

**Present:** Cllrs Nixon, C. Slodzik and Witney

**In the Chair:** Cllr. Goody

**Clerk:** Michelle Curtis

**1. Chairman**

Cllr Witney nominated Cllr Goody to be Chairman of the Recreation Ground Committee. The nomination was agreed unanimously. Cllr Goody was **declared** to be Chairman of the Recreation Ground Committee for Tollesbury Parish Council for the ensuing municipal year.

**2. Vice-Chairman**

Cllr Witney nominated Cllr Slodzik to be Vice-Chairman of the Recreation Ground Committee. The nomination was agreed unanimously. Cllr Slodzik was **declared** to be Vice-Chairman of the Recreation Ground Committee for Tollesbury Parish Council for the ensuing municipal year.

**3. Apologies for Absence**

There were apologies of absence from Cllr Symes.

**4. Declarations of Interest**

There were no declarations of interest declared.

**5. Public Forum**

There were no members of the public present.

**6. Minutes**

**Resolved:** that the minutes of the Recreation Ground Committee meeting held on 7<sup>th</sup> March 2017 be approved as a true account of the proceedings of the meeting and were signed by the Chairman. Proposed Cllr Nixon, seconded Cllr Witney.

**7. Safety Inspection Report**

The Committee inspected the play equipment and comments and actions are as follows:

Benches – Low Risk

Finding 1 – The area around the bench has eroded and may become slippery – **Clerk to obtain quotation from Bonz to reinstate eroded area.**

Picnic Tables – Low Risk

Finding 1 – The area around the bench has eroded and may become slippery – **Clerk to obtain quotation from Bonz to reinstate eroded area.**

Litter Bins – Very Low Risk

No further action required.

Site General – Very Low Risk

Finding 1 – It is recommended that information signs with emergency contact details are installed at each entrance/exit point to the playground – **Clerk to make further enquiries.**

Playquip Leisure Junior Multi Unit – Low Risk

Finding 1 – There is lack of grass beneath the matting – **Cllrs Goody and Nixon to re-soil and seed (September).**

Finding 2 – The grass mats are silted up and the soil is compacted; this may have an effect on

the impact absorbing properties of the surface – Clerk to obtain quotation from Bonz to carry out necessary maintenance.

Finding 3 – The unit is easily accessible and has an opening in the barrier to steep play elements in excess of 500mm. – Monitor.

Finding 4 – The unit is easily accessible and should have the appropriate barriers installed as the height of the unit exceeds 600mm – Monitor.

Finding 5 – The wheel is loose – Cllr Goody to tighten wheel.

Finding 6 – The item fails to meet the requirements of BS EN 1176:2008 Part 1 4.2.7.2. head and neck entrapment in the barriers and/or steps – Monitor.

#### Platform Slide – Multiplay – Low Risk

Finding 1 – The run out section of slide is damaged – Cllr. Goody agreed to carry out necessary repairs.

Finding 2 – The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – Clerk to obtain quotation from Bonz to carry out necessary maintenance.

Finding 3 – The underneath of the slide is damaged – Monitor.

Finding 4 – The timber has a number of splits (shakes) although these are not considered to be a problem at present – Monitor.

Finding 5 – There is damage to the slide surface – Cllr Goody to repair. Clerk to get a quotation for a replacement chute.

#### Log Climber – Low Risk

Finding 1 – The adjacent timber posts form a hard object within the falling space of the equipment in contravene of the requirements of BS EN 1176 Part 1 – Monitor.

Finding 2 – The item fails to meet the requirements of the BS EN 1176.2008 Part 1 4.2.7.2 head and neck entrapment in the barriers and/or steps - Monitor.

Finding 3 – A metal bar rotates unexpectedly – Cllr Goody to tighten rungs.

Finding 4 – The timber has a number of splits (shakes) although these are not considered to be a problem at present – Monitor.

