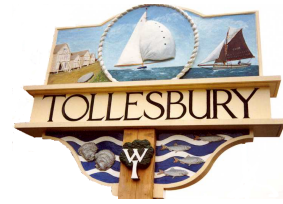


# TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the first meeting of Tollesbury Neighbourhood Plan Committee held on Wednesday 25<sup>th</sup> January 2017 commencing at 7.30pm.

**Present:** Matthew Byatt (MB), David Hillyer (DH), Roger Lankester (RL), Simon Lewington (SL), Simon Plater (Chairman) and Andrew St Joseph (ASJ)

**Admin:** Michelle Curtis (MC)

Matthew Byatt, Simon Plater, Steve O'Donnell, Claire Slodzik and Stevan Slodzik are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

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The meeting opened at 7.30pm.

The Chairman advised that item 3e, Email from Mr Lankester, would not be discussed. The items raised in the email had been previously dealt with and if any one had any concerns they should approach him direct. The Chairman stated the issues would be dealt with outside the Committee meeting

## 1. Apologies for Absence

There were apologies for absence from Gail Norton, Claire Slodzik, Steve Slodzik and Steve Smith.

## 2. Public Forum

There were 9 members of the public present and District Councillor Bamford.

Mr Manning suggested that item 2 came after the discussions on item 3, as this would allow members of the public to listen to Committee discussions and raise any questions.

The Committee were agreeable to the suggestion from Mr Manning.

Mr Butt was in attendance on behalf of the Tollesbury Wildfowlers and asked for an update on the marine assets.

Mr Lankester advised that certain land/areas are referred to as an asset to give them an identity.

The Chairman stated that he believed there was some confusion with regards to

Natural England; they do not want to stop access.

DH, as a provider of the site used by the Wildfowlers, stated they are happy for the current activities to continue.

### **3. Neighbourhood Plan**

#### **a) Update on Maldon District Council Local Development Plan**

Cllr Bamford gave an update on the Maldon District Council Local Development Plan (LDP). The hearing on the Local Development Plan was completed the previous Thursday afternoon. The Inspector will decide if the plan is sound and recommendations will be sent to the Secretary of State.

With regards to the rural allocation, at the public hearing, it was stated that all site of 10 or more properties that have already been granted planning permission, which totals 320, would go against the total of the rural allocation of 420. Maldon District Council has suggested that the remaining 100 houses will go through via the Neighbourhood Plan process.

Cllr Bamford confirmed the 24 houses that had been granted were included in the 320.

Mr Manning asked whether Maldon District Council were confident that the LDP would go through as the previous plan was rejected due to the Traveller Policy.

Cllr Bamford advised that the Traveller Policy has since change since the previous submission of the LDP.

#### **b) Working Partnership with University of East London**

The Chairman advised that it had been decided not to renew the partnership with the University of East London (UEL). Jamie Baxter is no longer a lecture at the UEL and following recommendation from the Rural Community Council of Essex (RCCE), it was agreed that the funding could be spent in a better way.

#### **c) Update on funding**

The funding from Locality was £5,730, which had been budgeted for services provided by Jamie Baxter (UEL).

The Clerk has been in contact with Locality to request that the money is reallocated as follows:

- Housing Needs Survey
- Environmental Assessment
- Traffic Survey

The Chairman advised that the money was to be spent by the end of February and any unspent funds will need to be returned.

Mr Manning asked what other assessments would need to be carried out that would be costly.

The Chairman advised a Landscape visual Assessment would also be required.

#### **d) Housing Needs Survey**

The Chairman advised that the surveys had been delivered to each household and the deadline to return the survey was 17<sup>th</sup> February 2017.

The Clerk had contacted the RCCE that day and they advised that approx. 200 surveys had been returned to date.

**f) Any other matters**

RL advised that he had attended the recent meeting of the Essex Local Access forum and they would be keen to know of any developments to consider where they may put footpaths/cycle paths.

The Chairman advised Jamie Baxter had previously agreed to write the policies for the Neighbourhood Plan document but as we are no longer working in partnership, the Committee would initially complete this.

MB advised that SL and himself had attended a Neighbourhood Planning workshop organised by the RCCE. There was lots of information and the RCCE are happy to assist the Committee and steer them in the right direction.

The Chairman stated it is hoped to have a document by the end of the year.

MB suggested a public meeting in April/May to roll out the information that has been gathered so far.

The Chairman stated if any members of the public would like to join the Committee, they are welcome to do so.

RL ask whether the statistics were available for the sewerage treatment plant. The Chairman advised MDC were awaiting a report.

**4. Next Meeting**

The next meeting of the Neighbourhood Plan Committee would be held on Wednesday 29<sup>th</sup> March 2017 commencing at 7.30pm.

The meeting closed at 8.50pm.