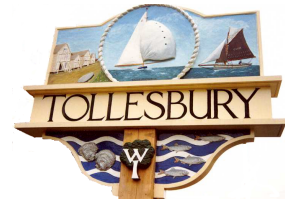


# TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the first meeting of Tollesbury Neighbourhood Plan Committee held on Thursday 6<sup>th</sup> October 2016 commencing at 7.30pm.

**Present:** Matthew Byatt (MB), Roger Lankester (RL), Gail Norton (GN)  
Simon Lewington (SL), Steve Smith (SS) and Andrew St Joseph (ASJ)

**Admin:** Michelle Curtis (MC)

Matthew Byatt, Simon Plater, Steve O'Donnell, Claire Slodzik and Stevan Slodzik are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

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In the absence of the Chairman, Simon Plater, Matthew Byatt chaired the meeting.

The meeting opened at 7.30pm.

## 1. Apologies for Absence

There were apologies for absence from David Hillyer, Steve O'Donnell, Simon Plater, Claire Slodzik and Steve Slodzik.

## 2. Public Forum

There were 2 members of the public present and District Councillor Bamford.

Mr P Scott was in attendance with Terry Harding to present their revised housing development scheme to the Committee.

Cllr Bamford advised that Maldon District Council had not yet made a decision on the rural housing allocation.

## 3. Neighbourhood Plan

### a) Housing

i) MB advised that the Chairman, MC and himself had met with Sarah Sapford from the Rural Community Council of Essex (RCCE) to discuss the housing needs survey.

The first draft of the survey was distributed to the Committee members for discussion (Appendix A).

The following changes were suggested:

1) Questions 8 were moved to the front page - It is hoped with the questions

regarding housing on the front page, this would encourage residents to respond.

2) The survey could be completed anonymously.

MB confirmed the Parish Council had agreed to pay the RCCE for the survey to be carried out. A copy of the survey would be delivered to each household in the village.

It was suggested an additional survey might need to be carried out for those people who work in the village but do not live in village.

The Committee were in support of the proposed survey document.

## **ii) Proposed Housing Scheme**

MB stated the meeting was a Neighbourhood Plan meeting and not a Parish Council meeting and the Committee.

Mr Scott explained that the scheme for the land at West Street/North Road had been amended to reflect the changes suggested by the Committee at the previous Neighbourhood Plan meeting. The changes include:

- ❖ A wider buffer zone between the existing properties.
- ❖ Inclusion of a cycle path to join the footpath.
- ❖ Removal of the community woodland

Mr Scott stated that he wanted to submit the plan to the Council but wanted to work with the local people to provide a scheme that is a benefit to the village. The proposal includes:

13 x self build units  
85 x mixed units (including 40% social housing)  
Light-Industrial Units

Cllr Bamford suggested Mr Scott has a pre-application meeting with Maldon District Council to discuss the proposal.

Mr Scott agreed to forward a copy of the proposed scheme to MC.

## **4. Marine Assets**

The Committee had a lengthy debate regarding the proposed list of Marine Assets that had been prepared by RL.

The list had been submitted to the Parish Council who was yet to finalise the list, as it was felt further information was required. What would be the implications of such a list?

RL stated that he felt it was important to protect the marine assets and the Neighbourhood Plan is the only mechanism to record such assets. RL stated that he had contacted all organisations/land owners whose assets were on the proposed list.

A meeting had been arranged with the Maldon District Council Planning Department on 12<sup>th</sup> October and it was agreed to raise some of the concerns of the Committee

with the Planning Officers. The Committee would then be able to make a decision on how to progress with the marine assets.

RL left the meeting at 8.45pm

**5. Next Meeting**

The next meeting of the Neighbourhood Plan Committee would be held on Wednesday 9<sup>th</sup> November 2016 commencing at 7.30pm.

The meeting closed at 9.05pm.