Finding 5 – The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – Clerk to obtain quotation from Bonz to carry out necessary maintenance.

#### Platform Slide – Low Risk

Finding 1 – There are a number of dents in the slide surface - Monitor.

Finding 2 – The timber edging forms a hard object within the falling space of the equipment in contravention of the requirements of BS EN 1176 Part 1 – Monitor.

Finding 3 – The item fails to meet the requirements of the BS EN 1176.2008 Part 1 4.2.7.2 for head and neck entrapment in the barrier or steps - Monitor.

Finding 4 – The unit is easily accessible and has an opening in the barrier to steep play elements in excess of 500mm – Monitor.

Finding 5 – The slide runout is inclined at more than 10 degrees (Type 1) and 5 degrees (Type 2), we consider this to be a very low risk defect and no remedial action is required - Monitor.

Finding 6 – There is/are finger entrapments in the slide in the starting section and the item fails to meet the requirements of BS EN 1176:2008 Part 1 4.2.7.6 Entrapment of fingers – Monitor.

Finding 7 – The surface had eroded - Clerk to obtain quotation from Bonz to reinstate eroded area.

#### Hunt Roundabout – Low Risk

Finding 1 – The ground clearance level is not maintained beneath the roundabout for 300mm as required by BS EN 1176 Part 5

Finding 2 – There bearing is worn.

Finding 3 – The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting.

Finding 4 – There are excessive gaps between the tiles

Clerk to obtain quotation for a replacement bearing. Depending on cost of the bearing, it may be more cost effective to purchase a new piece of equipment.

#### Igloo – Low Risk

Finding 1 – The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – Clerk to obtain quotation from Bonz to carry out necessary maintenance.

Finding 2 – A metal bar is distorted – Monitor.

#### Wicksteed Sea Saw – Low Risk

Finding 1 – There are gaps opening in between the tiles - Clerk to obtain a quotation for new tiles (approx. 30mm deep x 1 metre square).

Finding 2 – The item fails to meet the requirements of BS EN 1176:2008 1 4.2.7.2 for head and neck entrapment in the handgrips – Monitor.

Finding 3 – The safety surface under or around the unit has been damaged – Monitor.

#### Spring Cow – Very Low Risk

Finding 1 – The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – Clerk to obtain quotation from Bonz to carry out necessary maintenance.

Finding 2 - The handgrips/footrests rotate and may cause an unexpected movement for the users – Cllr Goody to tighten handgrips/footrests.

#### Spring Cockerel – Very Low Risk

Finding 1 – The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – Clerk to obtain quotation from Bonz to carry out necessary maintenance.

Finding 2 – A foot peg rest is missing – Clerk to order a replacement foot peg.

#### Wicksteed Junior Swing – Low Risk

Finding 1 – Seats too close to the frame as defined in BS EN 1176 Part 2, this is a low risk failure and no remedial action is required – Monitor.

Finding 2 – The grass to the side of the swing has eroded – Clerk to obtain quotation from Bonz to reinstate eroded grass.

Finding 3 – There are excessive chain tails attached – Cllr Nixon to remove excess chain links.

Finding 4 – The bushes are showing signs of wear – Monitor.

Finding 5 – The safety surface under or around this unit has been damaged – Monitor.

#### Toddler Swing – Very Low Risk

Finding 1 – The chain openings are in excess of the 8.6mm as recommended by BE EN 1176 – Monitor.

#### Zip Wire – Low Risk

Finding 1 – We recommended that the main cable is thoroughly inspected at least every 2 years; will involve either removing the cable or gaining access by ladders and/or steps to inspect for damage or internal rusting, this will help to ensure the continued safe use of the equipment. – Will be inspected when required.

Finding 2 – The cable is slack – Cllr Goody and Nixon to tighten.

Finding 3 – The length of the suspension is less than 2.1m and fails the requirements of BS EN 1176 Part 4 – Monitor.

