

Present: Cllrs. Bell, Crees, Nixon and Mr A. Eastham

In the Chair: Cllr. Plater

Clerk: Michelle Curtis

1. Chairman

Cllr Plater was nominated to be Chairman of the Woodrolfe Hard and Marine Assets Committee. This was unanimously agreed. Cllr Plater was **declared** to be Chairman of the Woodrolfe Hard and Marine Assets Committee for the ensuing municipal year.

2. Vice Chairman

Cllr Crees was nominated to be Vice-Chairman of the Woodrolfe Hard and Marine Assets Committee. This was unanimously agreed. Cllr Crees was **declared** to be Vice-Chairman of the Woodrolfe Hard and Marine Assets Committee for the ensuing municipal year.

3. Apologies for Absence

There were apologies of absence from Mr Lankester and Mr Parmenter.

4. Declarations of Interest

Cllr Crees declared a personal interest, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club.

Mr Eastham declared a personal interest, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club. Mr Eastham works for Fellowship Afloat Charitable Trust and is a Director for Tollesbury Saltings.

5. Public Forum

There were no members of the public present.

6. Minutes

Resolved: the minutes for the 1st December 2017 represented a true account of the proceedings of the meeting and were signed by the Chairman.

7. Audit and Risk Assessment

The report from the Audit and Risk Assessment carried out on 8th February 2018 was received.

The recommendations were reviewed, and it was noted that any risk factors identified were at an acceptable level based on the risk factor guidance document.

Cllr Crees enquired as to whether all the new buoys had been installed and the old ones removed.

Action: Clerk to contact Mr Parmenter who had organised the installation.

8. Woodrolfe Hard

a) Dinghy Renewals

The Clerk advised she had delayed sending the dinghy renewals as she was waiting for advice from Maldon District Council regarding the new legislation for the General Data Protection Regulations.

Action: Clerk to sent out the renewals as soon as possible.

b) Tollesbury Sailing Club (TSC)

The Chairman advised that the Clerk and himself had met with TSC on 2nd May 2018. The meeting was very successful.

It was agreed that TSC would pay a reduced annual fee and in return provide help with washing down the Hard etc.

c) Tollesbury Harbour Project

The Chairman advised some mud disturbance had been carried out by Port Flair on a small area. Cllr St Joseph has been in discussion with Port Flair who will be coming back to carry out some tidying up works.

The Chairman advised that a meeting would be arranged with Port Flair to discuss the possibility of them carrying out further maintenance works and how much this would cost.

Cllr Crees stated that he did not feel comfortable committing the village to additional charges for maintenance, if it was not going to solve the issue with the channels silting up.

Action: Chairman to arrange a meeting of the Tollesbury Harbour Committee.

It was suggested that withes could be put in to manage the channels. Mr Eastham stated if the Parish Council purchased the withes, he would be happy to arrange for them to be put in.

Action: Clerk to obtain a quotation for the supply of 40, 10 metre high, withes.

d) Completion of further works

All outstanding works had been completed.

e) Provision of Gabion Baskets

Mr Eastham advised that he would be meeting with the Trustees at the end of July and it would be an opportunity to show them drawings of the proposed works.

Action: Clerk to ask Mr Parmenter to provide drawings/artist impression of the proposed works for Mr Eastham to present to the Trustees.

f) Condition of road adjacent to the harbour wall

The repair works to the carriageway adjacent to the harbour wall were still outstanding. The Clerk advised she had written to County Councillor Durham to chase this up on behalf of the Parish Council.

Action: Clerk to send photographs of the area to Cllr Durham.

9. **Other Issues**

Mr Eastham advised there is an issue with youths mud running and also throwing mud at boats on Tollesbury Salting.

Action: Mr Eastham to contact Tollesbury School to raise this concern.

Cllr Bell advised that the Clerk and himself would be meeting with the Community Protection Officers (CPOs) and asked if there were any issues that needed to be raised.

The Committee felt that parking is an issue and suggested this could be raised. It would be ideal if a patrol could be carried out on a sunny day on a Saturday/Sunday afternoon.

Action: Cllr Bell to discuss with the CPOs.

Action: Clerk to obtain a quotation for 'NO PARKING' signs on the Hard.

Cllr Bell reported that a number of requests had been made to reinstate the water tap on the Hard.

Action: The Chairman to ask Tollesbury Marina if they would consider allowing the Parish Council to connect to their supply.

10. Date of next meeting

Thursday 11th October 2018.

The Chairman closed the meeting at 8.40pm.

Signed.....

Date:.....