent through to the Community Protection Officers.

c) Removal of Toddler Slide

Action: Clerk to obtain additional quotations for the toddler slide to be removed by the end of November.

Resolved: to accept the quotation from Bonz, ref 5237, for £750.00 to remove and dispose of the toddler slide at the Recreation Ground, subject to it being the cheapest quote.

Unanimously agreed.

9. Tollesbury Youth Project

Cllr Chambers reported:

- She was in the process of finalising the Rules and Regulations for use of the Pavilion for the 'Pop-Up' Café.
- She was working in Partnership with Maldon District Council and looking to secure funding of approx. £6k which would help with the set-up costs.
- The polices were currently being looked at by Essex County Council.
- It was her intention to launch the Pop-Up Café in December.

Action: Cllr Chambers to forward copies of Rules and Regulations/Polices to the Clerk to forward to members for the next meeting.

As County Broadband were unable to supply Wi-Fi to the Pavilion, the Parish Council considered other options.

Action: Clerk to purchase a Mobile Broadband Wi-Fi Router. The Youth Council to arrange Sim card and can top-up Sim as necessary.

10. Grounds Maintenance

Three tenders were received for the Grounds Maintenance Contract at the Recreation Ground, Hasler Green, Woodrolfe Green and Woodup Pool.

Action: Tenders to be considered at the next meeting.

11. Neighbourhood Plan

The Chairman reported the Neighbourhood Plan Committee had met on 7th November 2018. The Committee agreed to appoint a Consultant to look at the policies and assist with producing the Neighbourhood Plan document. A resident has offered to assist write the works specification for the Consultant which will be agreed at the next meeting.

The Committee are hoping to have a draft plan submitted to Maldon District Council in the Spring.

The Committee will be meeting again on 28th November 2018.

12. Taylor's Charity

The Chairman reported that the Vicar had taken retirement and would therefore be stepping down as a Trustee for the Taylor's Charity.

Action: Clerk to advertise Trustee vacancy with a view to appointing a new Trustee in January 2019.

It was agreed Cllrs Bell, Nixon and the Parish Clerk would carry out the interviews with the applicants.

13. Police

a) Policing Matters in the Village

The police reports were received and noted.

The Clerk reported she had spoken with Chief Inspector Gerry Parker who advised that it is important residents report any information to the Police. The Clerk explained she had expressed concern regarding drugs/drug dealing in the village. Chief Inspector Parker stated any information needs to be fed through to the Police via. 101, online reporting, the Community Protection Officers or Crimestoppers.

Action: Clerk to advise residents via Facebook to report any concerns regarding drugs or any other matters to the Police, Community Protection Officers or Crimestoppers.

Cllr Bell reported Adrian Rayner had sought advice on behalf of the Parish Council from Trevor Stubbington, Traffic Management Officer – Essex Police, regarding speeding in the village. It

has been recommended that the Parish Council ask the LHP to look at the B1023 from the 30 terminal signs onwards to see what needs doing. The Parish Council could then ask that Essex County Council consider placing a Traffic Order on the affected section of road which would then enable them to put 30mph repeater signs in place.

Action: Clerk to seek advise from Jon Simmons, Essex County Council.

b) Policing Matters to be reported to the Maldon District Neighbourhood Watch Meeting

Councillors requested the following matters are raised by Cllr Bell at the meeting:

- Drugs and initiatives to tackle the issue
- Is CCTV any value to the Police?
- Does Marine Watch still exist?

14. Administration

Harbour Wall – The Clerk reported that Jon Simmons, Essex County Council, had advised they have confirmed the extent of the area which is part of their publicly maintainable highways and this had been sent through as a Local Highways Panel (LHP) Scheme Validation request.

Action: Clerk to ask what this means in practice and a timeline for the job being done.

15. Community Concerns

Cllr Nixon asked:

- Recycling Bins – For an update on the possibility of repositioning the recycling bins at Woodrolfe Green.

Action: Chairman to contact Maldon District Council.

Cllr St Joseph reported:

- Library Service – There is a proposal to close a number of Libraries in the County and it was suggested this could be an opportunity to write to Cllr Durham to request that the times/locations for Tollesbury are reconsidered.

Action: Clerk to write to Cllr Durham to request that the times are extended and there is a stop at St Johns Court.

16. Date of the next Meeting

The next meetings of the Parish Council will be held on:

Thursday 22nd November 2018 – Woodrolfe Hard and Marine Assets Committee (7.30pm)

Tuesday 4th December 2018 – Full Council Meeting (8.00pm)

Wednesday 5th December 2018 – Finance Committee Meeting (7.30pm)

The Chairman closed the meeting at 9.11pm.

Signed.....

Date:.....