

TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the meeting of Tollesbury Neighbourhood Plan Committee held on Wednesday 3rd April 2019 commencing at 7.30pm in the Pavilion.

Present: Rob Crees (RC), David Hillyer (DH), Roger Lankester (RL), Simon Lewington (SL), Sue Palmer (SP), Steve O'Donnell, Simon Plater (Chairman), Andrew St Joseph (ASJ)

Admin: Michelle Curtis (MC)

Rob Crees, Roger Lankester, Simon Plater, Steve O'Donnell are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

The meeting opened at 7.30pm.

1. Apologies for Absence

There were apologies for absence from Gail Norton and Steve Smith.

2. Neighbourhood Plan

Planning Consultant

The Chairman reported following the last meeting contact had been made with a number of Planning Consultants. The quotations varied from £5,000 - £15,000.

Cllr Crees reported that Simon Lewington, the Parish Clerk and himself had met with Andrew Cann of Planning Direct. Andrew was given a tour of the village and discussions were held regarding the current position of the Tollesbury Neighbourhood Plan and what was required to move forward.

At the meeting Andrew advised that he had read the Neighbourhood Plan documents on the Parish Council website and the Committee had made good progress.

If appointed Planning Direct would be able to start the development of the Neighbourhood Plan within 3 weeks.

A quotation had been received from Planning Direct for £4,455 plus VAT, this would include drafting Neighbourhood Plan and attendance and preparation for a public meeting.

Andrew suggested that the Committee need to identify a site/s for development.

If additional work was required i.e. design and creation of public questionnaire, consultation and analysis and reporting, will take approx. a further 5 days @ £495 per day + VAT.

The Committee unanimously agreed they would like to proceed with Planning Direct subject to satisfactory feedback from other Parishes who Planning Direct has worked with.

Andrew also suggested that the Committee agree a date for the public meeting. The preferred date by the Committee was Saturday 18th May, if not Friday 17th May 2019.

Action: Following positive feedback from other Parishes on Planning Direct, Clerk to confirm appointment of Consultant.

3. Next Meeting

Wednesday 24th April 2019 – General Development of the Neighbourhood Plan – 7.30pm in the Pavilion.

The meeting closed at 8.18pm.