

**Present:** Cllrs. Bell, Eastham, Nixon, Lankester and Mr B Parmenter

**In the Chair:** Cllr. Plater

**Clerk:** Michelle Curtis

**1. Apologies for Absence**

There were apologies of absence from Cllr Crees.

**2. Declarations of Interest**

Cllr Lankester disclosed a personal interest, as he moors his boat on Tollesbury Saltings.

Mr Parmenter disclosed a personal interest, as he is the Secretary for Tollesbury Fairways Committee and is a member of Tollesbury Sailing Club and Tollesbury Cruising Club.

Mr Eastham disclosed a personal interest, as he is a member of Tollesbury Sailing Club and Tollesbury Cruising Club. Mr Eastham works for Fellowship Afloat Charitable Trust and is a Director for Tollesbury Saltings.

**3. Public Forum**

There were no members of the public present.

**4. Minutes**

**Resolved:** the minutes for the 20<sup>th</sup> September 2018 represented a true account of the proceedings of the meeting and were signed by the Chairman. Proposed Cllr Nixon, seconded A Eastham. Unanimously agreed.

**5. Woodrolfe Hard**

a) Design and Funding for Gabion Project

The Chairman presented revised drawings (attached) and costings for the gabion project which would cost approx. £100k.

The Chairman reported he had spoken with Peter Riches, Crown Estate, and gave an overview of the proposed works. Peter indicated that there would be no issue with the proposed works and they would be happy to grant approval for any construction works on the land the Parish Council leases from the Crown Estate.

The Chairman explained the Parish Council are 5 years into the 25 year lease for the land administered by Peter Riches for the Crown Estate. Peter indicated there would be potential to extend the lease to 50-99 years if required.

With regards to Tolfish Hump, the land is currently on an annual Licence Fee to the Parish Council and it would be beneficial to have this period extended.

**Action:** Andrew Eastham to present drawings of the proposed works to the Trustees of Tolfish Hump and to also discuss the annual licence.

The Chairman advised a meeting had been arranged with Anglene Crowley, Liaison Officer – Maldon District Council, who assists organisations to submit bids for funding. The meeting was being held on Tuesday 27<sup>th</sup> November 2018 at 1.30pm and all Committee Members were welcome to attend.

Cllr Lankester spoke on behalf of Cllr Crees, who had stated that he did not wish for the Parish Funds to be used towards the project.

The Chairman stated the Parish Council usually injects some money to projects to get them started and if the Parish Council agreed, this would be the only money from the Parish for the project. All other monies would be obtained via grants.

b) Road Adjacent Harbour Wall

The Clerk reported that Jon Simmons, Essex County Council, had advised they have confirmed the extent of the area which is part of their publicly maintainable highways and this had been sent through as a Local Highways Panel (LHP) Scheme Validation request.

The Parish Council are pursuing this.

c) Tollesbury Harbour Project

The Chairman reported as discussed at the last meeting due to focussing on the gabion project this had delayed the progress of the Tollesbury Harbour Project.

Andrew Eastham stated the biggest issue was the erosion of Cobb Island and Shinglehill, as they protect everything else.

It was suggested further research was required on these areas.

d) Climate Change

Cllr Lankester advised Cllr St Joseph had brought to the attention of the Parish Council a new document entitled "Managing the coast in a changing climate - Committee on Climate Change October 2018"

Cllr. Lankester had also submitted a paper "Climate Change – Sea Level Rise – Tollesbury Maritime Assets" which had been distributed to the Committee.

Cllr Bell stated the Environment Agency are responsible for maintaining the seawalls.

Cllr Lankester stated if we have maritime assets which we feel are special to Tollesbury, we need to start protecting them now. With regard to the seawall, Cllr St Joseph had suggested that it is better to start repairing immediately once it has been damaged.

Cllr Bell advised people around Tollesbury who own part of the seawall are responsible for maintaining and repairing. Cllr Bell suggested that in the first instance, the maps previously supplied by the Environment Agency should be revisited and this would allow the Committee to identify where the vulnerabilities were.

**Action:** Cllr Lankester to look into further.

**6. Precept 2019/20**

The Committee considered the funds that would be required for the general running of Woodrolfe Hard in the next financial year.

Rent (Lease from Crown Estate)	£431
Misc.	£350
Earmarked Funds (Gabion Project)	£1000

**7. Other Issues**

Cllr Bell reported Woodup Pool was closed and FACT had agreed to empty/fill the pool once a month to flush the creek.

The Chairman reported the Parish Council are currently not charging Tollesbury Sailing Club and we are looking to work together to keep the Hard clear. The Community wash-down of the Hard was a success and further wash-downs will be planned for the new season.

**8. Date of next meeting**

The Committee set the following dates for 2019:

Thursday 17<sup>th</sup> January

Thursday 9<sup>th</sup> May

Thursday 10<sup>th</sup> October

Thursday 21<sup>st</sup> October

The Chairman closed the meeting at 8.38pm.

Signed.....

Date:.....