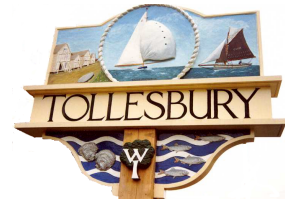


# TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the first meeting of Tollesbury Neighbourhood Plan Committee held on Thursday 19<sup>th</sup> November 2015 commencing at 7.30pm.

**Present:** Bill Berry, Matthew Byatt, David Hillyer, Roger Lankester, Simon Lewington, Jessica Palmer, Sue Palmer, Simon Plater, Steve O'Donnell, Claire Slodzik, Stevan Slodzik, Andrew St Joseph

**Admin:** Michelle Curtis

**Apologies:** Steve Smith

Matthew Byatt, Simon Plater, Steve O'Donnell, Claire Slodzik and Stevan Slodzik are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

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Simon Plater opened the meeting at 7.30pm.

It was agreed that Simon Plater would be the Chairman for the Neighbourhood Plan Committee.

The Chairman gave the Committee an overview as follows:

- The current position of the Maldon District Council Local Development Plan (LDP)
- Information on the Community Infrastructure Levy (CIL) - the current position for Maldon District Council and the impact for the village if there is a Neighbourhood Plan in place.
- The Rural Allocation – 420 housing over the district.
- The Neighbourhood Plan Workshop held on 26<sup>th</sup> September 2015.

A copy of the report from the University of East London (UEL), who had facilitated the workshop, had been distributed to the Committee prior to the meeting. A model of the village had been made by the UEL, which will be delivered to Tollesbury in due course.

The Chairman had also provided copies of maps, which had been given to John Somers and Gary Sung, Planning Policy Officers at Maldon District Council. The maps indicated where housing and work units could possibly go in the village.

The Chairman explained the maps had been drawn up based on the information received from the village at the Neighbourhood Plan Workshop. The preferred location for any development would be to the west of the village. It is recognised that there is already an issue with traffic in the village and with development to the west, this would ensure minimal impact of the rest of the village.

MB suggested that funds are allocated to carry out a traffic survey.

**Action:** The Chairman to obtain prices.

The Committee discussed various suggestions and ideas for the village, which would need to be explored further.

It was agreed the Committee would split into groups to focus on various topics. The groups are as follows:

**Housing** – Simon Plater and Matthew Byatt

**Employment** – Steve O'Donnell and Bill Berry

**Tourism & Leisure (Including Hasler Green & Recreation Ground)** – David Hillyer, Roger Lankester and Andrew St Joseph

**Marine Environment (including flood risk and coastal defences)** – Roger Lankester

**Rural Area (including Woodrolfe Green)** – Stevan Slodzik and Claire Slodzik

**School & Doctors** – Simon Lewington and Sue Palmer

**Public Engagement** – Simon Plater and Michelle Curtis

It was agreed to set-up a library for all the documents associated with the Neighbourhood Plan, which would be accessible by the Committee.

**Action:** MC to submit proposal to Parish Council to purchase storage cupboard for library.

RL suggested that the Committee join the RCCE – Community Led Planning (CLP) Network that would cost £40.00 per annum.

**Action:** MC to submit proposal to Parish Council to join the CLP.

It was agreed MC would be the focal point for all administration

The next meeting of the Neighbourhood Plan Committee would be held on Thursday 14<sup>th</sup> January 2016.

Meeting closed at 9.25pm