

# TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the meeting of Tollesbury Neighbourhood Plan Committee held on Wednesday 30<sup>th</sup> January 2019 commencing at 7.30pm in the Pavilion.

**Present:** David Hillyer (DH), Roger Lankester (RL), Simon Lewington (SL), Sue Palmer (SP), Simon Plater (Chairman), Andrew St Joseph (ASJ)

**Admin:** Michelle Curtis (MC)

Rob Crees, Simon Plater, Steve O'Donnell are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

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The meeting opened at 7.30pm.

**1. Apologies for Absence**

There were apologies for absence from Cllr Crees, Gail Norton and Steve Smith.

**2. Notes from the previous meeting**

The notes from the previous Neighbourhood Plan Meeting held on 7<sup>th</sup> November 2018 were agreed as a true record of the Meeting.

**3. Neighbourhood Plan Planning Consultant**

The Chairman reported that the two Consultants who had expressed an interest in working with Tollesbury to progress the development of the Neighbourhood Plan had both declined to come forward.

It was suggested that the works specification may have been too prescriptive, and the Chairman agreed that he would contact Ann Skippers to see what her concerns were as Ann had expressed a keen interest during the initial discussions.

Cllr Lankester stated in the National Planning Policy Framework – July 2018, section 14 refers to Meeting the challenge of climate, flooding and coastal change. Cllr Lankester suggest the Neighbourhood Plan Committee may wish to visit this aspect to see if there is anything we should do.

The Chairman reported Leonie Alpin, Planning Policy Officer – Maldon District Council, had emailed to offer her assistance to the Committee in the run up to the Regulation 14 consultation on the Tollesbury Neighbourhood Plan.

Leonie would be able to help as follows:

Draft NP:

- Light touch basic conditions review, focussing on the LDP and the revised NPPF. This would take approx. 6 weeks to complete this.
- Light touch review by Development Management to consider the workability of your proposed policies. This can be completed at the same time as the basic conditions review.
- SEA/HRA Screening opinion and the consultation with the statutory consultees. Leonie can work in partnership with the Committee to undertake the Screening opinion and can do the consultation. The statutory consultation period for the SEA screening opinion consultation is 5 weeks.

Reg 14 consultation

- Leonie can help with the contact details for the consultation bodies listed in Schedule 1 paragraph 1 of the Neighbourhood Plan (General) Regulations 2012 (as amended). Where MDC holds the contact details for the consultation bodies on the LDP database and the contact information is for named staff, Leonie can send the consultation notification to them on our behalf (due to GDPR). Leonie can also discuss with us the other types of consultees on the LDP mailing list that may be relevant for our consultation. For these, due to GDPR, Leonie can notify them of our consultation on your behalf. However, Leonie is not able to run the consultation for us.

**4. Next Meeting**

Wednesday 27<sup>th</sup> February 2019 – General Development of the Neighbourhood Plan – 7.30pm in the Pavilion.

The meeting closed at 7.58pm.