Finding 4 – The cableway seat has been damaged – Monitor.

Finding 5 - The chain openings are in excess of the 8.6mm as recommended by BE EN 1176 – Monitor.

Finding 6 – The height of the seat is less than 400mm when partially loaded – Cllr Goody and Nixon to adjust whilst tightening the cable.

Finding 7 – Fixing pins have been installed in the impact areas of the grass mats – Cllrs Goody and Nixon to remove fixing pins.

Finding 8 - The timber has a number of splits (shakes) although these are not considered to be a problem at present – **Monitor**.

Finding 9 – There is loose plastic membrane at the starting section – **Cllr Goody to remove loose membrane**.

Finding 10 – The spring stop is broken – **Clerk to order new spring stop (approx. 2 metres)**.

Finding 11 – There is some evidence of rot in the timber – **Monitor**.

Finding 12 – The seat is less than 2.0 metres from the post when extended at 45 degrees at the end of the area of travel – **Cllr Goody and Nixon to adjust cable stop**.

Finding 13 – Inspector unsure of the fixing method of the cable to the crossbeam – **No further action**.

Finding 14 – The safety surface under or around this unit has been damaged – **Monitor**.

Finding 15 – The surfacing dimensions do not meet with the requirements of BS EN 1176 – **Monitor**.

Finding 16 - The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – **Clerk to obtain quotation from Bonz to carry out necessary maintenance**.

#### Monkey Bars – Low Risk

Finding 1 – The timber has a number of splits (shakes) although these are not considered to be a problem at present – **Monitor**.

Finding 2 – There is some strimmer damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process – **Monitor**.

Finding 3 - The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – **Clerk to obtain quotation from Bonz to carry out necessary maintenance**.

#### Climbing Pole – Low Risk

Finding 1 – The fixings for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector, a maintenance inspection should be undertaken to assess wear and tear of the components. – **Cllr Goody to check**.

Finding 2 - The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – **Clerk to obtain quotation from Bonz to carry out necessary maintenance**.

Finding 3 – There is some strimmer damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process – **Monitor**.

#### Hurdles – Low Risk

Finding 1 – There is some strimmer damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process – **Monitor**.

Finding 2 – There is minor damage to the posts – **Monitor**.

Finding 3 - The timber has a number of splits (shakes) although these are not considered to be a problem at present – **Monitor**.

#### Parallel Bars – Low Risk

Finding 1 – The grass has eroded beneath this item - **Clerk to obtain quotation from Bonz to reinstate eroded grass**.

Finding 2 - The timber has a number of splits (shakes) although these are not considered to be a problem at present – **Monitor**.

#### Sit Up Station – Low Risk

Finding 1 - The timber has a number of splits (shakes) although these are not considered to be a problem at present – **Monitor**.

#### Posts – Low Risk

Finding 1 – The timber on this item has severe rot – **The posts has been removed prior to the meeting**.

Grind Box – Very Low Risk

This item is satisfactory – no work required.

Quarter Pipe - Low Risk

Finding 1 – The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting – **Clerk to obtain a quotation from K Hobden to treated and repaint.**

Half Pipe – Moderate Risk

Finding 1 – The timber edgings are damaged and rotting around this item – **Cllr Goody and Nixon to repair as necessary.**

Finding 2 – Parts of the steel on the side panes have corroded excessively and the metal has perforated in places - **Cllr Goody and Nixon to repair as necessary.**

Finding 3 – The riding surface of the ramp is severely damaged - **Cllr Goody and Nixon to repair as necessary.**

Youth Shelter – Low Risk

Finding 1 - The grass has eroded within the shelter - **Clerk to obtain quotation from Bonz to reinstate eroded grass.**

**8. Other Matters**

The hire toilet had not been delivered as expected.

**Action:** Clerk to contact Euroloo.

The Chairman closed the meeting at 8.15pm.

Signed.....

Date:.....