

**Present:** Cllrs. Bell, Nixon and St Joseph, Mr A. Eastham and Mr B. Parmenter

**In the Chair:** Cllr. Crees – Vice-Chairman

**Clerk:** Michelle Curtis

**Also Present:** One member of the public.

**1. Chairman**

Cllr Plater was nominated to be Chairman of the Woodrolfe Hard and Marine Assets Committee. This was unanimously agreed. Cllr Plater was **declared** to be Chairman of the Woodrolfe Hard and Marine Assets Committee for the ensuing municipal year.

**2. Vice Chairman**

Cllr Crees was nominated to be Vice-Chairman of the Woodrolfe Hard and Marine Assets Committee. This was unanimously agreed. Cllr Crees was **declared** to be Vice-Chairman of the Woodrolfe Hard and Marine Assets Committee for the ensuing municipal year.

**3. Apologies for Absence**

There were apologies of absence from Cllr Plater and Mr Lankester.

**4. Declarations of Interest**

Cllr Crees declared a personal interest, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club.

Mr Parmenter declared a personal interest, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club.

Mr Eastham declared a personal interest, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club. Mr Eastham works for Fellowship Afloat Charitable Trust and is a Director for Tollesbury Saltings.

**5. Public Forum**

A resident requested an update with regards to the non-payment of fees from Tollesbury Sailing Club.

The Vice-Chairman advised this would be discussed under item 7 of the agenda.

**6. Minutes**

**Resolved:** the minutes for the 19<sup>th</sup> January 2017 represented a true account of the proceedings of the meeting and were signed by the Vice-Chairman.

**7. Woodrolfe Hard**

a) Response and approach to Tollesbury Sailing Club

The Clerk advised that Tollesbury Sailing Club had offered a donation of £300. The Parish Council did not think this was acceptable and the Sailing Club should pay the two years' fees which were overdue and the fees for 2017/18 totalling £780.

The Committee discussed the various issues and felt that the £300 should be accepted in satisfaction of this year's fees.

**Action:** Cllr Crees to compose a draft letter for consideration by the Full Council and members of the Committee.

The ongoing payment of fees from Tollesbury Sailing Club would require further discussion.

b) Woodrolfe Hard Fees

The Clerk advised the dinghy renewals were sent out mid-April, and 22 dinghy owners had paid their fees.

**Action:** Clerk to send reminder to all dinghy owners who have not yet paid their fees.

At a previous meeting it was reported the Chairman would contact Paul Frost regarding the launching fees for Woodrolfe Hard.

The Committee proposed that Mr Frost is charged an annual fee of £200 for the use of Woodrolfe Hard.

**Action:** To be considered at the next Full Parish Council meeting.

It was reported the smack that was in the dock had been moved. The Clerk advised she had sent an invoice but had not yet received payment.

**Action:** Clerk to send a reminder letter and to also advise that vessels should not be put in the dock without the permission of the Parish Council, and should be for a period no longer than 6 weeks as per the Rules and Regulations.

c) Completion of further works

Mr Parmenter advised that he had tried to pressure wash the hard without success.

**Action:** Mr Parmenter to consider other options to pressure wash the Hard.

The buoys were still to be installed but this would not be carried out until the Hard had been washed down.

Cllr Bell reported that the sluice gate cage (seaward side) had been repaired.

d) Provision of Gabion Baskets

Mr Parmenter had provided a budget estimate for the installation of gabions. The estimated cost is £11,115.

It is proposed that the gabions will be installed on Tolfish Hump.

**Action:** Mr Parmenter to provide a plan of the area.

Mr Eastham advised that a proposal would need to be prepared for presenting to the Trustees of FACT, as Tolfish Hump is their land.

**Action:** Mr Parmenter to prepare a proposal to be agreed by the Parish Council.

It was agreed the installation of gabions should be included as part of the Tollesbury Harbour Project.

e) Condition of road adjacent to the harbour wall

It was reported that the road adjacent to the harbour wall is deteriorating.

**Action:** Clerk to confirm ownership of the land.

Mr Parmenter advised that the capping of the harbour wall was also deteriorating and expressed a view that it may only last for approx. 10 years.

**Action:** Clerk to find out who installed the piling.

f) Update on Tollesbury Harbour Project

A copy of the document prepared by the Chairman which was circulated at the Bradwell Legacy Partnership meeting on 19<sup>th</sup> April 2017 had been distributed to members.

The Committee had a discussion regarding the overall project.

**Action:** Mr Eastham to obtain photographs of the dry areas and the gut.

At Halyard, the current depth is approx. 0.5m or less at low spring tide. After discussion, it was

felt that a depth of 1.5m should be aimed for.

**Action:** to be considered further by the Full Council and to define a lead team for the Tollesbury Harbour Project.

**Action:** to be considered by the Full Council putting together information to be included in the programme of the Woodup Pool Event to raise awareness of the Tollesbury Harbour project.

Cllr Bell advised that dredging had been carried out at Stonepoint, the Walton backwaters near Harwich.

**Action:** Cllr Bell to find out further information to report back to the Committee.

g) Inspection of Woodrolfe Hard

It was agreed to ask Mr Frost if he would carry out the inspections of Woodrolfe Hard. Inspections to be carried out fortnightly during the season (1<sup>st</sup> April – 31<sup>st</sup> October) and monthly out of season.

h) Maritime Assets

**Action:** to include on the next agenda when Mr Lankester is present.

i) Natural England – Coastal Footpath Consultation

The Clerk reported the Parish Council had responded to the consultation at the meeting held on 16<sup>th</sup> May 2017.

No further action required.

**8. Other Issues**

Mr Lankester had emailed an article from the RYA raising awareness of alien species attached to dinghies and suggested that the Committee write to Tollesbury Sailing Club to bring to their attention.

It was reported that Tollesbury Sailing Club are members of the RYA and would have received the publication.

Washing down vessels is already included in the Rules and Regulations for Woodrolfe Hard.

The Committee discussed the article from Mr Lankester and decided that no further action would be taken.

Mr Parmenter advised the flushing out of the creek via Woodup Pool had made a significant difference and this will be a continued practice.

The Committee discussed the possibility of allowing the water to flow through Rickus Path, as it had done years ago, to help flush out the creek.

**Action:** Mr Eastham to discuss further within FACT and report back.

**9. Date of next meeting**

Thursday 12<sup>th</sup> October 2017.

The Vice-Chairman closed the meeting at 9.15pm.

Signed.....

Date:.....